

## NOTICE OF BOARD MEETING

The regular meeting of the Board of Directors of the Delaware County Electric Cooperative, Inc. will be held **Tuesday, September 27, 2022, at 5:00 pm**  
Location is room 109 at the Co-op's office, 5 North Depot Street, Delhi, New York to act on the following agenda.

### AGENDA

The aim of Delaware County Electric Cooperative, Inc., is to make electric energy and related services available to members at the lowest cost consistent with sound economy and good management.

- I. Opening Business:
  - a. Call to Order
  - b. Roll Call - Determination of Quorum
  - c. Introduction of new Director, Edward Furgol
  - d. Adoption of Agenda [packet page 1]
- II. Adjourn from Regular Board Meeting to Resume the Annual Organizational Meeting
  - a. Minutes from Annual Organizational Meeting following Annual Mtg [packet page 2]
  - b. Reviewing Conflict of Interest Policy [packet pages 3-8]
  - c. Cooperative Officers Job Descriptions Review [packet pages 9-12]
  - d. Nomination and Election of Officers [packet page 13]
  - e. Review Committee responsibilities summary [packet page 14-15]
  - f. Committee Appointments [packet page 16]
  - g. Consideration of update to by-laws to change timing of Reorganizational Meeting - Article 6, section 2
  - h. Adjourn Organizational Meeting to Resume the Regular Monthly Board Meeting
- III. Consent Agenda:
  - a. Minutes of August 23, 2022 Regular Meeting [packet pages 17-19]
    - i. Director Tosi Resignation [packet page 20]
    - ii. NYSRECA - Agenda from 07/28/22 meeting [packet page 21]
  - b. New Memberships [packet pages 22-23]
  - c. Bad Debt Collection Report & Resolution [packet pages 24-25]
  - d. Director Compensation [packet page 26; individual 27]
  - e. Corporate Calendar [packet page 28]
- IV. Review of Policies:
  - a. Line Extensions for New Services [packet pages 29-35]
  - b. Pandemic Related Infectious Disease [packet pages 36-37]
- V. Discussion of Policies:
  - a. October 2022: Poles, Joint Use of; Service Rules and Regulation
  - b. November 2022: Records Management, Retention, and Public Access; Member-Owned Distributed Generation
  - c. December 2022: Safety RESAP; Donations
- VI. Cost of Service Discussion:
  - a. CEO John Gasstrom and CFO Mark Cannizzaro to give summary review of COSS and recommendations
- VII. CFO Cannizzaro's Monthly Report: [packet page 38]
  - a. Monthly Financials (August 2022) [handout]
- VIII. Operations Manager Sullivan's Monthly Report: [packet page 39]
  - a. Tree Crew Report [presentation]
- IX. CSA Linehan's Monthly Report:
  - a. Member Engagement, social media, Media & Website [packet page 40]
- X. CEO/General Manager John Gasstrom's Report: [packet pages 41-42]
- XI. 2022 Annual Meeting of Members:
  - a. Signing of 2021's Annual Meeting Minutes [packet pages 43-49]
  - b. Review of Member Questions [handout]
  - c. Review of Annual Meeting [open discussion]
  - d. Motion from the floor for committee/working group
- XII. Director/Staff Association Reports:
  - a. NYSRECA Government Relations Committee 09/09/22 [packet pages 50-53]
  - b. NRECA Regional Meeting [report from Pick]
- XIII. Discussion of Christmas Party and Jackets:
- XIV. New Business:
- XV. Future Business:
  - a. NYAPP Monthly Meeting 09/30/22
  - b. DCEC Regular Board Meeting, Tuesday, 10/25/22 @ 5pm
    - i. Fleet Update to Board
    - ii. Strategic Plan Discussion
  - c. Oneida-Madison Electric Cooperative, Inc. Annual Meeting – 10/07/22, Madison
  - d. NYAPP Quarterly 10/12/22 – 10/13/22, Corning
  - e. Steuben Rural Electric Cooperative Annual Meeting – 10/15/22, Canisteo
  - f. DCEC Finance Committee Meeting 11/01/22 @ 5pm
- XVI. Executive Session:
- XVII. Adjournment:

### Cooperative Stakeholders

- Members
- Employees
- Community
- Business Partners
  - Suppliers
  - RUS
  - CFC
  - Federated
  - Other cooperatives
  - NYSERDA
- Government
- Regulators




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## DCEC Annual Organizational Meeting Minutes

