

NOTICE OF BOARD MEETING

The regular meeting of the Board of Directors of the Delaware County Electric Cooperative, Inc. will be held **Tuesday, February 22, 2022 at 5:00 pm**
Location is room 109 at the Co-op's office, 5 North Depot Street, Delhi, New York to act on the following agenda.

AGENDA

- I. Opening Business:
 - A. Call to Order
 - B. Roll Call - Determination of Quorum
 - C. Adoption of Agenda [packet page 1]
- II. Consent Agenda:
 - A. Minutes of January 25, 2022 Regular Meeting [packet pages 2-5]
 - B. New Memberships [packet page 6]
 - C. Bad Debt Collection Report [packet pages 7-8]
 - D. Director Compensation [packet pages 9-10]
 - E. Corporate Calendar [packet pages 11]
- III. Reports from Board Committees: [O&S Committee Report by Chairman Russell]
- IV. NYAPP January Meeting Report [packet pages 12- 15, report from attendees]
- V. NYSRECA January Meeting Report/ July Annual Meeting Planning: [packet pages 16- 59, report from attendees]
- VI. Youth Tour/Scholarship Applications: [packet pages 60-65, discussion]
- VII. Nominating Committee Appointments (Action): [handout]
- VIII. Policy Discussion and Review (Action):
 - A. Discussion:
 - a. Procurement
 - b. Line Extension
 - B. Review:
 - a. Personnel Selection/Dismissal and Nepotism [packet page 66, handout] – Attorney Clark
 - b. Whistleblower [packet pages 67-69, handout] - Attorney Clark
 - c. Member Participation in Annual Meeting [packet pages 70-72, handout] – Attorney Clark
- IX. General Manager's Report: [packet pages 73-77]
- X. AIDEPP/COVID-19 Report/Update: [packet pages 78-89]
- XI. Insurance Coverage Update: [discussion]
- XII. Work Plan Update: [discussion]
- XIII. Strategic Plan Update: [discussion]
- XIV. Monthly Financial Reports: [handout]
- XV. FAS 106 Acceleration (Action): [handout/discussion]
- XVI. Quarterly Vegetation Management Report: [discussion]
- XVII. New Business:
- XVIII. Future Business:
 - A. 2022 NRECA PowerXchange, 3/4/22 – 3/9/22, Nashville, TN
 - B. Regular Board Meeting, Tuesday, 03/22/22 @ 5pm
 - a. Operations Department Update to Board
 - b. Year-end Accomplishments Review
 - c. Line Extension Policy Discussions (Tentatively: Feb, Mar, Apr)
 - d. Procurement Policy Discussions (Tentatively: Feb, Mar, Apr)
 - e. Strategic Plan Review
 - f. Student Scholarship Interviews
 - C. NYSRECA (April TBD, 7/28/22 (Annual Hosted by DCEC), 11/17/22)
 - D. NYAPP April Conference , 4/19/22-4/21/22, Saratoga, NY
 - E. 2022 Legislative Conference, 5/1/22 – 5/4/22, Washington, DC
 - F. NEAEC Director & Staff Education & Team Building Conference, postponed until May 2022
 - F. Cost of Service Study (COSS) – Spring, Summer, Fall of 2022
- XIX. Executive Session:
- XX. Adjournment:

The aim of Delaware County Electric Cooperative, Inc., is to make electric energy and related services available to members at the lowest cost consistent with sound economy and good management.

Cooperative Stakeholders

- Members
- Employees
- Community
- Business Partners
 - Suppliers
 - RUS
 - CFC
 - Federated
 - Other cooperatives
 - NYSERDA
- Government
- Regulators

Delaware County Electric Cooperative
Board Meeting Minutes
January 25, 2022

I. Opening Business: The regular monthly meeting of the Board of Directors of the Delaware County Electric Cooperative, Inc. was held January 25, 2022 at the Co-op's office, 5 North Depot Street, Delhi, New York.

A. Call to Order: The meeting was called to order at 5:05 p.m. by President Pick.

B. Roll Call - Determination of Quorum:

Edward Pick Jr.	P- Present
Jeffrey Russell	P- Present
Paul Menke	P- Present
Laurie Wehmeyer	P- Present
Stephen Oles	P- Present
Steve Burnett	A/T- Absent due to telephonic issues
Kimberly Tosi	P- Present

DCEC staff members that participated in-person were, CEO/General Manager Christopher Evans, CFO Mark Cannizzaro and Operations Manager Ryan Sullivan. Attorney Clark was absent due to telephonic issues.

C. Adoption of Agenda: A motion was made by Vice President Russell approve the agenda as revised for new business in reference to the new CEO Contract. The motion was seconded by Secretary Wehmeyer. The motion passed.

II. Consent Agenda: A motion was made to approve the consent agenda as presented by Treasurer Menke. The motion was seconded by Director Oles. The motion passed.

III. Report from Board Committees: No reports as there were no committee meetings.

IV. Policy Review:

A. Review:

- a. List of policies downloadable to public on website A motion was made to accept the Management's recommended list of downloadable policies as presented by Director Oles. The motion was seconded by Vice President Russell. The motion passed.

- b. Workplace Violence: A motion was made to approve this policy with Attorney Clark's revisions by Director Oles. The motion was seconded by Treasurer Menke. The motion passed.
- c. Sexual Harassment Prevention: A motion was made to approve this policy with Attorney Clark's revisions by Director Oles. The motion was seconded by Secretary Wehmeyer. The motion passed.
- d. Alcohol and Controlled Substances: A motion was made to approve this policy with Attorney Clark's revisions by Vice President Russell. The motion was seconded by Treasurer Menke. The motion passed.
- e. Personnel Selection/Dismissal and Nepotism: The review was tabled.

V. AIDEPP/COVID-19 Report/Update: CEO Evans reported ongoing changes to policy from continued revisions and confusion from CDC and NYS guidance.

VI. General Manager Report: CEO Evans highlighted topics and fielded questions and comments regarding the report. President Pick and Director Oles asked several questions in regard to power cost, legislative issues and potential grant-funded projects.

VII. Monthly Financial Reports: CFO Cannizzaro reported that financials would be distributed later due to additional time required for year-end, audit and revised budget activities. Mr. Cannizzaro provided additional commentary on December and January sales/revenues as well as a zero FRA. CEO Evans presented a situational review of arrearages.

VIII. 2022 Budget Proposal and Adoption: CFO Cannizzaro presented updates to assumptions, multi-year income statement and employee training and travel budget to the previously distributed and discussed proposed 2022.

A motion was made to approve the DCEC FY2022 Budget by Vice President Russell. The motion was seconded by Treasurer Menke. The motion passed.

Mr. Cannizzaro also requested to schedule a time for additional discussion and vote on action in regard to acceleration of FAS 106.

IX. Quarterly Line Department Update to Board: In continuation of a new initiative to highlight departmental activities within the organization, Operations Manager Sullivan presented a report of statistics and activities by line crews.

X. Full Review of Corporate Calendar: CEO Evans presented an excel-based calendar in which activities can be sorted by department, activity, process and assigned persons which was well received. Some activities were shifted and new activities were added. Obviously, this basically a ‘living document’ so continued review, input, suggestions and modifications are essential. As the calendar is significantly comprehensive, a condensed version sorted for Board and Management activities will be the ‘standard’ in the Consent Agenda moving forward with full version always available upon request.

XI. Youth Tour Update: CEO Evans reported on responses from two school districts and discussed looking to modify wording in the application and eligibility sections in future due to an inquiry by someone with a membership but not an active account.

XII. Go Green Update: CEO Evans reported no additional interest in the program but offered that the program continue and be ‘marketed’ heavily at the annual meeting. Mr. Evans also noted that, with dates built into legislation, the program would most like end naturally as the state is moving to carbon-free in 2040.

XIII. Operation Round Up Update: CEO Evans reported continued review and preparation for the program and should also be ‘marketed’ heavily at the annual meeting.

XV. New Business: A new contract with CEO Evans was made for the period January 1, 2022 through December 31, 2022 which supersedes the previous contract that was for April 1, 2021 through March 30, 2022.

XVII. Future Business:

- A. Organization & Staffing Committee Meeting, Tuesday, 2/15/22 @ 5pm
- B. Regular Board Meeting, Tuesday, 2/22/22 @ 5pm
 - a. Form 7 and Audit process updates-CFO
 - b. Strategic Plan Review-CEO
 - c. Formulary Rate Adjustment Review-CFO
 - d. Line Extension and Procurement Policies Discussion-MGMT
 - e. Review of Policies
 - f. Quarterly Report of Vegetation Management Operations- OPSMGR
- C. 2022 NYSRECA (TBD), Owego, NY
- D. 2022 NRECA PowerXchange, 3/4/22 – 3/9/22, Nashville, TN
- E. 2022 Legislative Conference, 5/1/22 – 5/4/22, Washington, DC
- E. NEAEC Director/Staff Education & Team Building Conference, postponed to May 2022
- F. Cost of Service Study (COSS) – Summer of 2022
- G. Operations Manager Report on Fleet Services 3/22/22
- H. CFO Presentation on Accelerating FAS106

XVIII. Executive Session: None

XIX. Adjournment: President Pick adjourned the meeting at 7:48 p.m.

Respectfully submitted,

Laurie Wehmeyer
Secretary

5 North Depot Street, P. O. Box 471, Delhi, New York 13753-0471

[illegible]



February 22, 2022

BAD DEBT COLLECTION

* **PLEASE NOTE:** The amounts below were recovered through capital credit retirements,
Southern Tier Credit Center & DCEC through January 2022.
Total recovered: \$436.68.

Original Amount Turned Over For Collections	Name	**Amount Collected CC to UA	Amount Collected from So. Tier	Amount Collected from DCEC	Commission Paid this Month *	Balance Due
	COVID Refund			406.52		
\$ 143.07	Mikey Roe		43.09	30.16	12.93	-0-

* Commission is 30% of the total amount collected last month. 50% if legal services are required. If payment is made directly to us, the commission will be the following month.

** Under \$30.00 does not get reported to Southern Tier Credit Center.

*** Billing department did a small balance write off for the balance due amount.

**** Capital credits are applied on a discounted basis towards outstanding debt per the Capital Credits Applied to Bad Debt Policy.



RESOLUTION

February 22, 2022

BE IT RESOLVED, THAT WE, The Board of Directors of the Delaware County Electric Cooperative, Inc., 5 N. Depot St., Delhi, NY 13753, do hereby authorize the transfer of \$48.79 representing uncollectible accounts for utility customers per the following listing, to accumulated provision for uncollectible accounts.

<u>ACCOUNT</u>	<u>SER. ADD.</u>	<u>CUSTOMER</u>	<u>SEASONAL</u>	<u>RESIDENTIAL</u>
16968002	GI 2-38-10C	Isaac Cline	\$	\$ 48.79

			<u> </u>	<u> </u>
			\$	\$ 48.79

February 22, 2022

Laurie Wehmeyer
SECRETARY

DIV	ACTIVITY	J	F	M	A	M	J	J	A	S	O	N	D
BOARD	Board appoints Nominating Committee (Directors identify members)	1											
BOARD	NRECA Annual Meeting	1											
BOARD	Board decision/approval of proposed bylaw changes (for Annual Meeting)		1										
BOARD	NYSRECA Legislative Conference (tbd)		1										
BOARD	Annual Meeting Kick-off Planning (incl consideration of Bylaw changes)		1										
BOARD	Legislative Youth Tour Interviews/Selection		1										
BOARD	Nominating (Director Search) Committee Meeting		1										
BOARD	Finance Committee Meeting			1			1			1			
BOARD	Organization & Staffing Committee Meeting	1			1			1					
BOARD	NEAEC Annual Meeting			1									
BOARD	NYSRECA Annual Meeting						1						
BOARD	Board Self-Evaluation Survey (odd years only, next 2023)						1						
BOARD	CEO Goals & Objectives Mid-Year Review							1					
BOARD	OEC Annual Meeting							1					
BOARD	Cooperative Officers Job Descriptions Review								1				
BOARD	Organizational Meeting of Board (incl. Committee appointments)								1				
BOARD	NRECA Region 1 Annual Meeting								1				
BOARD	NRECA Survey - Directors, Attorneys, Auditors								1				
BOARD	Oneida-Madison EC Annual Meeting									1			
BOARD	Steuben REC Annual Meeting									1			
BOARD	CEO Performance Review – kick off & plan Jan O&S Committee Mtg									1			
BOARD	Capital Credit retirement - decision by Board									1			
BOARD	Re-instatement of Accounting/Audit Firm (resolution)									1			
BOARD	Annual Sexual Harassment Training									1			
BOARD	Kick-off Budgeting Process (prelim capital budget)									1			
BOARD	Approve Holiday Gift for Board/Staff/Employees											1	
BOARD	Consider GM contract renewal/update	1											
MGMT	Strategic Plan Review		1			1			1			1	
MGMT	NYS ORPS Equalization & Assessment report (4/15)			1									
MGMT	DEC Pesticide Business/Agency Registration (April/May, tri-annual, next in 2022)			1									
MGMT	Update Standard Costs			1									
MGMT	Line Extension Policy Rate Review			1									
MGMT	ROW & Line-Inspection contracting Bid				1								
MGMT	Semi-annual review of Corporate Calendar					1						1	
MGMT	Renew Purchase of TCCs with NYISO/NYPA					1							
MGMT	CFC Annual Forum						1						
MGMT	Self-Eval to Board							1					
MGMT	ROW & Line-Inspection contracting Awards/ Contract Bid Report to Board for Budget							1					
MGMT	DCEC Annual Meeting								1				
MGMT	Order Holiday Gift Cards for Board/Staff/Employees									1			
MGMT	All-Employee Meeting (last week October)									1			
MGMT	Review DPS Data for Annual Member Deposit Rate Effective 1/1									1			
MGMT	Year-End Financial Projection (Capital Credit Retirement Assessment)									1			
MGMT	Capital Credit Retirement (if applicable)										1		
MGMT	Operating Plan/Budget Presented										1		
MGMT	Year-end Financial Projection (Formulary Rate Planning)										1		
MGMT	Christmas Party											1	
MGMT	Operating Plan/Budget Approved											1	
MGMT	Employee Performance Reviews – prep											1	
MGMT	Legislative Youth Delegate kick-off (interviews/selection by late March)	1											
MGMT	NYSRECA Meeting	1											
MGMT	Year-End Accomplishments Review / Goals & Objectives Approval	1											
MGMT	Exempt Employee Salary Action	1											
MGMT	Employee Performance Reviews	1											
MGMT	Update PPAC "System Loss Factor" based on prior year analysis	1											



January Member Meeting
<https://us06web.zoom.us/j/99278351218>

Tues., Jan. 25, 2022

- 9:00 a.m. – 9:15 a.m.** Welcome/NYAPP Officer Nominations
Paul Pallas, Village of Greenport
- 9:15 a.m. – 10:30 a.m.** Member Roundtable
**1) DCEC 2) Freeport 3) Green Island 4) Greenport
5) Jamestown 6) Massena 7) Oneida Madison 8) Otsego
9) Rockville Centre 10) Sherburne 11) Sherrill 12) Steuben**
- 10:30 a.m. – 10:45 a.m.** BREAK
- 10:45 a.m. – 11:45 a.m.** Infrastructure Funds
Susan Stohr (SJS Associates), Jeff Genzer (Duncan, Weinberg, Genzer & Pembroke)

Wed., Jan. 26, 2022

- 9:00 a.m. – 9:45 a.m.** Legal Update
Tom Rudebusch; Duncan, Weinberg, Genzer & Pembroke
- 9:45 a.m. – 10:00 a.m.** BREAK
- 10:00 a.m. – 10:45 a.m.** NY Climate Action Council (CAC) Draft Scope Discussion
Dave Leathers (Jamestown BPU), Susan Stohr (SJS Associates), Alexandra Dawson Moore (The Roffe Group)
- 10:45 a.m. – 11:15 a.m.** Government Affairs Update
Albany Update: FY2023 NYS Executive Budget Proposal; NY Senate, Assembly bill updates
Alexandra Dawson Moore, The Roffe Group

Congressional Updates: Continuing Resolution; BBB, APPA Winter Rally
Susan Stohr, SJS Associates
- 11:15 am – 11:45 p.m.** Consultant Contracts
NYAPP Members
- 11:45 a.m. – 12:00 p.m.** Mutual Aid Update
Bill Acee, Village of Sherburne

New York Association of Public Power (NYAPP) January Meeting Attendees

Tues., Jan. 25 - Wed., Jan. 26

NYAPP Members

Chris	Evans	CEO/General Manager	Delaware County Electric Cooperative
Rusty	Pick	Board President	Delaware County Electric Cooperative
Al	Livingston	Superintendent	Freeport Electric Utility
Paul	Pallas	Village Administrator	Village of Greenport
David	Leathers	General Manager	Jamestown Board of Public Utilities
Charles	Raita	Board Member	Massena Electric Department
Andrew	McMahon	General Manager	Massena Electric Department
Jeff	Dobbins	CFO	Massena Electric Department
Jim	Shaw	Board Chairman	Massena Electric Department
Brian	Bell	CEO/General Manager	Oneida Madison Electric Cooperative, Inc
Dan	Saulsgiver	Secretary/Treasurer	Oneida Madison Electric Cooperative, Inc
Tim	Johnson	CEO/President	Otsego Electric Cooperative
Gary	Potter	Board President	Otsego Electric Cooperative
Eileen	Foglietta	Acting Superintendent	Village of Rockville Centre
Michael	Valenzano	Deputy Superintendent	Village of Rockville Centre
Francis	Murray	Mayor	Village of Rockville Centre
Travis	Dubois	Superintendent	Village of Sherburne
Jim	Whitcombe	Superintendent	Sherrill Power and Light
Bryant	Dillon	General Manager	Steuben Rural Electric Cooperative
Jim	McCormick	Board President	Steuben Rural Electric Cooperative
Gerald	Chase	Director	Steuben Rural Electric Cooperative

Consultants

William	Acee	Mutual Aid Coordinator	NYAPP/Village of Sherburne
Jeff	Genzer	Partner	Duncan, Weinberg, Genzer & Pembroke
Thomas	Rudebusch	Partner	Duncan, Weinberg, Genzer & Pembroke
Susan	Stohr	Government Relations	SJS Associates
Alexandra	Dawson Moore	Government Relations	The Roffe Group
Pamela	Benson	Administrative Director	NYAPP

New York Association of Public Power * October Virtual Conference
Tues, Jan.25 – Wed., Jan. 26, 2022

Present: Paul Pallas, Dave Leathers, Bill Acee, Travis DuBois, Susan Stohr, Jeff Genzer, Tom Rudebusch, Al Livingston, Tim Johnson, Kris Sellstrom, Rusty Pick, Chris Evans, Eileen Foglietta, Francis Murray, Pamela Benson, Andy McMahon, Gerald Chase, Jim Whitcomb, Bryant Dillon, James Shaw, Gary Potter, Charles Raita, Alexandra Dawson Moore, Andrew Roffe, Patrick Zlogar, Gary Greene, Bruce Geiger, Ed Clarke