September 9, 2022

- I. Opening Business: The Annual Organizational Meeting of the Board of Directors of the Delaware County Electric Cooperative, Inc. was held September 9, 2022, at Delaware Academy located at 2 Sheldon Drive in Delhi, NY.
  - a. Call to Order: The meeting was called to order at \_\_\_\_\_ p.m. by President Pick.
  - b. Roll Call – Determination of Quorum:  
 The following individuals were present at the meeting:
 

Edward “Rusty” Pick, Jr.	P
Jeffery Russell	P
Laurie Wehmeyer	P
Paul Menke	P
Steve Burnett	P
Steve Oles	P
Edward Furgol	P
- II. Nomination and Election of Officers: Motion was made to postpone the DCEC Annual Organizational Meeting until September 27, 2022. The motion was seconded. The motion passed.
- III. Adjournment: There being no further business to come before the board, President Pick adjourned the meeting at \_\_\_\_\_ p.m.

Respectfully Submitted,

\_\_\_\_\_  
Laurie Wehmeyer, Secretary




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## POLICY

SUBJECT: Conflict of Interest

POLICY: It shall be the policy of the Board to maintain and enforce a policy relating to Conflict of Interest relating to the operation of the Cooperative.

## PROCEDURE:

1. Definitions: As used in this Policy, and unless the context requires otherwise:

- A. "Board" means the Delaware County Electric Cooperative, Inc. Board of Directors.
- B. "Business Opportunity" means an opportunity to engage in a business activity, other than an opportunity offered to all similarly situated Cooperative members, of which:
  - 1) An Official becomes aware in connection with performing Official functions; under circumstances reasonably indicating that the opportunity was expected to be offered to Cooperative or a Subsidiary; or through using Cooperative or Subsidiary information or property if the Official should reasonably expect the opportunity to interest Cooperative or the Subsidiary; or
  - 2) An Official knows is closely related to a business in which Cooperative or a Subsidiary is engaged or expects to engage.
- C. "Conflicting Interest Transaction" or "Transaction" means a transaction or proposed transaction by Cooperative or a Subsidiary, other than the payment of Official compensation or provision of Official benefits, and other than a transaction offered to all similarly situated Cooperative members:
  - 1) To which an Official is a party; and
  - 2) For which, at the time the Board considers the transaction, or at the time Cooperative or the Subsidiary becomes legally obligated regarding the transaction, an Official has a Material Financial Interest in the transaction known to the Official; or an Official knows that a Related Person is a party to, or has a Material Financial Interest in, the Transaction.
- D. "Control" or "Controlled" means:
  - 1) Having the direct or indirect power, through ownership of shares or interests, by contract, or otherwise, to elect or remove a majority of an entity's governing body;
  - 2) Being subject to a majority of the risk of loss from an entity's activities; or
  - 3) Being entitled to receive a majority of an entity's residual returns.
- E. "Cooperative" means Delaware County Electric Cooperative, Inc.
- F. "Cooperative's Attorney" means the legal counsel used by the Cooperative's Board for routine legal matters.
- G. "Director" means a member of the Board.
- H. "Disinterested Director" means a Director who, at the time the Board acts regarding income, employment, competition, a Conflicting Interest Transaction, or a Business Opportunity:
  - 1) Is not associated with the income, employment, or compensation; is not engaged in the Transaction; and is not taking advantage of the Business Opportunity; and
  - 2) Does not have a relationship with an Official associated with the income,



employment, or compensation; engaged in the Transaction; or taking advantage of the Business Opportunity, which relationship would reasonably be expected to impair the objectivity of the Director's judgment regarding the income, employment, competition, Transaction, or Business Opportunity.

- I. "Key Employee" means a Cooperative employee, other than a Director or Officer, who:
  - 1) Has responsibilities, powers, or influence over Cooperative similar to a Director or Officer; manages a segment or activity of Cooperative representing ten percent or more of Cooperative's activities, assets, income, or expenses; or has or shares authority to control or determine ten percent or more of Cooperative's capital expenditures, operating budget, or employee compensation; and
  - 2) Is one of the twenty employees with the highest compensation reported to the Internal Revenue Service on Form W-2.
- J. "CEO/General Manager" means the individual with ultimate responsibility for implementing the Board's decisions or supervising Cooperative's management, administration, or operation, regardless of job title.
- K. "Material Financial Interest" means a financial interest in a transaction reasonably expected to impair the objectivity of an Official's judgment regarding the transaction.
- L. "Officer" means an individual:
  - 1) Appointed by the Board, or by another Officer authorized by the Board or by Cooperative's articles of incorporation or bylaws; and
  - 2) Serving as a chief executive, operating, financial, legal, or accounting officer; being in charge of a principal business unit; or performing a major policymaking function.An Officer includes the CEO/General Manager and the individual with ultimate responsibility for managing Cooperative's finances.
- M. "Official" means a Director, Officer, or Key Employee.
- N. "President" means a Director who is President of Cooperative or is Chair of the Board.
- O. "Policy" means this Delaware County Electric Cooperative, Inc. Conflict of Interest Policy.
- P. "Related Entity" means an entity, other than Cooperative, a Subsidiary, or an entity of which Cooperative is a member:
  - 1) Controlled by an Official or an Official's Related Individual;
  - 2) In which an Official owns more than ten percent of the entity's shares or interests;
  - 3) For which an Official is a general partner or member of the governing body, e.g., a member of the entity's board of directors;
  - 4) For which an Official is a trustee, guardian, personal representative, or similar fiduciary;
  - 5) Employing an Official; or
  - 6) Controlled by an entity employing an Official.
- Q. "Related Individual" means an individual:
  - 1) Who is the spouse of an Official;
  - 2) Who is, or is the spouse of, a child, stepchild, grandchild, parent, step parent, grandparent, sibling, step sibling, half sibling, aunt, uncle, niece, or nephew of an Official or the Official's spouse;
  - 3) Residing with an Official;
  - 4) For whom an Official is a trustee, guardian, personal representative, or similar fiduciary; or




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5) Employing an Official.

- R. "Related Person" means a Related Entity or a Related Individual.
- S. "Subsidiary" means an entity Controlled by Cooperative.

2. Employment and Income. A Director may not be employed by Cooperative or a Subsidiary. Unless an Official discloses income or employment to the Board and a majority of Disinterested Directors authorizes or ratifies the income or employment, the Official:

- A. Other than retirement or insurance income from Cooperative, and other than Director or employment compensation from Cooperative, may not directly or indirectly receive more than ten percent of the Official's annual gross income from Cooperative, a Subsidiary, or a Cooperative or Subsidiary employee;
- B. May not directly or indirectly receive more than twenty-five percent of the Official's annual gross income from another Official; and
- C. May not have a Related Individual employed by Cooperative or a Subsidiary.

3. Conflicting Interest Transaction. An Official may not engage in a Conflicting Interest Transaction unless: To the extent unknown by Disinterested Directors, the Official discloses the existence and nature of the Official's conflicting interest and all facts known to the Official regarding the Transaction that a Disinterested Director would reasonably believe to be material to the Transaction; Disinterested Directors deliberate and vote regarding the Transaction outside the presence of, and without participation by, the Official; and a majority of Disinterested Directors, but not less than two, authorizes the Transaction.

4. Business Opportunity. An Official may not directly or indirectly take advantage of a Business Opportunity unless, before the Official becomes legally obligated regarding the Business Opportunity:

- A. The Official informs the Cooperative or Subsidiary of the Business Opportunity; and
- B. To the extent unknown by Disinterested Directors, the Official discloses the existence and nature of the Business Opportunity and all facts known to the Official regarding the Business Opportunity that a Disinterested Director would reasonably believe to be material to the Business Opportunity; Disinterested Directors deliberate and vote regarding the Business Opportunity outside the presence of, and without participation by, the Official; and a majority of Disinterested Directors, but not less than two, disclaims Cooperative interest in the Business Opportunity.

5. Insider Pecuniary Benefit. An Official may not use Cooperative or Subsidiary property to secure pecuniary benefit unless:

- A. Value is given for the use and assuming the use is a Conflicting Interest Transaction, the Official is permitted to engage in the Transaction under this Policy;
- B. The use is payment of compensation or provision of benefits;
- C. The use is of information only and the use is not connected with trading securities, is not a use of proprietary information, and does not harm Cooperative or Subsidiary;
- D. Assuming the use is a Conflicting Interest Transaction, a majority of Disinterested Directors




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authorizes the Transaction under this Policy; or

- E. The benefit is received as a Cooperative member; made available to all other similarly situated Cooperative members; and lawful.

6. Compliance and Enforcement. The Board interprets and enforces this Policy. Cooperative's Attorney must annually review this Policy with all Officials. The minutes of all Board meetings shall record all disclosures, votes, authorizations, and other actions taken under this Policy. Each Official must annually complete and sign the Conflict of Interest Certification and Disclosure Form attached to this Policy and deliver the completed and signed Form to President or CEO/General Manager. If an Official discovers any information or fact that could impact another Official's compliance with this Policy, then the Official must disclose the information or fact to President or CEO/General Manager immediately. If the conflict involves President and/or CEO/General Manager, the Official may contact the Cooperative's Attorney.