TOPIC	DISCUSSION	ACTION
Officer Nominations Paul Pallas	Travis and Dave were reelected to two--year terms on the executive board.	
Roundtable NYAPP Members	<p>DCEC: overhauling safety committee/busy year with cost of service study, long range plans, and other studies/challenge to get new talent</p> <p>Freeport: recovering from COVID, short on employees/finishing up GOSR projects (new control rm, new fuel tanks, Blackstar unit)/waiting to see about Bitcoin regulation from Homeland Security</p> <p>Greenport: microgrid rebuilding (solar panels coming, generator is last item)/possible street light replacement/finishing central pump station that collects wastewater/working on ferry area.</p> <p>Jamestown: excellent safety record/powerplant repair work/completed small solar project/advanced meter infrastructure project (electric/water)/2022 1 mil adder incentive program related to heat pumps/clean energy conference in Oct./looking into electrification demo project</p> <p>Massena – excellent reliability numbers/ working with NYPA on Ironnet, Smart Path program, and Smart Water heaters/10M downtown revitalization grant.</p> <p>Oneida-Madison – full staff (4 new employees)/supply chain issues/good reliability, no lost worktime b/c of Covid</p> <p>Otsego: 23 employees/strategic planning in March/mapping online/1 mil adder – incentives for heat pumps/ /EV studies/meter replacement process/trying to limit UCP, ISO increases/broadband doing well – 3,200 prescribers</p> <p>Rockville Centre: struggling to find staff/a few outages, distribution lines have been issues (LIPA), issues with generators/looking for permit for home solar</p> <p>Sherburne: safety numbers very good/fiber to home network/NYPA's Smart water heater pilot program/NYPA's Ironnet device/Sisa scans/did not sign ERAP contract</p> <p>Sherrill: new lineman by March, April/request from National Grid for pole attachment – moving forward with caution/Oneida reached out about maintaining lights/arearages are high – shutoffs in the spring.</p> <p>Steuben: Excellent safety record/difficult to find linemen/ Cyber security – implementing recommendations from IT firm/meter replacements/aggressively focusing on capital projects, infrastructure replacement/gearing up for 2022 projects/filed request to FEMA for damage from storm FRED</p>	Travis will send out last year's NYPA 1 mil adder report to the membership and a blank template for this year.
Infrastructure Funds Susan Stohr Jeff Genzer	<p>See briefer attached "Infrastructure Investment and Jobs Act."</p> <ul style="list-style-type: none"> - 1.2 trillion package with funds for all aspects of infrastructure - Some of the funding (formula funding) will flow more quickly/includes potential NYAPP projects - Govt affairs committee focusing on briefer/process - Dollars will flow to NYS (NYSERDA, etc) for projects which we may be eligible for - Implementation of bill has become cottage industry. Grant writers being hired. - 2/2, APPA will present a seminar on grant writing (for Munis) <ul style="list-style-type: none"> - DOE has 60 new programs, Susan focusing on individual programs likely to yield funding for NYAPP members - Formula funds out first from DOE – notices will request information - Susan will be tracking - Looking for partnerships, innovative ideas – projects for energy conservation block grants. Developing partnerships as early as possible is important. - Possibility of asking NYSERDA to augment funds - Grants for: charging and fueling infrastructure, hazard mitigation with disaster assistance funds, electric grid and reliability (enhancing grid flexibility), state energy program, cybersecurity opportunities, energy codes implementation, EVs, schools, efficiency and renewables, electrification; clean energy activity (coops) - No mandate for match requirement, though may be imposed by NYSERDA - 7 billion for state, local, and tribal financing programs <p>Timeline:: June for funding opportunity announcements/state activities; April 1/DOE will hire 1,000 plus people to implement. Susan has reached out to NYCOM staff and will reach out again (partnering opportunity we will take advantage of).</p> <p>Paul: physical security?/Susan will look into, may be part of Cyber funding Chris: is there language in programs that deal with Davis/Bacon prevailing wages? Jeff: There are now user friendly available apps for tracking to make it easier.</p>	<p>Members should send Susan their city/village priority projects if they haven't yet - If you have add to it based on this discussion.</p> <p>Susan will amend briefer (a lot of money in package not covered in briefer which only highlights most relevant money available).</p> <p>Govt affairs committee will regularly meet about potential funding and how to approach. Will reach out to Tim about broadband.</p> <p>If members would like to participate in infrastructure funding discussions with the govt affairs committee, let Susan know.</p>
Legal Update Tom Rudebusch	See Tom's power point attached, "Legal Update and Work Orders for 2022"	

NY Climate Action Council Dave Leathers Susan Stohr Alexandra Dawson Moore	<p>Briefer provides a basic summary</p> <ul style="list-style-type: none"> - some of the most stringent standards in the US: Split Senate has made advancing federal standards difficult - govt affairs committee discussing how NYAPP should approach comments - 6 public meetings on the draft scope: effect on disadvantaged communities not clear yet <p>Draft scoping plan touches on every aspect of emissions</p> <ul style="list-style-type: none"> - 310 billion transition - kinds of emissions: electricity, transportation, building - calls for electrifying most everything - how to pay – 3 options, carbon tax, cap and invest, clean energy standard - Next steps: 4 months of comment, council will put together final draft scoping plan January 2023/24 - electrification of everything means an expected 65-80 percent in electric peak demand. Have to plan for new peak/transmission and distribution expenses - transportation and bldg –2023 it starts - pay additional for non -electric vehicles, proposed gasoline tax <p>Paul: our goal is to develop a framework for our comments on scoping plan: 120 days, but have to start now Mayor Murray - is CAC mandates/plan too aggressive? Dave: CLCPA was passed as law that mandates what's going to happen and when. Scoping plan is recommendations for meeting mandates. Jim Shaw: putting all eggs in one basket-totally impractical. Dave: Do we want to be an outlier with state objectives? Could mean repercussions. Al: are we the only ones thinking this way? Partnering? MEUA, NYCON? Timeline too aggressive. Mayor Murray: president of NYCON and can advocate for this group Jeff: getting others involved important (NYCON colleagues). Focusing on low and moderate income Bruce: we should talk about rate relief – try to balance out rates based on what we know and come up with numbers, subsidies.</p> <p>Climate justice working group – our risk is that they come up with mechanism that does not include our communities.</p> <p>Susan: Comments could include NYAPP utility impacts, effects and projections. We can use with the legislature. There is no true understanding of the impact on individual consumers.</p>	<p>Members should let govt affairs committee know if they are interested in being involved in Climate Action Council discussions.</p> <p>most concerned priorities, how to work together, create formal comments</p> <p>Travis will come up with electric load on Sherburne (summer and winter load). If other utilities are able to come up with impact information, that will help.</p> <p>Govt affairs comm will figure out how to give EV updates to the membership.</p>
Government Affairs Update Alexandra Dawson Moore (Albany) Susan Stohr (DC)	<p>Albany: Hochul has released 22/23 executive budget</p> <ul style="list-style-type: none"> - focusing on energy and environment issues - 500 M for offshore wind, supply chain and manufacturing, green hydrogen. - 3% increase in spending. - legislation we're watching: NY state build public renewables act - energy chair sponsored in Senate – economy wide tax to pay for disadvantaged communities - appliance code bill, legislation to create 0 emissions to advance dispatchable technologies <p>DC: Build Back Better – passed by House, stalled in Senate</p> <ul style="list-style-type: none"> - Public power has been arguing for comparable incentives-direct pay language is included in tax title. - unclear what will happen with BBB. Will likely pass, but some of what we care about may be in later package. - Energy tax extenders have bipartisan support - all NYers are very engaged and supportive - voting rights package – side group on protection of election workers - working on deadline to keep govt funded - APPA Feb/March rally 	<p>Susan will be updating Congressional activities briefer.</p>
Consultant Contracts Members	<ul style="list-style-type: none"> - Tom reviewed DWGP 2022 work order (see slide 8 of power point attached). - Susan shared her work order with the munis via email before the meeting. 	<p>All work orders were approved.</p>
Mutual Aid/Cyber Security Update Bill Acee	<ul style="list-style-type: none"> - NEPPA and MEUA in transition (leadership) - we should consider doing an exercise like MEUA does - should be smoother between the munis. - staging areas near the reporting area - ice storm looming/ need to think about food and rooms - free APPA webinar addressing supply chain issues. 	<p>Susan will attend APPA webinar and can send invites to the munis.</p> <p>Bill will forward takeaways from the webinar.</p>

NOTICE OF MEETING

Pursuant to Article V, Section 3 of the Association bylaws, notice is hereby given, a Special Meeting of the Directors of the New York State Rural Electric Cooperative Association will be held on **Thursday, January 27, 2022, from 9:30 - 11:00 a.m.,** by ***ZOOM MEETING ONLY*** due to the current travel and social gathering restrictions set in place by New York State as a result of the COVID-19 outbreak. Login information for the meeting will be provided in a separate email.

1. **OPENING BUSINESS**

- A. Call to Order
- B. Registration of Members & Designation of Voting Delegates
- C. Determination of Quorum
- D. Introduction of Guests
- E. Adopt Agenda
- F. Approve November 18, 2021 Special Meeting Minutes

2. **REPORTS**

- A. Cooperative Briefings - Mr. Johnson, Mr. Dillon, Mr. Evans and Mr. Bell
- B. Treasurer's Report - Mr. Dillon
- C. Government Relations Update - Mr. Geiger
- D. National Director's Report - Mr. Saulsgiver

3. **UNFINISHED BUSINESS**

- A. Saulsgiver Scholarship Committee Report

4. **NEW BUSINESS**

- A. NYSRECA Donation to International Foundation or Glen English Foundation
 - 1. Funds Allocated for NRECA National Director Gift
- B. 2022 NYSRECA Advocacy Day
- C. 2022 NRECA Legislative Conference
- D. NRECA Annual Meeting Voting Delegate

5. **NEXT MEETING DATE & LOCATION**

6. **ADJOURN**

Timothy Johnson
Executive Secretary

**Minutes of NYSRECA
Annual Directors Meeting
July 22, 2021**

President Arnold called the NYSRECA Annual Directors Meeting to order at 10:15 a.m. at the Lebanon Reservoir Campground, 6277 Reservoir Road, Hamilton, New York 13346. There were 24 people present representing the member cooperatives. Bruce Geiger of Bruce Geiger & Associates and Jim Meiers and Mark Schneider of CFC were also in attendance.

Special Announcements

Mr. Pitman, General Manager of Oneida-Madison Electric Cooperative, Inc., this year's annual meeting host, welcomed everyone and thanked them for attending, stating that it was great seeing everyone again. He advised that in accordance with CDC and New York State guidelines, any attendee not having received the Covid-19 vaccination was strongly encouraged to follow social distancing requirements and wearing of masks.

Quorum

President Arnold declared a quorum was present as evidenced by the attached sign-in sheet.

Agenda

President Arnold called for additions and/or deletions to the agenda and hearing none, declared the agenda approved as printed.

Unfinished Business

President Arnold announced there was no unfinished business to address.

New Business

Election of Officers

President Arnold proceeded to conduct the elections of officers and called for nominations for the positions of President, Vice-President, Secretary and Treasurer for the ensuing one-year term (2021 – 2022). A motion was made and seconded to nominate the current slate of officers, as listed below, for a one-year term:

Chuck Arnold, President
James McCormick, Vice-President
Dan Saulsgiver, Secretary
Edward "Rusty" Pick – Treasurer

A motion was made and seconded to close the nominations and ask the secretary to cast one ballot to elect Mr. Arnold, President; Mr. McCormick, Vice-President; Mr. Saulsgiver, Secretary; and Mr. Pick, Treasurer. Following the unanimous vote of all members present, the motion was adopted.

Appointment of Executive Secretary

A motion was made and seconded to appoint Tim Johnson of Otsego Electric Cooperative, Inc. as Executive Secretary for the ensuing year (2021 – 2022). Following the unanimous vote of all members present, the motion was adopted.

Appointment of Executive Treasurer

A motion was made and seconded to appoint Bryant Dillon of Steuben Rural Electric Cooperative, Inc. as Executive Treasurer for the ensuing year (2021 – 2022). Following the unanimous vote of all members present, the motion was adopted.

Bonds of Officers

By general consensus, the members agreed to waive the Bonds of Officers as required by the Bylaws as NYSRECA maintains a Director and Officers insurance policy for its officers.

Adjourn

There being no further business to bring before the meetings, a motion was made and seconded to adjourn the meeting at 10:24 a.m. Following the unanimous vote of all members present, the motion was adopted.

Timothy Johnson, Executive Secretary

Date Minutes Approved

**Minutes of NYSRECA
Annual Meeting
July 22, 2020**

President Arnold called the meeting to order at 10:25 a.m. at the Lebanon Reservoir Campground, 6277 Reservoir Road, Hamilton, New York 13346. There were 24 members present representing the member Cooperatives. Bruce Geiger of Bruce Geiger & Associates; Jim Meiers, Regional Vice-President of CFC and Mark Schneider, Vice-President Industry Research & Consulting of CFC were also in attendance. All attendees signed the attached registration sheet and the voting delegate forms for Steuben Rural Electric Cooperative, Inc., Delaware County Electric Cooperative, Inc., Oneida-Madison Electric Cooperative, Inc., and Otsego Electric Cooperative, Inc. are attached.

Voting delegates were recognized as: Robert Nichols, Steuben Rural Electric Cooperative, Inc.; Rusty Pick, Delaware County Electric Cooperative, Inc.; Rudy Brouillette, Oneida-Madison Electric Cooperative, Inc.; and Steve Childs, Otsego Electric Cooperative, Inc.

OPENING BUSINESS

Quorum

President Arnold declared a quorum was present as evidenced by the attached sign-in sheet and voting delegate registration forms.

Reading of the Meeting Notice

President Arnold dispensed with the reading of the official annual meeting notice with no objection from the members present.

Agenda

President Arnold called for additions and/or deletions to the agenda and hearing none, approved the agenda as printed.

Approval of the May 23, 2021 Meeting Minutes

A motion was made by Mr. Nichols and seconded by Mr. Pick to approve the May 23, 2021 meeting minutes as presented. The motion was carried following the affirmative vote of all voting delegates.

Introduction of Guests

President Arnold welcomed special guests, Jim Meiers, CFC Regional Vice-President, Mark Schneider of CFC and Bruce Geiger of Bruce Geiger & Associates.

Mr. Pitman advised Mike Haire of NRECA had planned to be in attendance but had to cancel due to illness. Mr. Haire asked Mr. Pitman to apologize on his behalf and advise if there were any questions, to please feel free to contact Mr. Haire directly.

REPORTS

President's Report

President Arnold thanked everyone for attending the meeting stating it was good to see everyone in-person again.

Treasurer's Report

Mr. Dillon presented the Treasurer's Report noting a balance on hand as of June 30, 2021 \$67,452.89 and provided a detailed list of all income and expenditures to date. In addition to the expenditure report, he provided budget to actual comparison noting margins of \$27,589.77 for the year and advised expenditures were less than budgeted due in large part to there being no NRECA Legislative Conference, no quarterly staff meetings, and decreased meeting expenses, all due to the COVID-19 pandemic. In addition, he advised the Federated Loss Prevention Donation exceeded the amount budgeted for this year. Other reports provided in the Treasurer's Report included the detailed check register and bank account reconciliations for April, May and June of 2021.

A motion was made by Mr. Pick and seconded by Mr. Childs to approve the Treasurer's Report as presented. Following the affirmative vote of all voting delegates present, the motion was adopted.

Exhibit A.

Cooperative Briefings

Mr. Johnson, CEO of Otsego Electric Cooperative, Inc. advised Otsego continues to experience a significant number of outages from rainfall and storms being experienced in the state resulting in uprooted trees, etc. He further advised Otsego has increased its right-of-way trimming and clearing program in the hopes of alleviating some of the problems. In addition, Otsego has purchased a 70' tree bucket truck and hired an operator who previously worked for Asplundh.

Mr. Johnson stated the increase in storms, etc. has led to review and updating of the disaster recovery plan to include temporary office location, mutual aid crew housing locations, food and other logistics. The pandemic has provided the cooperative with the ability to learn that employees are able to work remotely and Otsego is in the process of implementing a program that would allow employees working remotely to use the office phones for contact with members rather than having employees use their personal phones for this purpose.

Mr. Johnson further advised he met with Tom Ryan of NYSEG concerning NYSEG's transmission outages stating the meeting resulted in less than favorable results.

Real property tax continues to be a concern with regarding taxation of fiber. In 2018, fiber was considered exempt and in 2019 became fully taxable. Otsego has seen an increase in costs in the range of \$200,000 to \$300,000 per year for fiber assessments for the broadband project. Mr. Johnson continues to work with legislators to have fiber exempted and advised he may be contacting Mr. Geiger to assist with this in the future.

Mr. Johnson stated Otsego has lost three linemen over the past 13 months to NYSEG and have been able to fill two positions internally by transferring one employee from the right-of-way crew and one fiber

installer to the right-of-way crew. In addition, they were able to hire a gentleman who previously worked with NY State Parks and Recreation. He further advised Otsego has recently hired a replacement for their customer service/member service representative who recently relocated to North Carolina.

He further advised Otsego has seen an increase in kWh sales that has resulted in their using their hydro allocation regularly. The members inquired as to what Mr. Johnson attributed the increase in sales to. He stated the weather, campgrounds reopening, use of second or vacation homes, new home construction, etc.

With regard to broadband installation, Otsego now has 3,000 members participating in OEConnect.

Mr. Johnson advised Wendell Saunders has retired from Otsego's Board of Directors following 49 years of service. Pat Hooker, a previous director, has been appointed to fill the vacancy created with Mr. Saunders' retirement.

Otsego's annual meeting is being held on August 18, 2021, in-person, at the Milford School.

Bryant Dillon, General Manager Steuben Rural Electric Cooperative, Inc. stated SREC is experiencing reliability issues as a result of storms. As a result, June's Sadie score was 50 minutes and last weekend, it was 52 Sadie minutes, partially NYSEG related and SREC's not having a tie line to the affected substation.

With regard to staffing, Mr. Dillon advised SREC is beginning to see some consistency since experiencing an almost complete turnover of linemen in the Bath Office in recent years. The most senior lineman has a great deal of experience, but only four years with SREC.

Mr. Dillon advised SREC has 821 days without a lost time incident as of today.

Federated performed its first crew observation in June, a good experience with good recommendations provided as a result.

SREC has hired an outside firm to perform an IT security audit that will begin in the next week or so. They will perform a phishing tests among others and will train staff on what to look for.

SREC's meter replacement program is up to 13% and will be spread out over a five-year period at which time 100% of the meters will be replaced.

In addition, SREC is looking at the Meter Data Management Program with NISC with a target date of March 2022 for implementation. This system integrates with the Aclara system and performs daily diagnosis, time of use rates, etc. and will allow members to have access to hourly data through Smarthub.

Mr. Dillon stated SREC has an aggressive construction work plan in place and have been moving forward with larger projects although SREC has experienced some issues with sourcing of materials. This includes 5.5 miles of line replacement, and upgrading transformer in the Cherry Creek district. In addition, SREC will be working with Steuben County to apply for FEMA Hazard Mitigation Funds under the BRICK Program for a line SREC would like to build. SREC will be bidding out a 100-pole replacement project in the Town of Hornby.

Members inquired how SREC is doing with solar farms. Mr. Dillon advised SREC is seeing more wind than solar at this time and as far as interconnecting with SREC, it has been pretty flat.

The members held a conversation concerning the loss of line personnel to NYSEG because of increased wages NYSEG can pay their employees.

Chris Evans, CEO Delaware County Electric Cooperative, Inc. stated DCEC is experiencing the same problems with regard to outages caused by recent storms and weather. He further advised he has been discussing reliability with NYSEG after having experienced 98% of the system off for a day. This resulted in large increase to Sadie minutes as well.

He advised internally, DCEC is updating its emergency restoration plans as they relate to safety and compliance, incorporating the new headquarters into said plans.

DCEC had its tri-annual RESAP inspection last week and are looking forward to receiving the results. With regard to HR, have hired an additional employee for tree trimming, bringing total tree crew to five. In addition, DCEC has hired an apprentice lineman as well.

He stated DCEC has completed an upgrade to its IVUE system and is now running at 2.51, realizing they are one step behind the other New York cooperatives.

DCEC is seeing growth in the industrial and commercial businesses and have two work orders to increase transformer sizes. Capital projects include 30 pole replacements around a reservoir that is approximately one-third complete.

Mr. Evans stated he is dealing with NYSEDA and NYPA, receiving reimbursement from NYSEDA for the charging station located at DCEC's headquarters. He further advised NYPA is performing clean up with the solar storage project with SUNY Delhi that fell through.

The members inquired as to what progress DCEC had made on the project with NYPA. Mr. Evans advised all DCEC's expenses and time were invested in the review of the specifications and planning. There was no material investment made by DCEC. An inquiry has been made as to whether NYPA will reimburse DCEC for its time invested in the project to date. Members inquired as to the reaction of SUNY Delhi and/or the developer on the loss of the project and Mr. Evans advised he has heard nothing from either party.

Break & Reconvene Meeting

President Arnold called for a short break at 11:03 a.m. and the meeting was reconvened at 11:15 a.m.

Keith Pitman, General Manager Oneida-Madison Electric Cooperative, Inc. stated OMEC has not lost any linemen to NYSEG. In addition, he stated OMEC has hired its first female lineworker.

He further advised OMEC's SAIDI score on Form 7 for 2020 required adjustment and following said adjustment, realized a better SAIDI score than the Village of Sherburne. OMEC has had no transmission outages. Mr. Pitman was able to tour NYSEG's Eaton Substation that feeds OMEC's substation and he stated he was surprised with the somewhat poor condition of said substation.

Mr. Pitman stated OMEC's microgrid is complete although it requires bringing in portable diesel generators to power up.

OMEC is in receipt of a signed contract with Madison County with regard to the installation of a solar farm being installed in the cooperative's territory. Mr. Pitman agreed to provide a copy of the agreement with anyone that is interested.

Mr. Pitman stated he would like to formally thank Otsego, especially Mr. Johnson and Cody Allen, for their professionalism and assistance in preparing reports that were typically handled by one of OMEC's office personnel who recently retired.

Mr. Pitman advised broadband installed by Spectrum has created some issues concerning adequate height over roads. In trying to communicate the problem with those installing the fiber, it became apparent that many did not speak English, making communication difficult and OMEC realizing the need to rethink how we communicate with non-English speaking workers.

OMEC is investigating participating in a pilot program specific to commercial accounts and agreed to provide updates concerning the program as they become available.

Mr. Pitman advised the NEAEC will be holding a combined meeting (directors and staff) from November 7, 2021 through November 10, 2021 at the Essex Resort in Vermont and encouraged all to consider attending.

Mr. Pitman thanked Lee Ann Hoad for her dedication to the NEAEC and NYSRECA.

National Director's Report

Mr. Saulsgiver thanked the members for providing him the opportunity to represent New York as the National Director at NRECA. He further stated he is very impressed with NRECA's IT people in that they have revised their meeting and training programs to offer these virtually to members throughout the pandemic.

Material received from NRECA is forwarded to NYSRECA members when appropriate and if, at any time, anyone has any questions, Mr. Saulsgiver stated he is available to discuss questions or concerns anyone might have. He further advised that Rusty Pick is serving on the NRECA Nominating Committee from New York and Rudy Brouillette is serving on the NRECA Resolutions Committee.

In addition, Mr. Saulsgiver stated he has received communication from NRECA stating they must be advised who will be nominated as National Director from New York. In accordance with NRECA rules, an announcement of the nomination must be made 60 days prior to the nomination being submitted. Following discussion, it was decided the above would serve as the announcement of the nomination and official action would be taken at the next NYSRECA meeting. The matter will be placed on the fall meeting agenda.

Mr. Saulsgiver advised he has been assigned to the NRECA Education Committee with said committee planning to meet during the NRECA Region I-IV Meeting in September in National Harbor, Maryland. He further stated NRECA is somewhat concerned with attendance for the regional meetings this Fall and believe it may take between two and three years for attendance to reach pre-pandemic levels.

Mr. Saulsgiver advised the recipient of the \$10,000 Glenn English scholarship was a young man from Wisconsin. In addition, there were an additional four or five \$1,000 scholarships awarded together with three engineering awards.

With emphasis being placed on cyber security, Mr. Saulsgiver advised NRECA has hired Emma Stewart, a technology scientist, and NRECA will be implementing a government grant for cyber security programs.

Mr. Saulsgiver asked NYSRECA members to let him know if they have any questions, requests for information, committee assignments, etc.

Lunch & Reconvene

President Arnold called for lunch recess at 11:58 a.m. The meeting was reconvened at 12:45 p.m.

Government Relations Update

Mr. Geiger advised 2020 to date has proven to be challenging with access to legislative representatives being strictly remote. However, NYSRECA was successful in having language included in the Governor's Executive Orders waiving quorum requirements for Cooperative annual meetings. In addition, Section 17 of the RECL was later amended to allow cooperatives to hold future annual meetings virtually in the event of a disaster or future pandemic. Senator May and Assemblywoman Buttenschon sponsored the bill supporting the amendment. Letters have been sent to each thanking them for their support.

Another bill introduced included rental and mortgage assistance programs for those having difficulty meeting their obligations during the pandemic. After discussing the possibility of adding utilities to the bill, the sponsors agreed and the bill passed both Houses. The purpose of requesting utilities be included will require people/members to file for utility assistance programs to pay down their arrears. The legislation has been signed by the Governor and will take effect shortly.

Mr. Geiger further advised there were a number of bills introduced that may or may not affect utilities and encouraged everyone to review the list and contact him with any questions or concerns.

Pat Hooker has retired from the Governor's office and Kevin King will be taking his place. Mr. King was previously associated with Agriculture and Markets and prior to that was President of the Forest Council. Once the official announcement of his appointment is made, Mr. Geiger will arrange a call with Mr. King to introduce NYSRECA.

He further advised Carrie Gallagher has been appointed Deputy Director for Energy and Environmental Conservation.

Mr. Geiger reported the Governor is under a lot of pressure with the investigation and testifying with regard to sexual harassment charges, book deal, etc. in light of the Attorney General's investigation. An impeachment investigation has begun and is pending the report and findings of the Attorney General investigation.

CLCPA

Recommendations of the energy and electric transportation panels created under the CLCPA have been submitted and are being organized into a public document for review. Hearings will then take place with opportunities for additional participation taking place after said hearings.

Moratorium

The members inquired as to the status of the moratorium. Mr. Geiger explained the moratorium has expired but a six-month extension can be applied for that requires self-certifying. In other words, all that is required to self-certify is to contact the utility and tell them you cannot pay. The six-month extension expires in December 2021. The best thing to do is to figure a way to encourage members to apply for any assistance available to them to begin paying their arrears.

Miscellaneous

Mr. Saulsgiver stated he wanted to thank Mr. Geiger for all of his efforts and support on behalf of NYSRECA from scheduling the many Zoom meetings with legislative representatives and cooperative staff, coordinating the legislative rally, and seeing legislation through, etc.

CFC Update

Mr. Meiers stated it was good to see everyone in-person and advised this was his 11th meeting with NYSRECA in his role of Regional Vice-President. He further reported CFC just finished the fiscal year end audit. Although not a great year for CFC, Mr. Meiers stated it was a good year for members and he was happy to report for the third year, members would be receiving 50% of the funds allocated to capital credits this year and 50% from many years ago.

Mr. Meiers introduced Mark Schneider, Vice-President Industry Research & Consulting. Mr. Schneider stated it was nice to return home and see people he enjoys working with and respects. In addition, he thanked Lee Ann Hoad for her contributions to NYSRECA and wished her well in her retirement. He further stated that he has met a lot of people in Washington, DC who would like to be as successful as Mr. Geiger has been in helping NYSRECA obtain three major pieces of legislation to benefit the Cooperatives.

Mr. Schneider presented NYSRECA members with the 1.5-minute presentation of “Who Is Mark Schneider” that he has developed as part of an introduction. In addition, he provided a presentation concerning the national power markets, comparing NYISO to other markets around the country to see if what happened in other areas over the course of the past few years are likely to happen in New York. This included the February Texas storms; California blackouts in 2019; MISO; and the vertical integrated utility system in the southeast.

In addition, he provided updates concerning the NYISO, CLCPA and potential issues with continuing to pay for non-dispatched renewables and the technology not having been implemented to reach the renewable goals established.

Mr. Schneider returned the meeting to Mr. Meiers who stated he would like to thank Lee Ann Hoad, again, for her many years of services to SREC, NYSRECA, NEAEC, and CFC.

Mr. Meiers also stated it was his pleasure to present NYSRECA with two checks, from CFC and NCSC Education Funds, totaling \$7,200 (\$6,000 from CFC and \$1,200 from NCSC).

NYSRECA members thanked Mr. Meiers and Mr. Schneider for their continued support of NYSRECA and for taking time from their schedules to attend today's meeting.

UNFINISHED BUSINESS

CLCPA

The CLCPA was covered in Mr. Geiger's earlier report.

Section 17 RECL

Section 17 of the RECL was covered in Mr. Geiger's earlier report.

NEW BUSINESS

Executive Session

A motion was made by Mr. Nichols and seconded by Mr. Brouillette to enter into executive session at 2:00 p.m. for the purpose of discussing consulting proposals. Following the unanimous vote of all voting delegates the motion was adopted and Mr. Geiger, Mr. Meiers, Mr. Schneider and Lee Ann Hoad were excused from the meeting.

Reconvene Regular Meeting

A motion was made by Mr. Childs and seconded by Mr. Nichols to adjourn the executive session and reconvene the regular meeting at 2:19 p.m. Following the unanimous vote of all voting delegates, the motion was adopted and Mr. Geiger and Lee Ann Hoad rejoined the meeting.

Consulting Proposals

A motion was made by Mr. Nichols and seconded by Mr. Brouillette to approve Mr. Geiger's consulting proposal in the amount of \$35,000 for the ensuing year. Following the unanimous vote of all voting delegates, the motion was adopted.

A motion was made by Mr. Pick and seconded by Mr. Childs to approve Lee Ann Hoad's administrative consulting proposal in the amount of \$7,500 for the ensuing year. Following the unanimous vote of all voting delegates, the motion was adopted.

2021-2022 Budget

Mr. Dillon presented the proposed 2021-2022 Budget together with the Dues Assessment calculations explaining the proposed budget includes a \$1,000 scholarship award line item, the New York Legislative Conference/Lobbyist and Administrative Consulting Services proposals. A motion was made by Mr. Nichols and seconded by Mr. Pick to approve the proposed 2021-2022 Budget as presented. Following the unanimous vote of all voting delegates, the motion was adopted. **Exhibit B.**

NYSRECA Scholarship Proposal/Development

Mr. Saulsgiver stated NYSRECA has discussed establishing a statewide scholarship fund that would also accept individual donations from anyone interested in contributing. A separate account has been established for the scholarship fund. The scholarships could be awarded in similar fashion to that used by NRECA – student completes a resume, answers questions on community service, interests outside of regular course work, and submits a video. NRECA staff reviews all submittals and presents finalists for consideration of the award(s). Mr. Saulsgiver stated he would like to see something provided to the students that give up their time to attend events in DC as it is becoming more difficult to find students willing to attend.

NYSRECA should decide whether (1) it would be interested in establishing a scholarship fund and (2) determine the logistics of how it would be awarded – possibly with a sub-committee consisting of the four CEO's/General Managers and one director from each cooperative.

Concerns raised: (1) Otsego is providing something similar at OEC; (2) How will this be financed – from donations alone or from cooperative funds; (3) Is this something that will continue indefinitely or for a specific number of years; (4) If the scholarship award is increased, it would require a budget line item change; (5) Establishing a Youth Scholarship Program would necessitate creating a separate entity, filing separate tax returns, separate audit, etc.; (6) DCEC has been using its own scholarship fund the last few years; (7) Could the award be divided equally among the students that attend the legislative conference.

Mr. Pitman stated he would like to see the scholarship award officially named the Dan & Carol Saulsgiver Scholarship Award in recognition of their years of supporting and providing educational opportunities to the students who have attended Legislative Conference events in the past and are expected to continue in the future. NYSRECA members, by general consensus, agreed to accept and approve the name of the scholarship fund as proposed.

A motion was made by Mr. Pick and seconded by Mr. Childs to establish a separate bank account for the Dan & Carol Saulsgiver Scholarship Fund with a one-time donation of \$5,000 from NYSRECA and Mr. and Mrs. Saulsgiver's matching donation of \$5,000. NYSRECA's scholarship award budget shall be \$1,000 annually following its initial \$5,000 contribution to the Dan & Carol Saulsgiver Scholarship Fund and be provided to said scholarship fund each year. Following the unanimous vote of all voting delegates, the motion was adopted.

By general consensus, it was agreed that a committee consisting of the four CEO's/General Managers and Mr. Saulsgiver be appointed and charged with working out the logistics of the student selection and awarding of the scholarship fund(s) with the committee to provide updates and/or procedures at the next meeting.

NEXT MEETING DATE & LOCATION

President Arnold advised the next meeting would be held on Thursday, November 18, 2021 at a location to be determined.

ADJOURN

There being no further business to bring before the meeting, President Arnold adjourned the meeting at 2:59 p.m.

Tim Johnson, Executive Secretary

Dates Minutes Approved

**NYS-ACRE
Annual Meeting
July 22, 2021**

President Arnold called the meeting to order at 2:59 p.m. at the Lebanon Reservoir Campground, 6277 Reservoir Road, Hamilton, New York 13346. There were 24 directors, managers, and staff present representing the member Cooperatives. Also, in attendance was Bruce Geiger of Bruce Geiger and Associates.

AGENDA

President Arnold called for additions and/or deletions to the agenda and hearing none, declared the agenda approved as printed.

REPORTS

Treasurer's Report

Mr. Dillon presented the Treasurer's Report noting a 2021 ending account balance of \$7,658.78 for the NYS-ACRE PAC. Also provided as part of the report was a detailed income and disbursement statement from March 2, 2021 through July 1, 2021; proposed 2021 NYS-ACRE Budget; Contribution Summary; bank reconciliations for April, May and June 2021; and Board of Election Reports.

Following review, a motion was made by Mr. Nichols and seconded by Mr. Pick to approve the Treasurer's Report as presented. Following the unanimous vote of all members present, the motion was adopted.
Exhibit A.

UNFINISHED BUSINESS

President Arnold declared there was no unfinished business to bring before the meeting.

NEW BUSINESS

President Arnold declared there was no new business to bring before the meeting.

MISCELLANEOUS

Mr. Potter inquired as to what is going on with ACRE as it relates to contributions. Mr. Saulsgiver advised ACRE contributes to incumbents only and specifically to those that support the farm bill, broadband and interests of cooperatives. The farm bill is important because the RUS funding is attached to this bill.

NEXT MEETING DATE AND LOCATION

The next meeting will be held on Thursday, November 18, 2021 at the conclusion of the regularly scheduled NYSRECA meeting at a location to be determined.

ADJOURN

There being no further business to bring before the meeting, a motion was made by Mr. Pick and seconded by Mr. Childs to adjourn the meeting at 3:08 p.m. Following the unanimous vote of all members present, the motion was adopted.

Tim Johnson, Executive Secretary

Date Minutes Approved

**Minutes of NYSRECA
Special Meeting**

November 18, 2021

The NYSRECA Special Meeting was held via Zoom Meeting on Thursday, November 18, 2021 due to the social gathering restrictions currently mandated by the State of New York as a result of the COVID-19 Pandemic. President Arnold called the meeting to order at 9:35 a.m. Those in attendance by Zoom were:

Delaware County Electric Cooperative, Inc. – Rusty Pick, President/Director; and Chris Evans, CEO.

Otsego Electric Cooperative, Inc. – Tim Johnson, CEO; Chuck Arnold, Director; and Gary Potter, President/Director; Steve Childs, Director; Pat Hooker, Director.

Oneida-Madison Electric Cooperative, Inc. – Brian Bell, General Manager; Rudy Brouillette, President/Director; and Dan Saulsgiver, NRECA Director/OMEC Secretary/Treasurer/Director.

Steuben Rural Electric Cooperative, Inc. – Bryant Dillon, General Manager; Jim McCormick, President/Director; Robert Nichols, Vice-President/Director; Gordon Foster, Director; Randy Stankey, Director; Gerald Chase, Director; Ed Borkowski, Director; and Kristen Cleveland, Administrative Assistant.

Special Guest: Bruce Geiger, NYSRECA Lobbyist.

Administrative Services Consultant: Lee Ann Hoad

OPENING BUSINESS

Quorum

President Arnold declared a quorum was present as evidenced by the roll call taken upon calling the meeting to order.

Introduction of Guests

President Arnold thanked Mr. Geiger for attending the meeting.

Agenda

President Arnold called for additions and/or deletions to the agenda and advised a request had been made to add NRECA Director Gift to New Business. A motion was made by Mr. Potter and seconded by Mr. Pick to approve the agenda as amended. Following the affirmative vote of all voting delegates, the motion was adopted.

Approve July 22, 2021 Annual Meeting Minutes

President Arnold called for discussion concerning the July 22, 2021 Annual Meeting Minutes and hearing none, a motion was made by Mr. Potter and seconded by Mr. Saulsgiver to approve the minutes as printed. Following the affirmative vote of all voting delegates, the motion was adopted.

REPORTS

Cooperative Briefings

Brian Bell, General Manager, OMEC began by introducing himself as General Manager/CEO of OMEC replacing former Manager Keith Pitman, updated NYSRECA members on his background and stated he is looking forward to working with all. He further advised OMEC has hired a new lineman and continues their search for additional office staff. He thanked Tim Johnson and Otsego for their assistance during his transition to General Manager.

Tim Johnson, CEO Otsego EC welcomed Mr. Bell to his new position and NYSRECA and expressed Otsego's willingness to offer assistance at any time. Mr. Johnson stated Otsego continues to be extremely busy and things are running smoothly. NISC is on site conducting training on the mapping system and Otsego expects to "go live" with this program in January 2022; is experiencing an increased number of monthly meter failures requiring replacement; regarding accounts receivable, the majority of members bills are current although Otsego does offer deferral payments for those that contact the cooperative when falling behind on their bill and for those that don't, Otsego maintains a more aggressive approach. He further advised Otsego continues with decreased line crews; have met Gary Bonker's IBEW replacement, Dan Addy, a long-term IBEW representative; had a meeting with DPS concerning NYSEG's response to outages during which a request was made for data from cooperatives regarding same and once provided, are hoping for a follow up meeting with NYSEG and DPS.

Bryant Dillon, General Manager SREC advised Mr. Johnson SREC is willing to provide outage data as it relates to NYSEG to be included in the report to DPS. He further advised that SREC has conducted an extensive IT audit and received the recommendations from the audit firm that SREC is now working on implementing. SREC is working with the firm to develop a staff training program; has 934 days with no lost time; inquired as to whether there was an interest in developing a Traffic Control and Accident Control Training through Federated to offer to cooperative employees as the NYSRECA Budget contains a line item for employee training and is a matter that has been discussed by the General Managers and CEOs; SREC will be moving forward with Traffic Control Training and if anyone is interested in participating, ask they advise; and asked for any other suggestions concerning employee training be provided.

He further advised SREC previously implemented a 100% meter replacement program over a five-year period and to date have replaced 24% of its meters; will be going live in the first quarter of 2022 with integrating systems that will allow the cooperative to be able to use data for more diagnostic purposes; has begun work on its four-year construction work plan; has recently completed a sub transmission line rebuilding of 5.5 miles of line; are now working on substation transformer upgrade at its Conewango Substation; and have asked for bids concerning replacing 16 miles of line in Hornby. In addition, a request has been filed with FEMA requesting assistance as it relates to damages sustained from Hurricane Fred.

Chris Evans, CEO, DCEC welcomed Mr. Bell and offered DCEC's assistance if Mr. Bell has any questions. He further advised DCEC has asked for bids for 62 miles of right-of-way clearing; is experiencing staffing

changes with billing clerk relocating to Georgia; administrative assistant moving to the billing clerk position; staking technician announcing early retirement in December of this year; with two additional employees announcing their retirements in early 2022. DCEC has completed a 30 pole change out contract with one pole remaining to be done in the New York City area; reported on the meeting with DPS regarding NYSEG and suggested the response to DPS be prepared and submitted on behalf of NYSRECA rather than by each individual cooperative.

Treasurer's Report

A request was made to have the Treasurer's Report provided several days prior to any meeting in order to allow sufficient time for review. Mr. Dillon stated he would be sure to provide the reports in a timely manner.

Mr. Dillon presented the Treasurer's Report noting a checking account balance as of November 1, 2021 of \$63,862.97; Scholarship Account Balance as of November 1, 2021 of \$7,000.00; Budget to Actual Report for the year ending June 30, 2022 showing total revenue of \$23,313.37; total expenses of \$18,980.29 resulting in net margins of \$8,333.08. In addition, he reviewed the bank reconciliations through October 31, 2021 noting an ending balance of \$66,462.97.

Mr. Dillon reviewed the bank reconciliations through October 31, 2021 for the Scholarship Fund noting an ending balance of \$7,000.00.

Also included in the Treasurer's Report was Form 990-EZ prepared by the audit firm Mostert Manzanero & Scott LLP for NYSRECA for the time period 07/01/2020 through 06/30/2021 and stated he would be happy to answer any questions concerning Form 990-EZ.

Following discussion, NYSRECA members, by general consensus, approved the Treasurer's Report as presented. **Exhibit A.**

Government Relations Update

Mr. Geiger welcomed Mr. Bell and provided a brief background of the NYSRECA Government Relations Committee and stated he looks forward to working with Mr. Bell.

Mr. Geiger advised he attended a breakfast fundraising event this morning for Senator Rachel May who represents OMEC and is the only majority Senator that represents cooperative territories. In addition, Mr. Geiger stated Governor Hochul continues her aggressive approach to COVID-19 restrictions and vaccinations.

He further advised NYSRECA will need to wait to see if they are able to have an in-person Advocacy Day in Albany in May. In the event no in-person meetings can take place, NYSRECA will likely move forward with scheduling the Advocacy Day(s) remotely, similar to what was done in May of 2021, something that worked very well given the circumstances.

Mr. Geiger stated a list of pending bills that were signed or vetoed was provided prior to the meeting in order to keep everyone advised of the status of pending bills. He further stated most of the energy bills apply to the Public Service Commission and do not impact cooperatives directly however NYSRECA remains interested in laws as they relate to the IOU's. One bill of interest relates to utility pole attachment

contracts, the revised language submitted to be included in the bill and the possibility of a chapter amendment. Mr. Geiger stated he continues to monitor the status of the Storm Hardening and System Resiliency Bill that would apply to PSC governed utilities and the possibility NYPA may feel compelled to apply some of the conditions to cooperatives. Mr. Geiger stated he will prepare a memo outlining the bill and timeline provided for implementation of same and provide the memo to NYSRECA members.

Mr. Potter requested a report on the amount of electricity being generated and placed into the grid from wind and solar farms. Mr. Geiger stated he would see if the information is available from the ISO or other sources.

Exhibit B.