If CEO/General Manager, President, or Cooperative's Attorney receives a Form disclosing any information or fact that could impact an Official's compliance with this Policy, then, respectively, CEO/General Manager must deliver the Form to President and President must distribute a copy of the Form to the Board. If CEO/General Manager or President receives or discovers any other information or fact that could impact any Official's compliance with this Policy, then, respectively, CEO/General Manager must disclose this information or fact to President and President must disclose this information or fact to the Board. In cases where conflicts are reported to Cooperative's Attorney, then Cooperative's Attorney must deliver such information directly to the Board.

Upon receiving or discovering any information or fact that could impact a Director's compliance with this Policy, the Board must:

- A. Provide the Director an opportunity to comment orally and in writing regarding the information or fact, and an opportunity to be represented by legal counsel; and
- B. Determine whether the Director complies with this Policy.

If the Board determines that a Director does not comply with this Policy, then:

- A. The Board must provide the Director an opportunity to comply with this Policy within thirty days; and
- B. If the Director does not comply with this Policy within thirty days, then, as allowed by law, the Cooperative's Articles of Incorporation and the Cooperative's Bylaws, the Board may disqualify and/or remove the Director.

Upon receiving or discovering any information or fact that could impact any other Official's compliance with this Policy, the Board must act as appropriate or authorize the CEO/General Manager to act as appropriate. If the Official is a Board Member he or she must withdraw from participating as a Board Member in any meetings of the Board of Directors for discussion of and/or voting upon any decisions made or actions taken by the Board regarding disposition of any matter under this Policy.



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RESPONSIBILITY: Cooperative Board of Directors

DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

Approved by Board of Directors	December 23, 2008
Revised by Board of Directors	January 22, 2013
Revised by Board of Directors	July 28, 2015
Revised by Board of Directors	October 24, 2017
Reviewed by Board of Directors	September 25, 2018
Revised by Board of Directors	November 24, 2020






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### Conflict of Interest Certification and Disclosure Form

As defined in the Delaware County Electric Cooperative, Inc. Conflict of Interest Policy (Policy), the undersigned Official:

1. Affirms that Official has received or has access to, has read, and understands the most current version of the Policy;

2. Agrees to comply with the Policy;

3. Based upon Official's good faith belief, to the best of Official's knowledge, and except as disclosed below, certifies that Official currently complies with the Policy;

4. Discloses the following information or facts regarding any actual or potential income, employment, compensation, Conflicting Interest Transaction, Business Opportunity, or pecuniary benefit, or other information or fact, that could impact Official's compliance with the Policy:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_;

5. Upon discovering any information or fact regarding any actual or potential income, employment, compensation, Conflicting Interest Transaction, Business Opportunity, or pecuniary benefit, or other information or fact, that could impact Official's compliance, or another Official's compliance, with the Policy, agrees to disclose this information or fact to Cooperative's President or CEO/General Manager or Cooperative's Attorney; and

6. Upon not complying with the Policy, agrees to any disqualification, removal, or other action taken under the Policy.

\_\_\_\_\_  
 Printed Name of Official

\_\_\_\_\_  
 Signature of Official

\_\_\_\_\_  
 Position of Official

\_\_\_\_\_  
 Date



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**Section 3. *Notice of Directors Meetings.*** Written notice of the time, place and purpose of any special meeting of the board of directors shall be delivered not less than two days previous thereto, either personally or by regular or electronic mail or facsimile, by or at the direction of the Secretary, or upon a default in duty by the Secretary, by the President, or the directors calling the meeting, to each director. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail addressed to the director at his address as it appears on the records of the Cooperative, with postage thereon prepaid. If given by electronic mail or facsimile, notice shall be deemed to be delivered on the day of transmission to such last known address or number.

**Section 4. *Allowance of and Limitations on Telephonic Participation.*** Any one or more members of the board of directors may participate in a meeting of such board by means of a conference telephone or similar telephonic communication equipment allowing all persons participating in the meeting to hear each other and such participation by telephonic means shall constitute presence at such meeting. Notwithstanding the allowance of telephonic participation of any one or more member of the board of directors at any given meeting, each member of the board of directors shall appear in person for at least 9 regular meetings of the board of directors in each year of his or her term, where a term year starts and ends at an annual meeting of the members.

**Section 5. *Quorum.*** A majority of the board of directors shall constitute a quorum, provided, that if less than such majority of the directors is present at said meeting, a majority of the directors present may adjourn the meeting from time to time; and provided further, that the Secretary shall notify any absent directors of the time and place of such adjourned meeting. The act of the majority of the directors present at a meeting at which a quorum is present shall be the act of the board of directors.