National Director's Report

Mr. Saulsgiver provided the National Director's Report that included updates concerning the signing of the infrastructure bill and how it will affect NRECA; RUS Refinancing being placed on hold at the current time; Jim Matheson's continued contact with NRECA Directors and updates concerning NY Beneficial Electrification status and sources of financing to build and implement use of charging stations as well as Mr. Matheson's concern with family. NRECA will be holding its winter meeting in person and encouraged all to attend and advised they have implemented mandatory vaccines for all, including NRECA facilities at Arlington, VA, Madison, WI and Lincoln, NE.

NRECA will be releasing new director courses on or about December 15, 2021 with one new course addressing Cyber Security.

In addition, NRECA will be re-evaluating offering meetings in-person and hybrid due to costs. Future in-person meetings may only be able to be attended by phone rather than by the hybrid method.

As always, if anyone has any concerns regarding NRECA or information they would like, Mr. Saulsgiver stated he would do his best to obtain and provide same. In addition, he encouraged all to take full advantage of the information offered on cooperative.com.

Mr. Saulsgiver stated he is a member of the Education Committee at NRECA although committee appointments may change from time to time. If there is a specific committee any NYSRECA member feels Mr. Saulsgiver should seek appointment to, please advise.

UNFINISHED BUSINESS

NRECA Director Election

Following discussion and Mr. Saulsgiver expressing his desire to be elected to the NRECA Director position for an additional two-year term, a motion was made by Mr. Potter and seconded by Mr. Pick to nominate Mr. Saulsgiver as NRECA Director. Mr. Johnson called for other nominations from the floor and hearing none, a motion was made and seconded to close the nominations and call for a vote to elect Mr. Saulsgiver as NRECA Director for the ensuing two-year term. Following the affirmative vote of all NRECA Voting Delegates appointed, the motion was adopted.

NYSRECA members congratulated Mr. Saulsgiver who thanked the members for their nomination and election to the position.

NYSRECA Scholarship Committee Report

Mr. Saulsgiver advised the Scholarship Committee consisting of the four General Managers/CEOs and Mr. and Mrs. Saulsgiver met on October 22, 2021 to discuss how to determine or select someone to receive the scholarship. Ideas discussed included developing a standardized format to use in selecting students to participate in the program as delegates and to be considered as recipients for the scholarship. Also discussed were the number of scholarships to be presented, similar to the program used in the Glen English Scholarship process by NRECA. All cooperatives forwarded their student selection process to Mr. and Mrs. Saulsgiver.

Mr. Saulsgiver advised the committee requested additional committee members be selected that would include the four General Managers/CEOs and one director from each cooperative with the newly formed committee being charged with developing a standardized form to be used as a basis to select students. The committee would present the form at the Spring NYSRECA meeting and implement same in May.

At the time the NRECA Legislative Conference resumes in-person, encourage the committee members meet with students prior to selections being made. Monetary scholarship amounts would be decided by the committee.

Potential committee members are to be submitted to Mr. and Mrs. Saulsgiver following each Cooperatives next regular meeting after which Mr. and Mrs. Saulsgiver will schedule a Zoom meeting with the committee.

Mr. Saulsgiver further advised the NRECA scholarship application process is not limited to students who attend the Legislative Conference, but to any student on cooperative lines.

NEW BUSINESS

Tri-County REA (Waverly Acquisition)

Mr. Johnson stated he had a discussion with Kevin Brownley of Tri-County Electric Cooperative in Mansfield, Pennsylvania concerning Tri-County's acquisition of Waverly Community Electric System from First Energy. Mr. Brownley has advised DPS is concerned if the acquisition is approved, Tri-County would be an unregulated utility in New York. Mr. Johnson stated Mr. Brownley has asked if NYSRECA members would provide a letter of support to DPS regarding the transfer. Mr. Johnson has spoken with Jeff Genzer, who represents NYAPP and Tri-County, regarding this matter and who should receive the correspondence. Mr. Genzer advised the letter should be addressed to Michelle Phillips, Secretary to the Chair of the PSC. One concern raised was whether Tri-County would be looking for a hydro allocation and Mr. Genzer assured Tri-County would not pursue a hydro allocation at this time.

Thoughts and concerns raised by NYSRECA members included:

- Letter should be written as a statewide rather than individually;
- Would Mr. Johnson draft the requested letter, forward to General Managers/CEOs for review and comment as well as Mr. Genzer;

- Are they a muni now? They are not.
- Believe, years ago, Mark Schneider and SREC looked into this acquisition;
- Does this violate the REC Law as it relates to service areas and number of residents due to it not being “rural” under NY Law? Answer is that this is not a problem because the limit is now 20,000 and Waverly is only about 4,000 residents.
- Do not see any issues with power supply for Tri-County based on their past and having worked with Allegany Power Cooperative (the PA statewide G&T);
- They would be a public power entity under the PURPA Law and might be entitled to the hydro but it would not come out of our base Hydro allocations as they were locked in by the NYPA Long Term Agreement. Tri-County already receives some hydro through Allegheny Cooperative;
- Tri-County does not want to become a customer of or be regulated by NYPA at this time.

By general consensus, it was decided that Mr. Johnson will draft a letter of support, provide same for review and comment to General Managers/CEOs and Mr. Genzer.

NRECA Director Gift

Mr. Saulsgiver stated he would like to propose the funds set aside for a gift to provide to NRECA Directors at the winter meeting be used for a charitable donation to Breast Cancer and Leukemia Research. He further advised he and Mrs. Saulsgiver will match said donation and a card sent to all NRECA Directors advising of the donation(s). Mr. Dillon advised \$350 had been set aside in previous years for this purpose although the 2021-2022 budget did not have a specific line item for same. There is, however, a line item for miscellaneous expenses that could be used. Following discussion, a motion was made by Mr. Potter and seconded by Mr. Pick to proceed with the donation to Breast Cancer and Leukemia Research in the amount of \$350.00 to be divided equally among the two research groups. Following the affirmative vote of all voting delegates, the motion was adopted.

NEXT MEETING DATE & LOCATION

The next meeting date and location will be provided upon decision of the location and date of the January 2022 Special Meeting. Additional information will be provided upon receipt.

ADJOURN

There being no further business to bring before the meeting a motion was made by Mr. Nichols, seconded by Mr. Potter to adjourn the meeting at 11:02 am. Following the affirmative vote of all NYSRECA Voting Delegates, the motion was adopted.

Tim Johnson, Executive Secretary

Date Minutes Approved

**NYS-ACRE
Special Meeting**

November 18, 2021

The NYS-ACRE Meeting was held via Zoom Meeting on Thursday, November 18, 2021 due to the current social gathering restrictions mandated by the State of New York as a result of the COVID-19 Pandemic. President Arnold called the meeting to order at 11:03 am. Those in attendance by phone were:

Delaware County Electric Cooperative, Inc. – Rusty Pick, President/Director; Chris Evans, CEO.

Otsego Electric Cooperative, Inc. – Tim Johnson, CEO; Chuck Arnold, Director; and Gary Potter, President/Director; Steve Childs, Director.

Oneida-Madison Electric Cooperative, Inc. – Brian Bell, General Manager; Rudy Brouillette, President/Director; and Dan Saulsgiver, NRECA Director/OMEC Secretary/Treasurer/Director.

Steuben Rural Electric Cooperative, Inc. – Bryant Dillon, General Manager; Jim McCormick, President/Director; Robert Nichols, Vice-President/Director; Randy Stankey, Director; Gerald Chase, Director; Ed Borkowski, Director; and Kristen Cleveland, Administrative Assistant.

Special Guest: Bruce Geiger, NYSRECA Lobbyist.

Administrative Services Consultant: Lee Ann Hoad

AGENDA

President Arnold advised no agenda had been provided for the November 18, 2021 ACRE Meeting and Lee Ann Hoad apologized for having omitted same from the notice.

MINUTES OF THE JULY 22, 2021 ANNUAL MEETING

Minutes of the July 22, 2021 Annual Meeting will be provided with the January 2022 meeting notice.

REPORTS

Treasurer's Report

Mr. Dillon presented the Treasurer's report noting a balance on hand of \$8,485.19 for the NYS-ACRE PAC. Also provided as part of the report was a contribution summary through December 31, 2021 showing NYS-ACRE contributions, and 2021 NYS ACRE PAC Budget. Also included in the report were the Board of Elections required filings. Mr. Dillon advised any outstanding voluntary member contributions should be made to NYS-ACRE as quickly as possible. Following review, a motion was made by Mr. Pick and seconded by Mr. Potter to approve the Treasurer's Report as presented. Following the affirmative vote of all members present, the motion was adopted. **Exhibit A.**

National Director's Report

Mr. Potter inquired as to whether NYSRECA is on pace in obtaining new ACRE memberships.

Legislative Committee Report

Mr. Geiger advised the update was provided during the NYSRECA Meeting.

UNFINISHED BUSINESS

President Arnold declared there was no Unfinished Business to bring before the meeting.

NEW BUSINESS

President Arnold declared there was no New Business to bring before the meeting.

NEXT MEETING DATE AND LOCATION

The next meeting date and location will be in conjunction with the NYSRECA Special Meeting to be scheduled in January 2022. Specific date and location will be provided.

ADJOURN

There being no further business to bring before the meeting, Mr. Potter, seconded by Mr. Pick moved to adjourn the meeting at 11:10 am. Following the affirmative vote of all members present, the motion was adopted.

Tim Johnson, Executive Secretary

Date Minutes Approved

NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC
TREASURER'S REPORT - BANK ACCOUNT ACTIVITY

5/21/2021	Federated Rural Insurance Exchange	Loss Control Contribution	Other Revenues Excluding CFC	2021-2022	142925	\$ -	\$ 7,746.00	\$ 73,778.18	Y
6/30/2021	Kingston Risk Management	Invoice 1953 - Directors & Officers Insurance	Insurance	2021-2022	181	\$ 823.00	\$ -	\$ 67,452.89	Y
7/2/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expense - July 2021	New York Legislative Conference/Lobbyist	2021-2022	182	\$ 2,600.00	\$ -	\$ 64,852.89	Y
7/13/2021	C3 Conferencing, Inc.	Invoice C210155062021	Annual & Regular NYSRECA Meetings	2021-2022	183	\$ 70.60	\$ -	\$ 64,782.29	Y
7/22/2021	Kathy Brouillette	Annual Meeting Meal	Annual & Regular NYSRECA Meetings	2021-2022	184	\$ 1,811.25	\$ -	\$ 62,971.04	Y
7/27/2021	National Rural Utilities Cooperative Finance Corporation	FY21 Cooperative Youth Education Grante	CFC/NCSC Education Donation	2021-2022	115018	\$ -	\$ 6,200.00	\$ 69,171.04	Y
7/27/2021	National Cooperative Services Corporation	FY21 Cooperative Youth Education Grante	CFC/NCSC Education Donation	2021-2022	400430	\$ -	\$ 1,000.00	\$ 70,171.04	Y
7/28/2021	Lebanon Reservoir Campground	Annual Meeting Venue	Annual & Regular NYSRECA Meetings	2021-2022	185	\$ 100.00	\$ -	\$ 70,071.04	Y
8/3/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - August 2021	New York Legislative Conference/Lobbyist	2021-2022	186	\$ 2,779.92	\$ -	\$ 67,291.12	Y
8/12/2021	C3 Conferencing, Inc.	Invoice C210155072021	Annual & Regular NYSRECA Meetings	2021-2022	187	\$ 81.19	\$ -	\$ 67,209.93	Y
8/16/2021	NRECA	Statewide Dues - Invoice 2827300	Memberships	2021-2022	188	\$ 1,070.00	\$ -	\$ 66,139.93	Y
8/16/2021	NYS Rural Electric Cooperative Association, Inc.	Scholarship Fund - Initial Deposit	Transfer	2021-2022	XFR	\$ 5,000.00	\$ -	\$ 61,139.93	Y
9/2/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - September 2021	New York Legislative Conference/Lobbyist	2021-2022	189	\$ 2,600.00	\$ -	\$ 58,539.93	Y
9/3/2021	Lee Ann Hoad	Consulting Services - August 2021	Admin Consulting Services	2021-2022	190	\$ 583.33	\$ -	\$ 57,956.60	Y
9/9/2021	Mostert, Manzanero & Scott, LLP	2020 IRS Form 990 Preparation	Annual Audit	2021-2022	191	\$ 600.00	\$ -	\$ 57,356.60	Y
9/9/2021	NRECA	RE Magazine - Acee and Geiger	Miscellaneous Expenses	2021-2022	192	\$ 78.00	\$ -	\$ 57,278.60	Y
9/9/2021	Otsego Electric Cooperative, Inc.	1st Half of 2021-2022 Dues	Dues and Assesments	2021-2022	4399	\$ -	\$ 3,597.51	\$ 60,876.11	Y
9/9/2021	Steuben Rural Electric Cooperative, Inc.	1st Half of 2021-2022 Dues	Dues and Assesments	2021-2022	20210986	\$ -	\$ 4,732.81	\$ 65,608.92	Y
9/21/2021	Delaware County Electric Cooperative, Inc.	1st Half of 2021-2022 Dues	Dues and Assesments	2021-2022	52389	\$ -	\$ 4,037.05	\$ 69,645.97	Y
10/5/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - October 2021	New York Legislative Conference/Lobbyist	2021-2022	193	\$ 2,600.00	\$ -	\$ 67,045.97	Y
10/8/2021	Lee Ann Hoad	Consulting Services - September 2021	Admin Consulting Services	2021-2022	194	\$ 583.00	\$ -	\$ 66,462.97	Y
11/1/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - November 2021	New York Legislative Conference/Lobbyist	2021-2022	195	\$ 2,600.00	\$ -	\$ 63,862.97	Y
11/17/2021	Oneida-Madison Electric Cooperative, Inc.	1st Half of 2021-2022 Dues	Dues and Assesments	2021-2022	6018	\$ -	\$ 1,523.76	\$ 65,386.73	Y
11/22/2021	NRECA International	2021-2022 NRECA International Donation	Donations	2021-2022	196	\$ 1,000.00	\$ -	\$ 64,386.73	Y
12/3/2021	Lee Ann Hoad	Consulting Services - November 2021	Admin Consulting Services	2021-2022	197	\$ 583.33	\$ -	\$ 63,803.40	N
12/3/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - December 2021	New York Legislative Conference/Lobbyist	2021-2022	198	\$ 2,600.00	\$ -	\$ 61,203.40	Y
12/27/2021	Visa	Donation - The Leukemia and Lymphoma Society	Donations	2021-2022	199	\$ 350.00	\$ -	\$ 60,853.40	N
1/3/2022	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - November 2021	New York Legislative Conference/Lobbyist	2021-2022	200	\$ 2,850.00	\$ -	\$ 58,003.40	N

NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC
TREASURER'S REPORT - BANK ACCOUNT ACTIVITY (SCHOLARSHIP)

DATE	PAYEE	DESCRIPTION	BUDGET CATEGORY	FISCAL YEAR	CHECK NUMBER	CHECK AMOUNT	DEPOSIT AMOUNT	ACCOUNT BALANCE	CLEARED
7/31/2021	Beginning Balance							\$ -	
8/16/2021	NYS Rural Electric Cooperative Association, Inc.	Scholarship Contribution	Scholarship Contribution	2021-2022	Transfer	\$ -	\$ 5,000.00	\$ 5,000.00	
8/17/2021	Carol & Daniel Saulsgiver	Scholarship Contribution	Scholarship Contribution	2021-2022	3990	\$ -	\$ 2,000.00	\$ 7,000.00	

NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC.
TREASURER'S REPORT - BUDGET TO ACTUAL
FOR THE YEAR ENDING JUNE 30, 2022

	2021-2022 <u>Budget</u>	2021-2022 <u>Actual</u>	2021-2022 <u>Balance</u>
Revenues			
Dues and Assesments	\$ 62,024.00	\$ 13,891.13	\$ (48,132.87)
Less, Fund Balance Rollovers (19/20 & 20/21 Margins)	(34,241.77)	-	34,241.77
CFC/NCSC Education Donation	7,200.00	7,200.00	-
Other Revenues Excluding CFC	7,746.00	7,746.00	-
Scholarship Contribution	-	-	-
Total Revenues	\$ 42,728.23	\$ 28,837.13	\$ (13,891.10)
Expenses			
Annual & Regular NYSRECA Meetings	\$ 5,500.00	\$ 2,063.04	\$ 3,436.96
NYSRECA Staff Meetings	1,500.00	-	1,500.00
Annual Audit	600.00	600.00	-
Director Workshop and Training Expenses	1,500.00	-	1,500.00
Donations	1,000.00	1,350.00	(350.00)
Scholarship Awards	1,000.00	-	1,000.00
Executive Secretary Stipend	500.00	-	500.00
Executive Treasurer Stipend	500.00	-	500.00
Insurance	770.00	823.00	(53.00)
Memberships	1,100.00	1,070.00	30.00
Miscellaneous Expenses	500.00	78.00	422.00
New York Legislative Conference/Lobbyist	35,100.00	18,629.92	16,470.08
Admin Consulting Services	7,500.00	1,749.66	
NRECA Regional & Annual Meeting Expenses	-	-	
Statewide Director Expense	400.00	-	400.00
Washington DC Legislative Conference	19,500.00	-	19,500.00
Total Expenses	\$ 76,970.00	\$ 26,363.62	\$ 44,856.04
Net Margins	\$ (34,241.77)	\$ 2,473.51	\$ (36,715.28)

NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC
Five Star Bank - Bank Reconciliation - General Fund
For the Month Ended November 30, 2021

Bank Balance: \$ 65,386.73

Outstanding Deposits:

<u>Date</u>	<u>Payor</u>	<u>Description</u>	
			\$ -

Outstanding Checks:

<u>Date</u>	<u>Payee</u>	<u>Description</u>	
11/22/21	NRECA International	21-22 NRECA International Donation	\$ (1,000.00)

Ending Balance \$ 64,386.73

Adjustment - Delaware Nation Bank of Delhi Balance \$ -

Calculated Check Register Balance \$ 64,386.73

Actual Check Register Balance \$ 64,386.73

Variance \$ -

NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC
Five Star Bank - Bank Reconciliation - Scholarship Fund
For the Month Ended November 30, 2021

Bank Balance: \$ 7,000.00

Outstanding Deposits:

<u>Date</u>	<u>Payor</u>	<u>Description</u>
		\$ -

Outstanding Checks:

<u>Date</u>	<u>Payee</u>	<u>Description</u>
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Ending Balance \$ 7,000.00

Adjustment - Delaware Nation Bank of Delhi Balance \$ -

Calculated Check Register Balance \$ 7,000.00

Actual Check Register Balance \$ 7,000.00

Variance \$ -

NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC
Five Star Bank - Bank Reconciliation - General Fund
For the Month Ended December 31, 2021

Bank Balance: \$ 61,786.73

Outstanding Deposits:

<u>Date</u>	<u>Payor</u>	<u>Description</u>	
			\$ -

Outstanding Checks:

<u>Date</u>	<u>Payee</u>	<u>Description</u>	
12/03/22	Lee Ann Hoad	Consulting Services - November 2021	\$ (583.33)
12/27/22	Visa	Donation - The Leukemia and Lymph	\$ (350.00)

Ending Balance \$ 60,853.40

Adjustment - Delaware Nation Bank of Delhi Balance \$ -

Calculated Check Register Balance \$ 60,853.40

Actual Check Register Balance \$ 60,853.40

Variance \$ -

NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC
Five Star Bank - Bank Reconciliation - Scholarship Fund
For the Month Ended December 31, 2021

Bank Balance: \$ 7,000.00

Outstanding Deposits:

<u>Date</u>	<u>Payor</u>	<u>Description</u>
		\$ -

Outstanding Checks:

<u>Date</u>	<u>Payee</u>	<u>Description</u>
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Ending Balance \$ 7,000.00

Adjustment - Delaware Nation Bank of Delhi Balance \$ -

Calculated Check Register Balance \$ 7,000.00

Actual Check Register Balance \$ 7,000.00

Variance \$ -

NOTICE OF MEETING

Notice is hereby given, a Special Meeting of the Directors of the NYSACRE will be held on ***Thursday, January 27, 2022 directly following the special meeting of NYSRECA by ZOOM MEETING ONLY*** due to the current travel and social gathering restrictions set in place by New York State as a result of the COVID-19 outbreak. The meeting is being held for the purpose of carrying on the business of the New York State Rural Electric Cooperatives Association.

OPENING BUSINESS

1. Call to Order
2. Registration
3. Additions and/or Deletions to the Agenda
4. Approve July 22, 2021 Minutes
5. Approve November 18, 2021 Minutes

REPORTS

1. Treasurer's Report - Mr. Dillon
2. National Director's Report - Mr. Saulsgiver
3. Legislative Committee Report - Mr. Geiger
- 4.

UNFINISHED BUSINESS

- 1.
- 2.
- 3.

NEW BUSINESS

- 1.
- 2.
- 3.

E. MISCELLANEOUS

1. Any further business to bring before the meeting

F. NEXT MEETING DATE AND LOCATION

G. ADJOURN

Timothy Johnson
Executive Secretary

**NEW YORK STATE ACTION COMMITTEE FOR RURAL ELECTRIFICATION
TREASURER'S REPORT - BANK ACCOUNT ACTIVITY
FOR THE YEAR ENDING DECEMBER 31, 2021**

DATE	PAYEE/PAYOR	ADDRESS	TYPE	FISCAL YEAR	CHECK/ACH NUMBER	CHECK AMOUNT	DEPOSIT AMOUNT	ACCOUNT BALANCE	CLEARED	REPORTED TO BOE
3/2/2021	Friends for Palmesano	PO Box 861, Corning, NY 14830	Campaign Contribution	2021	127	\$ 300.00	\$ -	\$ 8,883.21	Y	Y
3/4/2021	Ortt for State Senate	PO Box 1279, North Tonawanda, NY 14120	Campaign Contribution	2021	128	\$ 500.00	\$ -	\$ 8,383.21	Y	Y
3/4/2021	Friends for Marjorie Byrnes	332 Park Place, Caledonia, NY 14423	Campaign Contribution	2021	129	\$ 250.00	\$ -	\$ 8,133.21	Y	Y
3/4/2021	Cusick for Assembly	PO Box 141279, Staten Island, NY 10314	Campaign Contribution	2021	130	\$ 500.00	\$ -	\$ 7,633.21	Y	Y
3/4/2021	Friends of Peter Oberacker	PO Box 1, Schenevus, NY 12155	Campaign Contribution	2021	131	\$ 250.00	\$ -	\$ 7,383.21	Y	Y
3/9/2021	Angelino For Assembly	PO Box 141, Norwich, NY 13815	Campaign Contribution	2021	132	\$ 300.00	\$ -	\$ 7,083.21	Y	Y
4/8/2021	Friends of Patty Ritchie	PO Box 626, Canton, NY 13617	Campaign Contribution	2021	133	\$ 400.00	\$ -	\$ 6,683.21	Y	Y
4/8/2021	Friends of Mike Martucci	PO Box 526, Goshen, NY 10924	Campaign Contribution	2021	134	\$ 250.00	\$ -	\$ 6,433.21	Y	Y
4/22/2021	Action Committee for Rural Electrification	4301 Wilson Blvd, Arlington, VA 22203-1860	ACRE Contribution	2021	10883	\$ -	\$ 1,225.57	\$ 7,658.78	Y	Y
5/6/2021	Republican Assembly Campaign Committee	315 State Street, Albany, NY 12210	Campaign Contribution	2021	135	\$ 500.00	\$ -	\$ 7,158.78	Y	Y
5/10/2021	Friends of Tom O'Mara	PO Box 521, Elmira, NY 14902	Campaign Contribution	2021	136	\$ 350.00	\$ -	\$ 6,808.78	Y	Y
5/19/2021	Gary L. Brockway	6456 Round Lake Road, Savona, NY 14879-9717	ACRE Contribution	2021	503	\$ -	\$ 150.00	\$ 6,958.78	Y	Y
5/19/2021	Gerald S. Chase, Jr.	6507 Holden Rd., Addison, NY 14801	ACRE Contribution	2021	1871	\$ -	\$ 150.00	\$ 7,108.78	Y	Y
5/19/2021	Janice L. Hoad	4741 Pump Station Road, Cameron Mills, NY 14820	ACRE Contribution	2021	6754	\$ -	\$ 150.00	\$ 7,258.78	Y	Y
5/19/2021	William H. Moss III	177 Cottage Road, South Dayton, NY 14138	ACRE Contribution	2021	555	\$ -	\$ 150.00	\$ 7,408.78	Y	Y
5/19/2021	James R. McCormick	433 Lane School Road, Andover, NY 14806	ACRE Contribution	2021	3727	\$ -	\$ 150.00	\$ 7,558.78	Y	Y
5/19/2021	Randy D. Stankey	12293 Eldredge, Conewango Valley, NY 14726	ACRE Contribution	2021	1639	\$ -	\$ 150.00	\$ 7,708.78	Y	Y
6/1/2021	Robert V. Nichols	743 Thompson Road, Addison, NY 14801	ACRE Contribution	2021	3187	\$ -	\$ 150.00	\$ 7,858.78	Y	Y
6/1/2021	Gordon F. Foster	4302 Hanrahan Road, Campbell, NY 14821	ACRE Contribution	2021	2772	\$ -	\$ 150.00	\$ 8,008.78	Y	Y
6/1/2021	Charles D. Arnold	1076 County Highway 19, Burlington Flats, NY 13315	ACRE Contribution	2021	1114	\$ -	\$ 150.00	\$ 8,158.78	Y	Y
6/1/2021	Steven R. Child	1625 County Highway 14, Mount Vision, NY 13810-1140	ACRE Contribution	2021	3593	\$ -	\$ 150.00	\$ 8,308.78	Y	Y
6/1/2021	Gary D. Potter	193 Shacktown Mt. Rd., New Berlin, NY 13411	ACRE Contribution	2021	2671	\$ -	\$ 150.00	\$ 8,458.78	Y	Y
6/11/2021	Friends of Joe Griffo	P.O. Box 162, Utica, NY 13503	Campaign Contribution	2021	137	\$ 500.00	\$ -	\$ 7,958.78	Y	Y
6/14/2021	Timothy R. Johnson	242 Bert White Road, Edmeston, NY 13335	ACRE Contribution	2021	7794	\$ -	\$ 150.00	\$ 8,108.78	Y	Y
6/14/2021	Amy Parr	71 Brunner Hollow, Cooperstown, NY 13326	ACRE Contribution	2021	1071	\$ -	\$ 150.00	\$ 8,258.78	Y	Y
6/14/2021	Edward H. Clarke	502 Springfield Hill Road, Cooperstown, NY 13326	ACRE Contribution	2021	4241	\$ -	\$ 150.00	\$ 8,408.78	Y	Y
7/1/2021	Friends of Ken Blankenbush	P.O. Box 470, Watertown, NY 13601	Campaign Contribution	2021	138	\$ 250.00	\$ -	\$ 8,158.78	Y	Y
7/1/2021	Friends of Rachel May	P.O. Box 6862 Syracuse, NY 13217	Campaign Contribution	2021	139	\$ 500.00	\$ -	\$ 7,658.78	Y	Y
7/30/2021	Action Committee for Rural Electrification	4301 Wilson Blvd, Arlington, VA 22203-1860	ACRE Contribution	2021	10915	\$ -	\$ 776.41	\$ 8,435.19	Y	Y
8/16/2021	Daniel S. Saulsgiver	1508 Lebanon Hill Road, Earlville, NY 13332	ACRE Contribution	2021	3990	\$ -	\$ 150.00	\$ 8,585.19	Y	Y
8/16/2021	Frederick W. Braun	252 Fred Braun Road, Unadilla, NY 13849	ACRE Contribution	2021	2820	\$ -	\$ 150.00	\$ 8,735.19	Y	Y
9/23/2021	Friends of Senator Oberacker	P.O. Box 1, Schenevus, NY 12155	Campaign Contribution	2021	140	\$ 150.00	\$ -	\$ 8,585.19	Y	Y
9/30/2021	Friends for Palmesano	P.O. Box 681 Corning, NY 14830	Campaign Contribution	2021	141	\$ 250.00	\$ -	\$ 8,335.19	Y	Y
10/20/2021	Patrick M. Hooker	955 Richfield Hill Road, Richfield Springs, NY 13439	ACRE Contribution	2021	10031	\$ -	\$ 150.00	\$ 8,485.19	Y	Y
11/5/2021	Action Committee for Rural Electrification	4301 Wilson Blvd, Arlington, VA 22203-1860	ACRE Contribution	2021	10516	\$ -	\$ 320.98	\$ 8,806.17	N	Y
11/19/2021	Friends of Rachel May	P.O. Box 6862 Syracuse, NY 13217	Campaign Contribution	2021	142	\$ 250.00	\$ -	\$ 8,556.17	N	Y

Proposed 2021 NYS-ACRE PAC BUDGET

Breakdown for 2021			2021 Proposed Not-to-Exceed Budget		2021 Actuals		2021 Budget Remaining
Governor Cuomo			\$ -		\$ -		\$ -
Legislative Leadership							
Senate Majority Leader (D)	Cousins		\$ 1,000.00		\$ -		\$ 1,000.00
Senate Minority Leader (R)	Ortt		\$ 500.00		\$ 500.00		\$ -
Assembly Majority Speaker (D)	Heastie		\$ 500.00		\$ -		\$ 500.00
Assembly Energy Chair (D)	Cusick		\$ 1,000.00		\$ 500.00		\$ 500.00
Assembly Energy Ranker (R) - SREC	Palmesano		\$ 750.00		\$ 550.00		\$ 200.00
Assembly Republican Leader (R)	Barclay		\$ 750.00		\$ 500.00		\$ 250.00
Senate Energy Chair (D)	Parker		\$ -		\$ -		\$ -
Senate Energy Ranker (R)	Ritchie		\$ 500.00		\$ 400.00		\$ 100.00
Senate Majority Co-op Reps							
Senator Rachel May (D) - OMEC			\$ 500.00		\$ 750.00		\$ (250.00)
Senate Minority Co-op Reps							
Senator Tom O'Mara (R) - SREC			\$ 3,000.00		\$ 350.00		\$ 1,500.00
Senator Michael Martucci (R) - DCEC/OEC					\$ 250.00		
Senator George Borrello (R) - SREC					\$ -		
Senator Peter Oberacker (R) - DCEC/OEC					\$ 400.00		
Senator Joseph Griffo (R) - OMEC					\$ 500.00		
Senator Fred Akshar (R) - DCEC					\$ -		
Assembly Majority Co-op Reps							
Assemblywoman Marianne Buttenschon (D) - OMEC			\$ 500.00		\$ -		\$ 500.00
Assembly Minority Co-op Reps							
Assemblyman Joseph Angelino (R) - DCEC/OEC			\$ 2,700.00		\$ 300.00		\$ 1,900.00
Assemblyman Chris Tague (R) - DCEC/OEC					\$ -		
Assemblyman John Salka (R) - OEC/OMEC					\$ -		
Assemblyman Andy Goodell (R) - SREC					\$ -		
Assemblyman Ken Blankenbush (R) - OMEC					\$ 250.00		
Assemblyman Brian Miller (R) - DCEC/OEC					\$ -		
Assemblyman Robert Smullen (R) - OMEC					\$ -		
Assemblyman Joe Giglio (R) - SREC					\$ -		
Assemblywoman Marjorie Byrnes (R) - SREC					\$ 250.00		
Expenses				\$ -		\$ -	
Total			\$ 11,700.00		\$ 5,500.00		\$ 6,200.00

Proposed voluntary contribution per cooperative without utilizing fund balance:

\$ 1,200.00

Recommended date to send voluntary contributions to Executive Treasurer:

May 31, 2021

**NEW YORK STATE ACTION COMMITTEE FOR RURAL ELECTRIFICATION
TREASURER'S REPORT - CONTRIBUTION SUMMARY TO DATE
FOR THE YEAR ENDING DECEMBER 31, 2021**

STATE-WIDE CONTRIBUTIONS - RECOMMENDED CONTRIBUTION DATE: 05/2021

<u>Organization</u>	<u>Amount</u>
Steuben Rural Electric Cooperative, Inc.	\$ 1,200.00
Delaware County Electric Cooperative, Inc.	\$ -
Otsego Electric Cooperative, Inc.	\$ 1,200.00
Oneida Madison Electric Cooperative, Inc.	\$ 150.00
	<u>\$ 2,550.00</u>

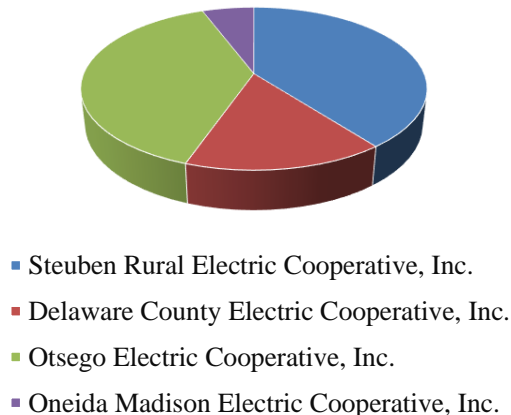
NATIONAL CONTRIBUTIONS

<u>Organization</u>	<u>NRECA Contribution</u>	<u>% Share</u>	<u>Amount</u>
Steuben Rural Electric Cooperative, Inc.	\$ 1,483.04	49%	\$ 726.69
Delaware County Electric Cooperative, Inc.	\$ 1,574.44	49%	\$ 771.48
Otsego Electric Cooperative, Inc.	\$ 1,416.70	49%	\$ 694.18
Oneida Madison Electric Cooperative, Inc.	\$ 266.56	49%	\$ 130.61
	<u>\$ 4,740.74</u>	<u>49%</u>	<u>\$ 2,322.96</u>

TOTAL CONTRIBUTIONS

<u>Organization</u>	<u>Amount</u>
Steuben Rural Electric Cooperative, Inc.	\$ 1,926.69
Delaware County Electric Cooperative, Inc.	\$ 771.48
Otsego Electric Cooperative, Inc.	\$ 1,894.18
Oneida Madison Electric Cooperative, Inc.	\$ 280.61
	<u>\$ 4,872.96</u>

Contributions By Cooperative



NYS ACTION COMMITTEE FOR RURAL ELECTRIFICATION
NYS BOARD OF ELECTIONS FILING
27 DAY POST GENERAL

Full Period Report

Filer ID: 11957 Candidate/Committee Name: Nys Acre, Inc. (New York State Action Committee For Rural Electrification, Inc.

Report Year: 2021

Filing Period: 27-Day Post-General

Transaction Type: A								Monetary Contributions Received From Ind. & Part.			
Date	Itemized	Contributor Type	Contributor Name	Address	City	State	Zip	Method	Check#	Amount	Explanation
10/20/2021	YES	IND	Patrick M. Hooker	955 Richfield Hill Road	Richfield Springs	NY	13439	Check	10031	\$150.00	
Number of Transactions: 1									Total:	\$150.00	

Full Period Report

Filer ID: 11957 Candidate/Committee Name: Nys Acre, Inc. (New York State Action Committee For Rural Electrification, Inc.

Report Year: 2021

Filing Period: 27-Day Post-General

Transaction Type: C			Monetary Contributions Received From All Other									
Date	Itemized	Contributor Type	Contributor Name	Address	City	State	Zip	Method	Check#	Contribution Type	Amount	Explanation
11/05/2021	YES	PAC	Action Committee For Rural Elec	4301 Wilson Blvd	Arlington	VA	22203	Wire Transfer			\$320.98	10516
Number of Transactions: 1										Total:	\$320.98	

Full Period Report

Filer ID: 11957 Candidate/Committee Name: Nys Acre, Inc. (New York State Action Committee For Rural Electrification, Inc.

Report Year: 2021

Filing Period: 27-Day Post-General

Transaction Type: F			Expenditures/ Payments								
Date	Itemized	Payee Name	Address	City	State	Zip	Purpose Code	Method	Check#	Amount	Explanation
11/19/2021	YES	Action Committee For Rural Electrification	4301 Wilson Blvd	Arlington	VA	22203	Political Contributions	Check	142	\$250.00	
Number of Transactions: 1									Total:	\$250.00	

Full Period Report

Filer ID: 11957

Candidate/Committee Name: Nys Acre, Inc. (New York State Action Committee For Rural Electrification, Inc.)

Report Year: 2021

Filing Period: 27-Day Post-General

FINAL SUMMARY:

Opening Balance:	\$8,335.19
Contributions:	\$470.98
Misc Receipts:	\$0.00
Total Receipts:	\$470.98
Total Expenses:	\$250.00
Closing Balance:	\$8,556.17

**NYS ACTION COMMITTEE FOR RURAL ELECTRIFICATION
NYS BOARD OF ELECTIONS FILING
JANUARY PERIODIC**

NO ACTIVITY REPORT FILED

NEW YORK STATE ACTION COMMITTEE FOR RURAL ELECTRIFICATION, INC.

Five Star Bank - Bank Reconciliation
For the Month Ended November 30, 2021

Bank Balance: \$ 8,806.17

Outstanding Deposits:

<u>Date</u>	<u>Payor</u>	<u>Description</u>
-------------	--------------	--------------------

Outstanding Checks:

<u>Date</u>	<u>Payee</u>	<u>Check Number</u>	
11/19/2021	Friends of Rachel May	142	\$ (150.00)

Ending Balance: \$ 8,656.17

Adjustment - Delaware Nation Bank of Delhi Balance: \$ -

Calculated Check Register Balance: \$ 8,656.17

Actual Check Register Balance: \$ 8,656.17

Variance: \$ -

NEW YORK STATE ACTION COMMITTEE FOR RURAL ELECTRIFICATION, INC.

Five Star Bank - Bank Reconciliation
For the Month Ended December 31, 2021

Bank Balance: \$ 8,556.17

Outstanding Deposits:

<u>Date</u>	<u>Payor</u>	<u>Description</u>
-------------	--------------	--------------------

Outstanding Checks:

<u>Date</u>	<u>Payee</u>	<u>Check Number</u>	
11/19/2021	Friends of Rachel May	142	\$ -

Ending Balance: \$ 8,556.17

Adjustment - Delaware Nation Bank of Delhi Balance: \$ -

Calculated Check Register Balance: \$ 8,556.17

Actual Check Register Balance: \$ 8,556.17

Variance: \$ -

Proposed 2022 NYS-ACRE PAC BUDGET

Breakdown for 2022			2022 Proposed Not-to-Exceed Budget	2022 Actuals	2022 Budget Remaining
Governor Hochul			\$ -	\$ -	\$ -
Legislative Leadership					
Senate Majority Leader (D)	Cousins		\$ 1,000.00	\$ -	\$ 1,000.00
Senate Minority Leader (R)	Ortt		\$ 500.00	\$ -	\$ 500.00
Assembly Majority Speaker (D)	Heastie		\$ 500.00	\$ -	\$ 500.00
Assembly Energy Chair (D)	Cusick		\$ 1,000.00	\$ -	\$ 1,000.00
Assembly Energy Ranker (R) - SREC	Palmesano		\$ 750.00	\$ -	\$ 750.00
Assembly Republican Leader (R)	Barclay		\$ 750.00	\$ -	\$ 750.00
Senate Energy Chair (D)	Parker		\$ 1,000.00	\$ -	\$ 1,000.00
Senate Energy Ranker (R)	Ritchie		\$ 500.00	\$ -	\$ 500.00
Senate Majority Co-op Reps					
Senator Rachel May (D) - OMEC			\$ 500.00	\$ -	\$ 500.00
Senate Minority Co-op Reps					
Senator Tom O'Mara (R) - SREC			\$ 3,000.00	\$ -	\$ 3,000.00
Senator Michael Martucci (R) - DCEC/OEC				\$ -	
Senator George Borrello (R) - SREC				\$ -	
Senator Peter Oberacker (R) - DCEC/OEC				\$ -	
Senator Joseph Griffo (R) - OMEC				\$ -	
Senator Fred Akshar (R) - DCEC				\$ -	
Assembly Majority Co-op Reps					
Assemblywoman Marianne Buttenschon (D) - OMEC			\$ 500.00	\$ -	\$ 500.00
Assembly Minority Co-op Reps					
Assemblyman Joseph Angelino (R) - DCEC/OEC			\$ 2,700.00	\$ -	\$ 2,700.00
Assemblyman Chris Tague (R) - DCEC/OEC				\$ -	
Assemblyman John Salka (R) - OEC/OMEC				\$ -	
Assemblyman Andy Goodell (R) - SREC				\$ -	
Assemblyman Ken Blankenbush (R) - OMEC				\$ -	
Assemblyman Brian Miller (R) - DCEC/OEC				\$ -	
Assemblyman Robert Smullen (R) - OMEC				\$ -	
Assemblyman Joe Giglio (R) - SREC				\$ -	
Assemblywoman Marjorie Byrnes (R) - SREC				\$ -	
Expenses				\$ -	
Total			\$ 12,700.00	\$ -	\$ 12,700.00

Proposed voluntary contribution per cooperative without utilizing fund balance:

\$ 1,200.00

Recommended date to send voluntary contributions to Executive Treasurer:

May 31, 2022



2022 Scholarship Program

QUALIFICATIONS:

In order to be considered students must meet the following qualifications:

- ☐ Be in their junior (11th grade) year
- ☐ Be a son/daughter of a member of the Delaware County Electric Cooperative
- ☐ Have at least a "B" average or better
- ☐ Participate in extra-curricular activities and community service

APPLICATION PROCESS:

Students interested in being considered for this scholarship must complete the below application and have it submitted to the office of the Delaware County Electric Cooperative by February 11, 2022. Applications can either be sent by regular mail or emailed to: office@dce.coop.

A completed application must include:

1. Completed form below
2. 1-page student essay describing yourself (including where you go to school, favorite subjects, extra-curricular activities, and community service you have been involved in) and what you hope to get out of participating in the trip
3. Letter of recommendation from a teacher or administrator from your school, including your academic transcript showing an academic standing of at least a "B" average or above
4. Attach a copy of your family's DCEC electric bill proving their membership in the Cooperative
5. Be available to meet with the DCEC Board of Directors at around 5 pm on Tuesday, March 23, 2021 via Zoom.

Applicant:

Name: Tyler Branigan
Address: 489 Jersey Road Delhi,
NY, 13753
Phone: (540) 230-8926
Email Address: tbranigan@daesd.org
Parent or Guardian: Michael Branigan
School: Delaware Academy CSD

When tasked with writing an essay about myself, it is difficult to imagine how I want it to go. There have been so many key moments that have defined who I am. There have been so many people who have helped mold my character. There have been so many experiences and activities that have contributed to my personality. One of the first moments in my life that I remember was being dropped off on my first day of Kindergarten at Delaware Academy Central School District. My school has given me experiences that impacted me in ways I never would have thought possible, and it has been the place that has helped me be Tyler Branigan.

I am currently active in thirteen extracurricular activities that I discovered in the halls of Delaware Academy. One program I am currently participating in is not affiliated with my school, but was presented to students by our staff. That program is the New York State Governor's Youth Council, where I serve as Delaware County's youth representative with peers from across the state. Through this initiative, I have presented with a team of other amazing youth to state policymakers in hopes of seeing our proposal reach the state government. Additionally, I am serving as a representative on the Section IV Student Athlete Advisory Committee. As a two-sport athlete playing soccer and tennis on the Delaware Academy teams, I understand the importance of athletics in students' lives. As a result, I work to make sure that student opinions are being understood and presented to stakeholders in local and state-wide athletics.

Throughout my high school career so far, I have had the opportunity to hold a leadership position for the Class of 2023. Additionally, I serve as president for the Delaware Academy chapter of Students Against Destructive Decisions. On top of this, I also participate in several clubs and bring active membership, participation, and even-keeled leadership to the room.

But, to me learning isn't just what happens between the brick walls of my school. I also enjoy the world of community service. During the spring of last year, I was able to help paint a mural on the side of the school as an aspect of the Delhi Bicentennial Celebration. Additionally, I created a proposal that I presented to the Delaware Academy School Board requesting the addition of a student representative to the school board. Service means so much to me because of the ability to make an impact on people's lives while also understanding the importance of giving back to a community.

My school has also presented me with a rigorous and challenging academic setting to help me find my identity in the material we work through. My two favorite subjects are English and United States History. Both my English and History courses this year are Advanced Placement classes, and I believe that this challenge is the reason I enjoy them so much. These courses give me access and exposure to more of the world that I would not otherwise be able to experience in the incredible, but very small, environment of Delhi.

If given the opportunity to participate in the trip offered through the scholarship by Delaware County Electric Cooperative, I would see a world that is very different from the small town life I have always known. I would hope to hear and understand experiences from others, and allow myself to become better through understanding human differences. Additionally, I see a life for myself in public service and government. If I were able to travel to the Capital, I could gain exposure to what I hope to do with my future, and if the world of government is where I would spend my years as I settle into a career. I anticipate taking away from the trip an arsenal of experiences to enhance my understanding of the importance of governance and its role in connecting with people.

2 Sheldon Drive
Delhi, NY 13753
607-746-1281 Fax: 607-746-1317
CEEB: 331590

Official Transcript of:
Branigan, Tyler Scott
489 Jersey Road
Delhi, NY 13753

SSN#:
Birthdate: 01/17/2005
Sex: M
Graduation Date:

Weighted GPA: 99.439 Unweighted GPA: 98.880 Class Rank: 1 out of 56 Total Credits Earned: 18.750

School Year / Class Name	Final Grade	Prof. Exam	R1 Exam	R2 Exam	R3 Exam	C1 Exam	C2 Exam	C3 Exam	Total Earned Credits
21-22 Delaware Academy Middle-High School									
Dystopian Literature & Film	100								0.50
Physical Education 9 - 12 A	100								0.50
World Geography	100								0.50
20-21 Delaware Academy Middle-High School									
Algebra 2	100								1.00
Chemistry Physical Setting	99								1.00
Chorus	100								0.50
Creative Writing	99								0.50
English 10	100								1.00
German III	99								1.00
Global History 10	100								1.00
Physical Education 9 - 12 A	100								1.00
Sociology - College Credit	100								0.50
									0.50
19-20 Delaware Academy Middle-High School									
Chorus	100								0.50
English 9 Honors	100								1.00
Freshman Seminar	100								0.50
Integrated Geometry	100								1.00
German II	100								1.00
Global Hist 9 Honors	100								1.00
Health HS	100								1.00
Living Environment Biology	98								0.50
Physical Education 9 - 12 A	100								1.00
Physical Education 9 - 12 B	100								0.25
Scrubs Club	98								0.25
									0.25
18-19 Delaware Academy Middle-High School									
CC Algebra I - 8	92								1.00
EarthSci Physical Setting	92								1.00
German I	100								1.00

School Counselor Signature

Minimum Passing School Grade is 70

Minimum Passing N.Y.S. Regents Grade is 65.

Delaware Academy and Central School is accredited by the Board of Regents, New York Education Department. R1=January Regents R2=June Regents R3=Aug.Regents C1=Jan.RCT C2=June RCT C3=Aug.RCT/If core classes were taken at BOCES, the credit is attached to the tech class.

Diploma:

Delaware Academy Central School District at Delhi

2 Sheldon Drive • Delhi, New York 13753

Kelly M. Zimmerman
Superintendent



Phone: (607) 746-1305
Fax: (607) 746-6028

"A Tradition in Academic Excellence Since 1819"

February 2, 2022

Delaware County Electric Cooperative
5 North Deposit St.
Delhi, NY 13753

Dear Selection Committee;

It is with great pleasure that I write this letter of recommendation in support of Mr. Tyler Branigan's candidacy for the DCEC Youth Tour & Scholarship Program. In my role as Superintendent of Schools, I have known Tyler for two years as a student leader across many facets of our district and school community.

Tyler presents as humble, confident, approachable, kind, and mature beyond his years. He is one of a small handful of students I have met throughout my career who consistently demonstrates strong character, integrity, initiative, and leadership in multiple areas including school governance, extra-curricular activities, and athletics. I have most directly worked alongside Tyler in his role in Student Senate, in his service on administrative interview committees, and in our school musical. However, it only takes a short glance at his resume to see that Tyler is a well-rounded, student leader. His influence is felt not only in the many clubs and athletic teams at Delaware Academy, but extends well beyond the walls of our school. In addition to his academic and extra-curricular achievements and accolades, Tyler holds impressive leadership roles serving on both the NYS Governor's Youth Council and the NYSPHSAA Section IV Student-Athlete Advisory Committee.

Tyler is always prepared, reflective, asks strong and insightful questions, and engages in brainstorming solutions. He is held in high esteem by his peers, administrators, and teachers alike. I have witnessed Tyler take these strengths and present at Board of Education meetings, advocating for student participation and voice anywhere decisions are being made. This has directly resulted in changes in our district practices and was a driving factor in establishing the position of a student representative to our Board of Education – a first in our region.

I would be proud to have Tyler represent our district at a national level through this unique opportunity presented through the Youth Tour & Scholarship Program. Without question, Tyler embodies strong character, leadership, and service to his school and community. It is without hesitation that I recommend Mr. Tyler Branigan for your kind consideration.

Sincerely,

A handwritten signature in blue ink that reads "Kelly M. Zimmerman".

Kelly M. Zimmerman
Superintendent



DCEC

Delaware County
Electric Cooperative

5 North Depot Street, P.O. Box 471, Delhi, NY 13753-0471

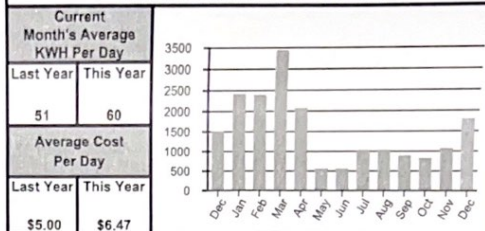
Phone: (607) 746-2341 - Fax: (607) 746-7548
Automated Payment System: (844) 209-7162
Toll Free: (866) 436-1223
Website: www.dce.coop
Email: billing@dce.coop

"POWERING OUR RURAL COMMUNITIES"

MICHAEL BRANIGAN
489 JERSEY RD
DELHI NY 13753-3602

4 505

KWH USAGE HISTORY



The DCEC office will be closed on December 23rd, 24th and 31st. We wish all of our members a joyous and safe Holiday Season.

Account No.	Service Location		Service Description		Service From	To	Days
13014001	ME 1-67-14F PT C2				11/15/2021	12/15/2021	30
Meter Number	Pres Read	Prev Read	Mult	KWH Used	Rate Schedule / Reference		
114478390	4643	2847	1.00	1796	101/RESIDENTIAL SC-1		
Activity Since Last Bill		\$ Amount	Current Bill Information			\$ Amount	
Previous Balance		134.80	Monthly Fixed Charge			21.50	
Payment		-134.80	Energy Charge 1796 KWH @ .10795			193.88	
Adjustments		0.00	Power Cost Adj 1796 KWH @ .00009			0.16	
Late Fee		0.00	Energy Efficiency Fund 1796 KWH @ .001			1.80	
Balance Prior to this Billing		0.00	Special Return- COVID Relief			-77.49	
			Formulary Rate Adj 1796 KWH @ .000000				
We are hiring! Please visit www.dce.coop/content/job-openings for more information.							
			Current Charges			139.85	
			Balance Prior to this Billing			0.00	
			Current Balance			139.85	

Payments must be RECEIVED in our office by the 12th of the following month to avoid a late payment charge of 1.5% per month or \$5.00 per month, which ever is greater.

MICHAEL BRANIGAN
489 JERSEY ROAD
DELHI NY 13753-0000

Please return this portion with payment. Make check payable to DCEC
Write your account number on your check.

Cycle 1

Account Number: 13014001
Late Fees Applied After: 01/12/2022
Statement Date: 12/17/2021
Amount Due Upon Receipt \$139.85

BANK DRAFT -- DO NOT PAY

Bank Drafts occur on or about the 5th of the month.
To be drafted from The Del. Nat'l Bank of Delhi,
*****4692



Questions:

If you have a billing dispute or concern, DCEC can be contacted Monday thru Friday from 7:30am to 4pm at 607-746-2341 or 866-436-1223. You may also e-mail DCEC anytime at billing@dce.coop. Please register any disputes about this bill prior to the due date.

Final Disconnect Notice:

If you have received a Final Disconnect Notice, your service is subject to termination without further notice. PLEASE CONTACT DCEC'S BILLING OFFICE IMMEDIATELY TO MAKE PAYMENT ARRANGEMENTS. FAILURE TO PAY THE ENTIRE PAST DUE AMOUNT IN FULL OR FAILURE TO CONTACT DCEC'S BILLING OFFICE WILL RESULT IN DISCONNECTION OF THE SERVICE. BRING THIS BILL TO THE ATTENTION OF THE UTILITY WHEN PAYING. If you are experiencing an acute hardship, please contact DCEC so that we may determine whether any temporary arrangement should be made.

It is the responsibility of our members to contact DCEC if they have not received their monthly bill. DCEC is not responsible for any mail that does not make its way to or from our member.

Fees associated with Disconnect/Reconnect Process:

Activity	Associated Fee	Tax
Trip Charge (even if payment is made to DCEC employee at service location to prevent disconnection)		
On-site Disconnect Fee	\$80	\$6.40
Remote Disconnect Fee (procedure still requires DCEC employee to make trip to service location)		
On-site Reconnect Fee During Regular Business Hours	\$80	\$6.40
On-site Reconnect Fee Outside Regular Business Hours (7:30 AM - 4:00 PM)	\$175	\$14.00
Remote Reconnect Fee During Regular Business Hours	\$25	\$2.00
Remote Reconnect Fee Outside Regular Business Hours (7:30 AM - 4:00 PM)	\$90	\$7.20
Reconnection at Transformer (2-Man Crew) During Regular Business Hours (7:30 AM- 4:00 PM)	\$400	\$32.00
Reconnection at Transformer (2-Man Crew) Outside Regular Business Hours (After 4:00 PM)	\$600	\$48.00

If you need assistance with making your payment, the following agencies may be able to assist you:

Delaware County Department of Social Services
1-607-832-5300
Schoharie County Department of Social Services
1-518-295-8334
Delaware Opportunities 1-607-746-1600

Payment Methods:

- DCEC accepts Visa, MasterCard, Discover, Check, Money order and Cash
- Automatic Bank Draft - visit www.dce.coop to complete form to sign up for this service
- SmartHub - Sign up at www.dce.coop for this self-service web portal or download the mobile app
- Any form of courier service
- Walk-ins and Night Deposits are available at DCEC's 5 North Depot Street location.
- Pay-by-Phone, secure automated phone system, 844-209-7162.

Returned Check Fee:

A \$20.00 fee will be assessed for any paper check or E-Check returned to DCEC for non-sufficient funds, stop payment or closed account. Additional bank fees may also apply.

Budget Plans - Available upon request.

Power Outage Reporting:

If you experience a power outage, DCEC encourages you to first check your fuse box or breaker panel before calling in to report an outage. If your meter is nearby and accessible, members can confirm power to the meter by the display of numbers that blink on the LCD. If there are no blinking numbers, there is no power to the meter.

DCEC OUTAGE LINE: 607-746-9283 or 866-436-1223

Please be prepared to give the account and service location number to expedite the call.

Call Before You Dig - It's the Law!

Call Dig Safely New York at 1-800-962-7962 three business days before you dig. This is a free service.

IF YOU ARE MOVING OR NEED SERVICE TURNED ON OR OFF, PLEASE CALL OUR OFFICE!

**MAKE SURE THIS ADDRESS SHOWS
THROUGH THE WINDOW OF THE RETURN
ENVELOPE PROVIDED**

PLEASE INDICATE CHANGE OF ADDRESS/PHONE NUMBER HERE.

Mailing Address		
City	State	Zip
Home Number () Other Phone ()		

DELAWARE COUNTY ELECTRIC
COOPERATIVE, INC.
PO BOX 471
DELHI NY 13753-0471



POLICY

SUBJECT: Personnel Selection/Dismissal and Nepotism

POLICY: It shall be the policy of the Cooperative for the General Manager to recruit, hire, retain and dismiss employees.

The Cooperative shall not hire any person who is a “close relative” of a Board member, the General Manager or another employee to be an employee or contractor of the Cooperative unless specifically authorized by a vote of the Board of Directors.

A “close relative” is defined as anyone who is a spouse, child, grandchild, sibling, parent, aunt or uncle, niece or nephew or first cousin of any of the above individuals. Any such person who is a half-relative or step-relative of the above individuals shall also be included in the definition of “close relative”.

PROCEDURE: In the event a vacancy occurs within the Cooperative, it shall be the policy of the Cooperative, that the General Manager will take the necessary steps through advertising or other means to secure qualified applicants to fill the position vacancy. The General Manager shall be responsible for conducting personal interviews with applicants that he/she deems most qualified and in investigating references and conducting background checks on candidates in determining employment eligibility. The General Manager shall be responsible for selecting the person or persons to fill vacancies.

The General Manager also is empowered by the Board of Directors to dismiss employees for any lawful reason, or for no reason, if so warranted for the good of the Cooperative.

RESPONSIBILITY: General Manager and Board of Directors

DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

Personnel Selection and Dismissal
combined with

Personnel Selection and Nepotism

Revised by Board of Directors

Reviewed by Board of Directors

Jul 22, 2014

Jan 26, 2016

Dec 18, 2018

POLICY

SUBJECT: Whistleblower

POLICY: It shall be the policy of the Delaware County Electric Cooperative (the “Cooperative”) to maintain an effective, easy-to-use mechanism for employees to raise concerns regarding potentially unlawful or unethical behavior within the organization and that ensures protection against retaliation for the whistleblower.

PROCEDURE:

It is Cooperative’s policy that no retaliation shall occur against any employee who internally reports a concern about potentially unlawful or unethical conduct (“Whistleblower”). Each employee has an obligation to report in accordance with this Whistleblower Policy: (a) questionable or improper accounting or auditing practices, (b) suspected unlawful conduct, and (c) violations or suspected violations of the Cooperative’s Articles of Incorporation, Bylaws, or policies (collectively referred to as “Concerns” from this point forward).

A. No Retaliation

This policy is intended to encourage and enable employees to raise Concerns for prompt internal investigation and appropriate action. **No employee who in good faith reports a Concern shall be subject to retaliation in any form for making the report.** An employee who retaliates against someone who has made a good faith report about a Concern is subject to the Cooperative’s progressive disciplinary process up to and including termination of employment.

B. Reporting Concerns

In most cases, employees should first discuss their Concern with their immediate supervisor. If, after speaking with his or her supervisor, the Whistleblower continues to have reasonable grounds to believe the Concern is valid and the supervisor is not responsive, the Whistleblower should then report the Concern to the CEO/General Manager.

If the supervisor is a subject of the Concern, or if the Whistleblower is uncomfortable speaking with his or her supervisor for any reason, or if the CEO/General Manager is the subject of the Concern, the Whistleblower should report his or her Concern to the Cooperative’s attorney or a Director of the Board.

C. Handling of Reported Concerns

1. **Investigation Procedure:** All Concerns will be dealt with promptly and in a manner intended to protect confidentiality, consistent with the need to conduct a full and fair investigation.

a. Concerns Not Involving the CEO/General Manager: Following a preliminary assessment, if the individual initially receiving the Concern believes the Concern warrants further investigation, then the Cooperative's attorney shall be responsible for investigating the Concern and reporting the results of this further investigation to the referring supervisor/manager or to higher level management or the Board as appropriate.

Regardless of whether the individual receiving the Concern believes the Concern warrants further investigation, the individual receiving the Concern is required to notify the CEO/General Manager of the complaint and its proposed disposition. This step is intended to provide a second, independent review, and to ensure that bias is avoided.

If the investigation indicates that there has been or likely has been a violation of law, accounting or audit standards, or Cooperative Articles of Incorporation, Bylaws, or policy, then the individual who receives the report of the results of the investigation shall consult with the CEO/General Manager to determine the appropriate follow-up action and conclusion.

b. Concerns Involving the CEO/General Manager: If the CEO/General Manager is the subject of Concern, the Cooperative's attorney or Director who initially receives the Concern, shall conduct a preliminary assessment and report the Concern directly to the Board President. The Board President will then report to the full Board. This step is intended to provide a second, independent review, and to ensure that bias is avoided. When a preliminary assessment reveals that the Concern warrants further investigation, the Board President shall engage the Cooperative's attorney to further investigate the Concern and report back to the Board on the results of the investigation for appropriate follow-up action and conclusion.

2. Follow-Up with Whistleblower. The Whistleblower will be informed of the progress and/or outcome of the investigation unless: (1) the Whistleblower indicates his or her preference not to be informed, (2) this would be detrimental to the Whistleblower, Cooperative or the investigation, or (3) there are other, sound reasons not to inform the Whistleblower. The CEO/General Manager is responsible for determining whether follow-up with the Whistleblower would be detrimental or whether other reasons exist not to inform the Whistleblower unless the General Manager is the subject of the concern. If the CEO/General Manager is the subject of the concern, then the Cooperative's attorney is responsible for determining whether follow-up with the Whistleblower is appropriate. This individual is also responsible for informing the Whistleblower if the Concern has been settled or closed.
3. Cooperation. All employees are required to cooperate in the investigation of Concerns, which may include steps such as personal interviews and requests for and review of documents. Employees must not discuss the investigation,

including any interviews or document requests, with anyone unless specifically instructed that they may do so.

D. Acting in Good Faith

Anyone reporting a Concern must act in good faith and have reasonable grounds for believing the information provided in a reported Concern indicates a violation of law, accounting or audit standards, or Cooperative Articles of Incorporation, Bylaws, or policy.

E. Confidentiality

Reports of Concerns, and any investigations regarding Concerns, shall be kept confidential to the extent possible and lawful, consistent with the need to conduct an adequate investigation.

F. Responsibility

The CEO/General Manager shall ensure that this policy is implemented. It is the responsibility of all directors, officers and employees to comply with this policy and report Concerns in accordance with this policy. The Board shall review this policy periodically.

RESPONSIBILITY: CEO/General Manager

DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

Approved by Board of Directors	Dec 23, 2008
Revised by Board of Directors	May 27, 2014
Revised by Board of Directors	July 26, 2016
Revised by Board of Directors	Mar 24, 2020

POLICY

SUBJECT: Member Participation in Annual Meetings of Members

POLICY: It shall be the policy of the Cooperative to provide a clearly defined process for members of the Cooperative to participate in the governance of their Cooperative at the Annual Meeting of Members. The process shall include instructions for members who wish to add business to the agenda for the Annual Meeting of Members, instructions for making motions from the floor at the Annual Meeting of Members, instructions for making statements at the Annual Meeting of Members, and instructions for members who wish to witness the counting of any ballots cast at the Annual Meeting of Members.

The clearly defined processes shall balance the rights of members to have proper notice of agenda items for the Annual Meeting of Members with the rights of members to bring business before the membership.

In accordance with Article III, Section 4 of the Cooperative's Bylaws, fifty (50) members present in person shall constitute a quorum. If less than a quorum is present at any meeting, no action may be taken at that meeting, except to adjourn the meeting from time to time without further notice, provided, that the Secretary shall notify any absent members of the time and place of such adjourned meeting.

Non-Members of the Cooperative shall have no rights to attend Annual Meetings of Members unless otherwise approved by both the General Manager and the President prior to the Annual Meeting of Members.

PROCEDURE:

Adding Business to the Agenda for the Annual Meeting of Members

The Board of Directors of the Cooperative may add or remove items of business from the agenda for the Annual Meeting of Members by an affirmative vote of the board at any regular or special meeting of the Board of Directors.

Any member may add an item of business seeking action by the membership of the Cooperative to the agenda for the Annual Meeting of Members pursuant to the following procedure:

- The member shall prepare a written motion identifying with specificity the matter to be heard by the general membership. That motion shall include a description of how the matter is of general application to all members and the name and service address of the member submitting the motion.
- The member submitting the motion shall collect signatures from at least 15 members. The signature document shall state clearly that members signing the petition support the inclusion of the motion on the agenda for the Annual Meeting of Members.

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- The written motion and the member petition shall be submitted at least two weeks prior to the July meeting of the Board of Directors, the date of which shall be published in the March/April edition of the Catskill Hi-Line newsletter.

Making a Motion from the Floor at the Annual Meeting of Members

Any member may make a motion from the floor during the Unfinished / New Business portion of the agenda. In accordance with our bylaws, and the procedures set forth in Roberts Rules of Order, which shall govern proceedings at the Annual Meeting of Members, any member may propose, by motion, that any lawful matter pertaining to the business of the Cooperative be presented to the membership for debate. Any such motion must be seconded, to be effective. Once the motion is seconded, the party making the motion is given up to 5 minutes to explain the intended purpose and effect of the motion. Thereafter, any member desiring to be heard on the matter may take up to 5 minutes to do so. No member may speak a second time until all who choose to be heard have been given the chance. At any time, a member may make a motion to close the debate, to indefinitely suspend consideration of the original motion, or to send the motion to committee for further consideration. Debate is had on any subsequent motion in the same fashion as the original motion. When the debate has been closed on any motion, the matter is put to the membership for vote. Members are asked to vote either in favor of, or in opposition to, the motion. The motion is carried upon a majority vote in the affirmative.

Making a Statement at the Annual Meeting of Members

Any member may speak on any topic related to the Cooperative at the Annual Meeting of Members pursuant to the following procedure:

- The member shall stand and request to be recognized by the moderator of the meeting during the Member Questions/Comments portion of the agenda.
- When recognized, the member shall state their full name, confirm that they are an active member of the Cooperative, and state their town of residence.
- The member shall be granted up to 2 minutes to make a statement or ask a question of the Board of Directors, the General Manager, or the Cooperative's Attorney.
- Members who have spoken already during the Member Questions/Comments portion of the agenda shall wait until all other members who wish to be recognized have had their turn before speaking again. The moderator of the meeting may elect to end the Member Questions/Comments portion of the agenda after every member who wishes to be recognized has had an opportunity to speak at least one time.

Witnessing the Counting of Any Ballots Cast at the Annual Meeting of Members

Any member of the Cooperative may witness the counting of any ballots cast at the Annual Meeting of Members according to the following procedure.

- The President of the Cooperative shall announce prior to the Secretary's Report that the absentee ballots will be counted prior to the Elections in order to speed up the ballot counting process following the Elections. The President shall invite the appointed tellers and any other interested member to witness the counting of the absentee ballots, which shall be counted by the Cooperative's Attorney.



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- Prior to Voting, the Cooperative's Attorney shall remind members that they are welcome to witness the counting of ballots cast during the Annual Meeting of Members.

RESPONSIBILITY: General Manager and Board President

DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

Approved by Board of Directors

March 2, 2015

Revised by Board of Directors

June 25, 2019

CEO/GM REPORT
17 JANUARY 2022 – 14 FEBRUARY 2022

SAFETY/COMPLIANCE

Safety Committee Activity:

Committee met 25 January. Abbreviated minutes as follows:

Injury/Illness/Exposure Report:

One injury reported.

Accident Investigation:

None

Property Damage/ Public Liability Investigation:

None currently.

Supplies:

Adequate but orders delayed

Building:

Issues resolved.

Fleet:

No issues.

Equipment:

No issues.

Next meeting on 22 February to develop 2022-2024 Safety Improvement Plan (SIP) and finish 2022
Departmental Safety Meeting Topics/Schedules

Employee Safety Meetings:

Outside Operations meeting was held 8 February when review and discussion of recent major storm was conducted.

COVID/AIDEPP:

Updated to reflect 1/21/22, 2/8/22 and 2/10/22 CDC and NYSDOH changes

Pole Inspections / Line Inspections / Stray Voltage Testing:

No work this period.

OPERATIONS:

Notable Outages and Occurrences:

Winter Storm Landon dropped rain, ice and snow on the DCEC service territory. Outages began on Friday 2/3/22 ~ 11:35 PM. Last member restored around 8:05 PM on 2/5/22. The largest single outage affected ~700 members served out of the Dryden Sub. At peak ~1500 members were affected. On Saturday 2/5/22 6 members of Otsego Electric Cooperative joined the Operations staff at DCEC to restore the remaining members we were aware of that were out of power.

Disconnections:

Collections have ceased until 16 April. Friendly reminders and doorknocker campaigns will continue

Right of Way Crew:

Full Integrated Vegetation Management (IVM) to be presented at the 22 February Board Meeting

Dryden Substation Spare Transformer:

Outage schedule to be determined.

Headquarters

Reviewing bids for budgeted improvements. Working with THC on lighting issues in parking lot and some HVAC issues.

MEMBER SERVICES & PUBLIC RELATIONS

Annual Meeting:

9/9/22 – Details to be determined.

- On 14 February, I reached out to Delaware Academy with inquiries about policies and obtaining a permit post-COVID for the cafeteria/auditorium as was traditional venue pre-COVID.
- We also need discussions on agenda and format changes with electronic access and voting.
- We need discussions on bylaws changes such as capital credit FIFO and non-operating margin allocations

Idle Services:

In process to coordinate retirement WO's for idle services.

Billing Rate Programming:

In parallel to the Cost of Service, NISC custom programming is continuing for functionality to batch change rates based on usage (SC-1 to SC-2, etc).

Youth Tour/ Legislative Trip/ Scholarship:

Refer to attached application.

There was an issue with one school district as past practice was for that district to give certain DCEC employees student personal information to make determinations of eligibility. I politely mentioned that was highly inappropriate and that would not continue.

FINANCE, ACCOUNTING & HR

Staffing:

Continuing search for General Clerk, Staking Technician and Engineering Manager. Four interviews have been conducted and looking to extend offer for a 7 March start. One application received for Engineering Manager from a foreign country. No applications for Staking Technician.

CFC Commercial Paper:

Continuing to roll over investments for consistent operating cash level.

Policies/Procedures:

Continuing

Internal Auditing:

Comparing system settings, documents, and data to verify and cleanup from prior years. This is to improve and ensure accuracies in all systems files and allow for improvement in procedures for the future.

CFC

The Cost-of-Service Study (CoSS) is back on track for 2021 with CFC. At this time, Kerry Rollins will be the assigned rate analyst. Tentative schedule as follows:

- March 1, 2022: Data Request Emailed to Delaware County
- June 1, 2022: Data Request Items Due
- August 31, 2022: CFC Completion.

Lease Accounting:

A new standard for lease accounting is in place for 2022 and beyond. Currently, the only item to note here is the Pitney Bowes Mailing Machine. Accounting for this item will most likely stay the same but for other potential renting or leasing in the future, there will be a need language for a threshold similarly to a capitalization threshold. The language will most likely reside in the procurement policy.

Federated

Conducted annual review of various policy limits through Federated

ENGINEERING & TECHNOLOGY:

In the interim period without a staking technician or engineering manager:

Ryan S., Mike P. and James G. will do staking functions.

Chris E. will provide pre-construction design review of WOs, IR inspections and system monitoring.

Paul DeAndrea is preparing a services contract for “as needed” for special projects, power quality, PV and other work

Sectionalizing Device Maintenance:

Have obtained price quotation from Zemar to perform specified maintenance; schedule pending DCEC approval.

IR Inspection:

During the recent cold snap, Engineering took the opportunity to perform IR inspections at Delhi station. Two issues were identified and will be scheduled for proactive maintenance when weather improves:

1. X1 bushing, threaded connector on the bushing stud of the operating bank exhibits an elevated temperature when compared to X2 and X3 bushings. Xfmr loading ≈ 4.5 MW = 208 A. per phase at 12.47/7.2 kV, balanced loading.
2. PT A Recloser bay, source side disconnect/center phase/top latching point exhibits an elevated temperature compared with the two (2) outside phases.

Voltage Monitoring:

There are now 53 points being monitored across the DCEC system.

Dryden Substation Spare Transformer:

Irby has advised DCEC that the shipping of the connectors that are needed to energize the new spare transformer at Dryden substation will be delayed until early February 2022.

DCEC is working with T&R transformer with regard to the oil leak on one of the spare transformers at Dryden substation. The first attempt to resolve the issue is for DCEC personnel to tighten the bushing to the frame.

WO Inspection:

Waiting for new Engineering Manager

Special Projects:

Cat Hollow TS-1 metering – L+G remote server has ceased operations. A SPU 3000 provisioned with an TS1 blade is now on hand for the Cat Hollow system; the Bison cabinet which will house the SPU 3000 as well as the MTC communication equipment is expected to arrive by mid-January 2022. DCEC field personnel have reviewed the site and have purchased conduit and fittings that will be used with the installation of the SPU 3000 (including communications circuits, ac power circuits, and the sensing CT secondary circuits). MTC has been contacted relative the availability of their system at this location; they have confirmed that they will be able to provide DCEC with the needed communication service upon the installation of the Bison cabinet at this site.

Power Quality Investigations:

Received information from construction contractors working on a member’s home on Berry Brook road (Colchester) indicating that the plumber had received a shock at the time when touching metallic piping located in the home. Line Crew investigated to ensure that no dangerous shock potential was present. Determination was made that the voltage present (~12 volts, ac) was due to induction coupling of DCEC’s primary system neutral and the adjacent, operating 345 kV ac transmission line (NYSEG’s Fraser to Coopers Corners 33 Line). This induction phenomenon had been documented during measurements taken by DCEC during 2012 with confirming measurements having been taken during 2016. Accordingly, a neutral isolator (Ronk Electrical Industries, saturable reactor) rated at 22 volts, ac has been ordered. It is expected to arrive during the first week of January 2022. Line crew to schedule its installation subsequent to receipt of this device.

Kortright Control House Work and NYPA Metering Upgrade:

Conduit systems for the NYPA metering upgrade and DCEC communication circuits have been installed and terminated in the control house. Additionally, the control house now has ac service and operational ceiling mounted lighting equipment. Later in the day today (1/6/2022), DTC completed the installation of the fiber drop into the control house

via DCEC's underground conduit system. The POTS line is now activated. A telephone handset will be purchased in the near future for installation in the control house.

DTC will be providing DCEC with the network addresses that are needed for the firewall (SonicWALL) protection/router device. This information will be provided to NISC for the provisioning of the new SonicWALL device to be installed in the control house.

DCEC crews have constructed a stand for mounting the RTU cabinet in the control house at the time when it is relocated from its current outdoor location at this substation on the substation metering structure.

PV Development:

The total nameplate capacity of the fleet of 37 interconnected DER installations is now ~295 kW.

Johnson Hill Radio Repeater:

DCEC working with Tri-County Communications to meet requirements imposed by the tower owner's manager for installations at this site. Specified requirements include the joint user's receiving antenna installation, the control house ac wiring installation and the RF cable installation.

LEGAL, GOVERNANCE & LEGISLATIVE/INDUSTRY AFFAIRS

Policies/Procedures Development:

Continuing three-year rotation of all DCEC policies.

IBEW

Met with IBEW on 21 January, 10 February and 15 February to discuss possibility for continuing the annual MOA for "4-10" work schedule. I also met 14 February in regard to a potential grievance from clerical and resignation from outside.

NYPA:

In light of large power bills expected, NYPA has requested out budget billing be increased for January through June. They anticipate there will be no reduction in firm hydro energy sales to our hydropower customers for the period of March 1 through 31, 2022. Unfortunately, the incremental power cost for our zone as well as all zones in the state have been wildly fluctuating between \$100 and \$900.

I am not trying to hide pertinent information. This report could well be over one thousand pages to give detail on everything. NYS and its components are on track to average developing 923 pieces of legislation per month for January and February. These pieces of legislation are cross-organizational with NYSRECA, NYAPP, NYSERDA, NYPA, PSC, DPS, APPA, NYISO, MEUA and a plethora of special interest groups. This will be commented during the NYSRECA and NYPA reports at the meeting. Examples of legislation that will impact us is TIER 4 RECs (offshore), storm response, under-grounding, prevailing wage for work requiring permits, adjustments to electric residential fixed charges, prohibition to build-ready sites on viable agricultural lands, an additional ZEC-like equivalent for existing large-scale renewables, NYC attempting to swap TIERS which would further disproportionate the tier system, fighting over getting cheaper Canadian power over NY power (under-Hudson River), NYISO trying to exempt renewables from Buyer-side mitigation rules (BSM) and change tariffs to accommodate aggregation of DER, expansion of list of 'medical needs' conditions, **NYC gaining two additional senate seats**, rate-payer subsidies to accelerate end of natural gas system expansion in NY, NYPA selling off fiber, etc. etc. etc.

NYSRECA:

DCEC is hosting the Annual Meeting in July. I will work with Lee Ann Hoad once we have developed the venue and caterer.

NYSRECA decided to express concerns with CLCPA (scoping plan of power grid study particularly) and other initiatives through NYAPP as the RECs must tread carefully to not be isolated and distinguished as 'difficult' with the NYS, NYISO, NYSERDA and NYPA at this time. The comment period on the continued climate debacle closes fast (on 1 April) in an attempt to fast-track/rubber stamp the shenanigans. An interesting insight can be found at

<https://pragmaticenvironmentalistofnewyork.blog/>

NYAPP:

President Pick and I attended the January NYAPP meeting virtually. The two-day event included system roundtable of projects, legal updates, draft infrastructure funding, government affairs, mutual aid updates, approval of consultant contracts and discussion on the scoping plan of the NY Climate Action Council (CAC). There was some confusion in regard to a new consultant being phased-in to perform some functions that Susan Stohr performed previously.

NYSERDA

Apparently the group is back to creating mayhem and confusion. Pathways Catskills through Cornell Cooperative Extension through NYSERDA is offering block grants to political subdivisions and have inquired about us stocking energy efficiency items for general public as well as reporting on our energy efficiency rebates

Employee Plan in Response to COVID-19 Virus
Last updated 02/11/2022

On February 11, 2022, the CEO reviewed for any changes to January 18, 2022, guidance to identify any modifications for compliance. There were some changes.

On February 8, 2022, NYSDOH latest guidance was summed up as:

Fight the Winter Surge

- All New Yorkers 5 and older should get fully vaccinated.
- All eligible New Yorkers should get their booster dose.
- All New Yorkers 6 months and older should also get their flu shot.
- New Yorkers should get tested after traveling and before seeing family.
- All travelers, domestic and international, should continue to follow all CDC travel requirements.
- New Yorkers who don't feel well should stay home.
- Wear masks in public indoor spaces and wash hands regularly.
- Wear masks if you have recently been infected or exposed

On February 10, 2022, The DOL weighed in stating **employees will wear appropriate face coverings in accordance with guidance from State Department of Health or the Centers for Disease Control and Prevention, as applicable.** Consistent with the guidance from the State Department of Health, if indoor areas do not have a mask or vaccine requirement as a condition of entry, **appropriate face coverings are recommended, but not required.** It is also **recommended that face coverings be worn by unvaccinated individuals, including those with medical exemptions, in accordance with federal CDC guidance.** Further, the State's masking requirements continue to be in effect for pre-K to grade 12 schools, public transit, homeless shelters, domestic violence shelters, correctional facilities, nursing homes, health care, childcare, group homes, and other sensitive settings in accordance with CDC guidelines. New York State and the State Department of Health continue to strongly recommend face coverings in all public indoor settings as an added layer of protection, even when not required.

On February 10, 2022, the NYS mask **mandate** expired.

Activation of the AIDEPP as a response to COVID is set to expire February 15, 2022.

On 4 February 2022, NYSDOH created the following tables as guidance:

People with Known Exposure to COVID-19 Who Do Not Have Symptoms¹

"Quarantine"

	Under age 2 years or unable to wear a well-fitting mask	Age 2 – 4 years	Age 5 - 11 years		Age 12 years - Adult				All ages
			Up-to-Date Fully Vaccinated	Not yet Fully Vaccinated	Up-to-Date Fully Vaccinated and Boosted	Up-to-Date Fully Vaccinated, not yet eligible for booster	Fully Vaccinated, eligible for booster but not yet boosted	Not yet Fully Vaccinated	Tested positive for COVID-19 within the past 3 months (regardless of vaccination status)
Quarantine, Duration	Yes, 10 days (masks not recommended for children under age 2)	Yes, 5 days	No	Yes, 5 days	No	No	Yes, 5 days	Yes, 5 days	No
Attend/work at school and eligible child care programs, (includes transportation)	N/A	No. Unless in Pre-K located at a school with older grades and participating in a test-to-stay program at that school. No extra-curriculars that involve other schools.	Yes	No. Unless participating in a test-to-stay program at school. No extra-curriculars that involve other schools.	Yes	Yes	Yes. Testing encouraged. Participate in test-to-stay at school if available. No extra-curriculars that involve other schools.	No. Unless participating in a test-to-stay program at school. No extra-curriculars that involve other schools.	Yes
Testing	Test on whichever comes first: at least 5 days after last exposure (testing recommended but optional if unable to test) or if Symptoms develop If positive, isolate for at least 5 days from symptom onset or (if no symptoms) date test was collected								No test needed. Test if Symptoms develop.

1. See specific guidance for individuals in congregate settings and for furlough for healthcare workers.

February 4, 2022

Isolation for the General Public²

"Isolation" is for people who have a positive COVID-19 test or who have symptoms and are waiting for the results of a COVID-19 test.

Isolation is the same for everyone, regardless of whether they are unvaccinated, vaccinated, or boosted.

	Symptoms, Waiting for Test Result	No Symptoms, Positive Test	Symptoms , Positive Test	Hospitalized for COVID-19 or Immunocompromised
Duration of Isolation	Until test result is received or 5 days, whichever is first. If test result is negative, isolation can end. If test result is positive, see "Symptoms, Positive Test" column.	5 days (day 0 is the day the test was collected; isolation ends <u>after</u> day 5). 10 days if unable to wear a well-fitting mask If symptoms develop after testing positive, start 5-day count again with day 0 being the day symptoms started.	Minimum of 5 days (day 0 is the day symptoms start; isolation ends <u>after</u> day 5). <u>and</u> when fever-free for 24 hours without fever-reducing medication <u>and</u> symptoms have improved 10 days if unable to wear a well-fitting mask	10 - 20 days, consult healthcare provider
Antigen Test Timing at the End of Isolation	N/A	Optional. If testing is done, it should be on at least day 5 of isolation. If positive, isolate through day 10. If negative, isolation can end but continue to wear a mask through day 10.	Optional. If testing is done, it should be on at least day 5 of isolation (when fever free for 24 hours and symptoms have improved). If positive, isolate through day 10. If negative, isolation can end but continue to wear a mask through day 10.	Consult healthcare provider

2. See specific guidance for individuals in congregate settings and for furlough for healthcare workers.

February 4, 2022



The revised guidance in full written (non-tabular) form can be found at https://coronavirus.health.ny.gov/system/files/documents/2022/02/quarantine-and-isolation-guidance-20220205_0.pdf

Self-attestation forms, can be found here: <https://coronavirus.health.ny.gov/new-york-state-contact-tracing>

As of February 11, 2022, an employee is limited receiving NY COVID-19 up to 40 hours.

Purpose of the Employee Plans

These plans will be reviewed again on **March 7, 2022**, or sooner as warranted.

These plans are intended to minimize transmission of the COVID-19 virus between employees, so that employees and those they come into contact with outside the workplace are safer. The plans have been updated as part of the AIDEPP. The Cooperative is obligated to uphold any and all NYS and Federal laws and follow current CDC guidelines. As more is learned about the virus, these guidelines are subject to change.

This plan allows us to continue to serve the most critical needs of members, including answering the phone and responding to outages. Also, critical office functions like payroll processing will be maintained under this plan.

This plan also outlines procedures in the event that employees have extended time away from the office due to a COVID related illness.

Furlough

There is no plan to utilize employee furlough based on the current region's ranking put forth by the Governor's office. If there is a new executive order or state of emergency, then employee furlough will be reconsidered. Individual Furlough (Quarantine) is considered in the event that an employee may have been exposed to the virus. In such cases, employees may be entitled to paid leave.

Maintaining Social Distance

Social distancing is absolutely required to limit possible exposure and subsequent contamination, in the event another employee may be a-symptomatic and be positive for the virus.

Required Precautions

Before Work:

Effective September 10, all employees must perform screening prior to start of any shift.

The following three screening questions are required daily:

- 1. Are you presently running a fever (100.4 F)?**
- 2. Are you currently experiencing, or recently experienced (in the last 48 hours), any new or worsening COVID-19 symptoms?**
- 3. Have you had close contact (being within six feet for at least 15 minutes over a 24-hour period) or proximate contact (as determined by health authorities) in the past 10 days with any person confirmed by diagnostic test, or suspected based on symptoms, to have COVID-19?**
- 4. Have you tested positive through a diagnostic test for COVID-19 in the past 10 days?**

Updated forward guidance no longer makes exceptions for vaccination or recovery status regarding close contact and exposure. Exposure is defined as 15 cumulative minutes of mask-less close proximity (less than 6' proper social distancing) to an individual during a rolling 24-hour period.

While at work, the following precautions shall be taken by all employees:

- 1) Attempt to maintain a distance of 6 feet between employees whenever practical.
- 2) If practical, utilize your badge rather than your finger/thumb print to punch in and out with the time clock.
- 3) Whenever practical, clean and disinfect shared surfaces by utilizing disinfect wipes and cleaners provided by the Cooperative. Shared surfaces include time clocks, bathroom fixtures, door handles, steering wheels of shared vehicles, gas pumps, etc.
- 4) Wash hands thoroughly as often as possible and after contact with surfaces that may not be sanitized. Avoid touching your face with your hands.
- 5) Utilize hand sanitizer when unable to wash hands after touching surfaces that may not be disinfected. The Cooperative has provided sanitizers in all areas of the office, and disposable sanitizing wipes and liquid are available for all trucks and offices.
- 6) Sanitize all trucks before and after using.
- 7) When vehicles are shared, employees not fully vaccinated within the shared vehicle must wear face coverings.

Face Masks

Facemasks are recommended in certain situations as outlined in the tables on page 2 of this document.

For this reason, the Cooperative has provided all employees and guests with disposable face masks. FR face masks have been supplied to those who work in and near the energized space. Please let us know if you need FR masks or any other PPE.

Suspected COVID-19 Exposure Procedure

All employees are required to notify their immediate supervisor and departmental manager if they suspect or are notified that there was a possible exposure to the virus. In some cases, the possible exposure to the virus may be remote, but it still needs to be reported as soon as you have knowledge of the possible exposure.

Who does Not Have to Quarantine After Close Contact with Someone With COVID-19?

- Anyone who is up to date on their COVID-19 vaccinations:
 - o Anyone ages 12 or older and who has received all CDC recommended COVID19 vaccine doses, including boosters if eligible and additional primary shots for some immunocompromised people.
 - o Anyone ages 5-11 years old who has completed the primary series of COVID19 vaccines, including additional primary shots for some immunocompromised people.
- Anyone who has had confirmed COVID-19 within the last 90 days (tested positive using a viral test, e.g. antigen or PCR).

What To Do if Not Subject to Quarantine:

- Wear a well-fitting mask around others for 10 days from the date of last close contact with someone with COVID-19 (the date of last close contact is considered day 0).
- Get tested at least 5 days after the date of last close contact with someone with COVID 19. If test is positive or COVID-19 symptoms develop, isolate from other people and follow recommendations in the Isolation section of this guidance document.
- Anyone who had COVID-19 within the last 90 days and has since recovered and remained symptom free, does not need to get tested after close contact with someone with COVID-19.
- If an exposed person who does not have to quarantine cannot separate from one or more individuals with COVID-19 who are in isolation (e.g., because the exposed person lives in the same household with a sick individual who needs care), then the exposed person will have ongoing exposure until the infected person is no longer contagious. See detailed testing and mask recommendations in the “Ongoing COVID-19 Exposure FAQs” section of CDC's quarantine and isolation page.
- If an exposed person who does not have to quarantine travels during the 10 days after last close contact, the person should wear a well-fitting mask when around others for the entire duration of travel during the 10 days. Anyone unable to wear a mask should not travel during the 10 days. Travelers should get tested at least 5 days after the date of the last close contact, receive a negative test result before travel or further travel, and be symptom free.

Who Must Quarantine After Close Contact with Someone with COVID-19?

- Anyone who is not up to date on their COVID-19 vaccinations.
 - o Anyone who is not vaccinated or has not completed a primary vaccine series.
 - See exceptions for school and childcare below.
 - o Anyone ages 12 or older who has completed the primary series of recommended vaccine, and is eligible for a CDC recommended booster shot, but has not received it.

- See exceptions for school and childcare below.

How to Quarantine

- Stay home and away from other people for at least 5 days (day 0 through day 5) after the date of the last contact with a person who has COVID-19. The date of contact (exposure) is considered day 0.
- Wear a well-fitting mask when around others at home, if possible.
- For 10 days after the date of the last close contact with someone with COVID-19, watch for fever (100.4°F or greater), cough, shortness of breath, or other COVID-19 symptoms
- If symptoms develop, get tested immediately and isolate until test results arrive. If test result is positive, follow recommendations in the Isolation section of this guidance document.
- If symptoms do not develop, get tested at least 5 days after the date of last close contact with someone with COVID-19.
 - If test results are negative, quarantine can end, but continue to wear a well-fitting mask when around others at home and in public until 10 days after the date of the last close contact with someone with COVID-19.
 - If test results are positive, isolate for at least 5 days from the date of the positive test (date of test, not date results received).
 - Quarantined individuals should make every effort to get tested at least 5 days after exposure, even if asymptomatic. If it is not possible to get a test 5 days after the last close contact with someone with COVID-19, quarantine can end after day 5 if there have been NO COVID-19 symptoms throughout the 5-day period. Continue to wear a well-fitting mask when around others at home and in public until 10 days after the date of the last close contact with someone with COVID-19.
 - Avoid people who are immunocompromised or at high risk for severe disease, and nursing homes and other high-risk settings, until after at least 10 days.
- If possible, stay away from people in the home, especially people who are at higher risk for getting very sick from COVID-19, as well as others outside the home throughout the full 10 days after the date of the last close contact with someone with COVID-19.
- If a quarantined person cannot separate from one or more individuals with COVID-19 who are in isolation (e.g., because the quarantined person lives in the same household with a sick individual who needs care), then the quarantined person will have ongoing exposure until the infected person is no longer contagious. In this situation, quarantine for the uninfected person continues throughout the isolation period of the individual(s) with COVID-19 and 5 days beyond the last day the infected individual(s) are on isolation. See detailed recommendations in the “Ongoing COVID-19 Exposure FAQs” section of CDC's quarantine and isolation page.
- All children under the age of 2 years, who are not recommended to wear masks, as well as others who cannot wear a well-fitting mask for any reason should continue to quarantine for 10 days. During this time, avoid people who are immunocompromised or at high risk for severe disease, or living in nursing homes and other high-risk settings.
- Do not travel during the 5-day quarantine period. Before resuming travel, get tested at least 5 days after the date of the last close contact with someone with COVID-19, receive a negative test result, and be symptom free for all 5 days of quarantine. If it is not possible to get a test, delay travel until 10 days after the date of the last close contact with a person with COVID-19. It is best to avoid travel for 10 days after last date of close contact. If travel must occur before the 10 days are completed, continue to wear a well-fitting mask when around others for the entire

duration of travel during the 10 days. Anyone unable to wear a mask should not travel during the 10 days.

- Do not go to places where activities prevent mask-wearing, such as restaurants, and avoid eating around others at home and at work until after 10 days after the date of the last close contact with someone with COVID-19. After Quarantine
- Watch for symptoms until 10 days after the date of the last close contact with someone with COVID-19.
- If symptoms develop, isolate immediately and get tested.

COVID-19 Infection Procedure

All employees are required to notify their immediate supervisor and department manager if they exhibit symptoms of having contracted the COVID-19 virus after a known exposure.

Isolation is used to separate people with confirmed or suspected COVID-19 from those without COVID-19.

Who Has to Isolate?

People who are confirmed to have COVID-19 or are showing symptoms of COVID-19 need to isolate regardless of their vaccination status. This includes:

- People who have a positive viral test (e.g. antigen or PCR) for COVID-19, regardless of whether or not they have symptoms.
- People with symptoms of COVID-19, including people who are awaiting test results or have not been tested. People with symptoms should isolate even if they do not know if they have been in close contact with someone with COVID-19.

How to Isolate

- Stay home, in a separate room from other household members if possible, for at least 5 full days (day 0 is the first day of symptoms or the date of the day of the positive test for asymptomatic persons).
- Use a separate bathroom if available.
- Wear a well-fitting mask when it is not possible to be separate from others in the home.
- Monitor your symptoms. If you have an emergency warning sign (including trouble breathing), seek emergency medical care immediately.
- Take steps to improve ventilation at home, if possible.
- Avoid contact with other members of the household and pets.
- Don't share personal household items, like cups, towels, and utensils.

Ending Isolation

For people who had symptoms but were not hospitalized for COVID-19

- Isolation ends after 5 full days if the individual is fever-free for 24 hours without the use of fever-reducing medication and other symptoms have improved (Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation).
- Continue to wear a well-fitting mask around others at home and in public for 5 additional days (day 6 through day 10) after the end of the 5-day isolation period.
- All children under the age of 2 years, who are not recommended to wear masks, as well as others who cannot wear a well-fitting mask for any reason, must isolate for a full 10 days. Avoid people who are immunocompromised or at high risk for severe disease, and

nursing homes and other high-risk settings, until after at least 10 days.

- If fever continues or other symptoms have not improved after 5 days of isolation, continue to isolate until there is no fever for 24 hours without the use of fever-reducing medication and other symptoms have improved. Continue to wear a well-fitting mask when around others in the home. Consider contacting a healthcare provider.
- Do not travel during the 10 days after the first day of symptoms.
- Do not go to places where wear a mask cannot be worn, such as restaurants, and avoid eating around others at home and at work until after 10 days after the date of the last close contact with someone with COVID-19.

Testing to end isolation is not required. If an individual has access to a test and wants to test, the best approach is to use an antigen test towards the end of the 5-day isolation period if fever-free for 24 hours without the use of fever-reducing medication and other symptoms have improved (loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation).

If test result is positive, continue to isolate until day 10.

If test result is negative, isolation can end, but continue to wear a well-fitting mask around others at home and in public until day 10. Follow additional recommendations for masking and restricting travel as described above.

For people who did not have symptoms

- Isolate for at least 5 days. Day 0 is the day of the positive test and day 1 is the first full day after the specimen was collected for your positive test.
- Isolation ends after 5 full days if no symptoms develop.
- Continue to wear a well-fitting mask around others at home and in public until day 10 (day 6 through day 10).
- All children under the age of 2 years, who are not recommended to wear masks, as well as others who cannot wear a well-fitting mask for any reason, must isolate for a full 10 days. Avoid people who are immunocompromised or at high risk for severe disease, and nursing homes and other high-risk settings, until after at least 10 days.
- If symptoms develop after testing positive, the 5-day isolation period should start over. Day 0 is the first day of symptoms. Follow the recommendations above for ending isolation for people who had COVID-19 and had symptoms.
- Do not travel during the 10 days after the positive test.
- Do not go to places where activities prevent mask-wear, such as restaurants, and avoid eating around others at home and at work until after 10 days after the date of the last close contact with someone with COVID-19.

Testing to end isolation is not required. If an individual has access to a test and wants to test, the best approach is to use an antigen test towards the end of the 5-day isolation period. If test result is positive, continue to isolate until day 10. If test result is negative, isolation can end, but continue to wear a well-fitting mask around others at home and in public until day 10. Follow additional recommendations for masking and restricting travel as described above.

For people who are hospitalized for COVID-19 or are immunocompromised
People who are hospitalized for COVID-19 and people with compromised immune

systems might need to isolate longer. They may also require testing with a viral test (e.g. antigen or PCR) to determine when they can be around others. CDC recommends an isolation period of at least 10 and up to 20 days for people who were severely ill with COVID-19 and for people with weakened immune systems. Consult with a healthcare provider about ending isolation.

People who are immunocompromised should talk to their healthcare provider about the potential for reduced immune responses to COVID-19 vaccines and the need to continue to follow current prevention measures (including wearing a well-fitting mask, staying 6 feet apart from others they don't live with, and avoiding crowds and poorly ventilated indoor spaces) to protect themselves against COVID-19 until advised otherwise by their healthcare provider. Close contacts of immunocompromised people – including household members – should also be encouraged to receive all recommended COVID-19 vaccine doses to help protect these people.

As a utility, DCEC is classified as essential services. The original 12/23/21 CDC and 12/24/21 NYSDOH guidance has also been modified as of 1/21/22 CDC new guidance for dealing with varying degrees of labor shortage.

Work Restrictions for HCP With SARS-CoV-2 Infection and Exposures

"Up to Date" with all recommended COVID-19 vaccine doses is defined in [Stay Up to Date with Your Vaccines | CDC](#)

For more details, including recommendations for healthcare personnel who are immunocompromised, have severe to critical illness, or are within 90 days of prior infection, refer to [Interim Guidance for Managing Healthcare Personnel with SARS-CoV-2 Infection or Exposure to SARS-CoV-2](#) (conventional standards) and [Strategies to Mitigate Healthcare Personnel Staffing Shortages](#) (contingency and crisis standards).

Work Restrictions for HCP With SARS-CoV-2 Infection

Vaccination Status	Conventional	Contingency	Crisis
Up to Date and Not Up to Date	10 days OR 7 days with negative test [†] , if asymptomatic or mild to moderate illness (with improving symptoms)	5 days with/without negative test, if asymptomatic or mild to moderate illness (with improving symptoms)	No work restriction, with prioritization considerations (e.g., types of patients they care for)

Work Restrictions for Asymptomatic HCP with SARS-CoV-2 Exposures

Vaccination Status	Conventional	Contingency	Crisis
Up to Date	No work restrictions, with negative test on days 1 [‡] and 5–7	No work restriction	No work restriction
Not Up to Date	10 days OR 7 days with negative test [†]	No work restriction with negative tests on days 1 [‡] , 2, 3, & 5–7 (if shortage of tests prioritize Day 1 to 2 and 5-7)	No work restrictions (test if possible)

[†]Negative test result within 48 hours before returning to work

[‡]For calculating day of test: 1) for those with infection consider day of symptom onset (or first positive test if asymptomatic) as day 0; 2) for those with exposure consider day of exposure as day 0



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Employers may allow a person to return to work after day 5 of their isolation period (where day zero is defined as either date of symptom onset if symptomatic, or date of collection of first positive test if asymptomatic) if they meet all the following criteria:

- The individual is a healthcare worker or other critical workforce member
- The individual is fully vaccinated at least 2 weeks before the day they become symptomatic or, if asymptomatic, the day of collection of the first positive specimen).

- The individual is asymptomatic, or, if they had mild symptoms, when they return to work they must:

- Not have a fever for at least 72 hours without fever-reducing medication
- Have resolution of symptoms or, if still with residual symptoms, then all are improving
- Not have rhinorrhea (runny nose)
- Have no more than minimal, non-productive cough (i.e., not disruptive to work and does not stop the person from wearing their mask continuously, not coughing up phlegm)

- The individual is able to wear a well-fitting face mask consistently and correctly, a higher-level mask such as a KN95, or a fit-tested N95 respirator while at work. The mask should fit with no air gaps around the edges.

- In other settings, face masks should be well-fitting, disposable, non-woven masks.
- Other face coverings including cloth masks are not allowed except as part of double masking with a disposable mask underneath

Individuals who are moderately to severely immunocompromised are not eligible to return to work under this guidance.

Individuals working under this policy must continue to stay at home, take precautions to avoid household transmission, and observe other required elements of isolation while not at work until the end of the 10-day period.

Testing is not required.

Workers participating in this program should be instructed that:

- They should practice social distancing from coworkers at all times except when job duties do not permit such distancing.

- If they must remove their respirator or well-fitting facemask, for example, in order to eat or drink, they should separate themselves from others.

They should self-monitor for symptoms and seek re-evaluation from occupational health or their personal healthcare provider if symptoms recur or worsen.

Contingency Designation:

Infected:

All employees who are fully vaccinated, regardless of booster status, may follow the NYSDOH Shortened Isolation protocol described in the “General Population” section (five days of isolation, may return after day five if asymptomatic/mildly symptomatic, and wear a well-fitting mask for another five days when around others).

All employees who are not fully vaccinated must follow the CDC Conventional Guidelines for Quarantine (10 days, or seven days with a negative test).

Exposed:

Employees who are fully vaccinated and fully boosted have no work restrictions after an exposure.

Employees who are fully vaccinated but not boosted, or are not fully vaccinated, also have no work restrictions after an exposure, but must test on days one, two, three and between days five and seven.

Crisis Designation:

Infected:



Facilities which designate a crisis strategy plan must contact the NYSDOH and follow the CDC Crisis Strategies, which allow infected healthcare workers to still return to work during their quarantine period dependent on a variety of factors, as a last resort.

Exposed:

Employees who are fully vaccinated and fully boosted have no work restrictions after an exposure.

Employees who are fully vaccinated but not fully boosted, or employees who are not fully vaccinated also do not have any work restrictions, but are expected to test whenever possible, and follow all other standard protocols such as mask wearing and reporting any symptoms prior to starting work. If a healthcare entity who is in crisis designation is unable to test this group of employees, it must report such to the NYSDOH.

Leave Program:

Employees will receive up to an additional 40 hours of paid leave during 2022 with portions thereof applied to restore sick/PTO hours taken between symptom onset and positive test results. Unused COVID hours are not paid out at year-end nor are they donatable or carry over into future years.

To qualify for additional COVID time, an employee must submit verification of a laboratory-tested positive result to their department manager (Ryan or Mark)

Employees must comply with the Cooperative's existing leave policies.

If an employee does not have or exhausts all sick time, they may utilize the sick leave donation program outlined in the union contract, if eligible.

Employees wishing to apply for PFL/DBL should contact Human Resources or Guardian insurance as soon as possible to receive appropriate forms. This same procedure and leave would apply if the same individual tests positive for COVID-19 subsequent times.

Employees can also apply for NYS DBL/PFLA through our insurance carrier, Guardian, for an additional paid leave by the insurance carrier per positive test.

If the employee is still unable to return to work after having exhausted all sick time then other PTO, the employee will be transitioned to short term disability for a maximum of 26 weeks. If the employee cannot return to work after 26 weeks being on short term disability and is still unable to return to work, the employee will be transitioned to long term disability.

Employees that are in their probationary period and therefore, do not have any PTO, are eligible to apply for NYS statutory short-term disability but not the enhanced short term disability benefits provided by the Cooperative. Any days beyond the NYS statutory short-term disability, will be taken as unpaid leave.

The Cooperative is considered to employ essential employees, and as such, reserves the right to evaluate and consult with each individual employee on a case-by-case basis to arrive at a mutual course of action for each scenario.

Collective Bargaining Agreements

It is not the intention of the Cooperative's management to violate any collective bargaining agreement in implementing these emergency measures. If an issue arises with respect to contractual terms or conditions of employment, management is committed to sitting down with union representatives as soon as practical to work in good faith to address any issues.

This plan is being sent to IBEW Local 10 for their informational purposes. Management will be open to discuss any issues that may be identified by the Union. In the meantime, the plan will be implemented out of concern for our employees and members of the public.

REVISION DATES:

01/20/21, 03/17/21, 04/20/21, 05/24/21, 06/11/21, 07/06/21, 08/04/21 09/06/21, 10/08/21,
10/29/21, 11/29/21, 12/10/21, 01/03/22, 01/18/22, 02/09/22, 02/10/22, 02/11/22