## ARTICLE VI

### *Officers*

**Section 1. *Number.*** The officers of the Cooperative shall be a President, Vice-President, Secretary and Treasurer and such other officers as may be determined by the board of directors from time to time. The offices of Secretary and Treasurer may be held by the same person.

**Section 2. *Election and Term of Office.*** The officers shall be elected, by ballot, annually by and from the board of directors at the meeting of the board of directors held directly after the annual meeting of the members. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. Each officer shall hold office until the first meeting of the board of directors following the next succeeding annual meeting of the members or until his successor shall have been elected and shall have qualified. A vacancy in any office shall be filled by the board of directors for the unexpired portion of the term.

**Section 3. *Removal of Officers and Agents by Directors.*** Any officer or agent elected or appointed by directors may be removed by the board of directors whenever in its judgment the best interests of the Cooperative will be served thereby. In addition, any member of the Cooperative may bring charges against an officer by filing such charges in writing with the Secretary, together with a petition signed by ten per centum of the members, and request the removal of the particular officer by reason thereof. The officer against whom such charges have

been brought shall be informed in writing of the charges at least five days prior to the meeting at which the charges are to be considered and shall have an opportunity at the meeting to be heard in person or by counsel and present evidence in respect to the charges; and the person or persons bringing the charges against him or her shall have the same opportunity. The question of the removal of such officer shall be considered and voted upon at the next regular or special meeting of the members.

**Section 4. *President.*** The President shall:

- (a) be the principal officer of the Cooperative, and, unless otherwise determined by the members of the board of directors, shall preside at all meetings of the members and the board of directors;
- (b) sign, with the Secretary, certificates of membership, the issue of which shall have been authorized by the board of directors or the members, and may sign any deeds, mortgages, deeds of trust, notes, bonds, contracts or other instruments authorized by the board of directors to be executed, except in cases in which the signing and the execution thereof shall be expressly delegated by the board of directors or by these bylaws to some other officer or agent of the Cooperative, or shall be required by law to be otherwise signed or executed; and
- (c) In general perform all duties incident to the office of President and such other duties as may be prescribed by the board of directors from time to time.

**Section 5. *Vice President.*** In the absence of the President, or in the event of his inability or refusal to act, the Vice President shall perform the duties of the President and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice-President shall also perform such other duties as from time to time may be assigned to him or her by the board of directors.

**Section 6. *Secretary.*** The Secretary shall:

- (a) keep the minutes of the meetings of the members and of the board of directors stored or available on the premises in a media provided for that purpose;
- (b) see that all notices are duly given in accordance with these bylaws or as required by law;
- (c) be custodian of the corporate records and of the seal of the Cooperative and affix the seal of the Cooperative to all certificates of membership prior to the issue thereof and to all documents, the execution of which on behalf of the Cooperative under its seal is duly authorized in accordance with the provisions of these bylaws;
- (d) keep a register of the names and post office addresses of all members;
- (e) sign, with the President, certificates of membership, the issue of which shall have been authorized by the board of directors of the members;

- (f) have general charge of the books of the Cooperative in which a record of the members is kept;
- (g) keep on file at all times a complete copy of the Cooperative bylaws containing all amendments thereto, which copy shall always be open to the inspection of any member at the office of the Cooperative and on the Cooperative's website, and at the expense of the Cooperative, forward a copy of the bylaws and of all amendments thereto to each member, upon written request therefore; and
- (h) in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him or her by the board of directors.

**Section 7. Treasurer.** The treasurer shall:

- (a) have charge and custody of and be responsible for all funds and securities of the Cooperative;
- (b) be responsible for the receipt of and the issuance of receipts for moneys due and payable to the Cooperative from any source whatsoever, and for the deposit of all such moneys in the name of the Cooperative in such bank or banks as shall be selected in accordance with the provisions of these bylaws;
- (c) in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the board of directors.

**Section 8. Chief Executive Officer.** The board of directors may appoint a Chief Executive Officer who may be, but who shall not be required to be, a member of the Cooperative. The Chief Executive Officer shall perform such duties and shall exercise such authority as the board of directors may from time to time vest in him or her.

**Section 9. Compensation.** The powers, duties and compensation of any officers, agents and employees shall be fixed by the board of directors, subject to the provisions of these bylaws with respect to compensation for directors and close relatives of directors.

**Section 10. Reports.** The officers of the Cooperative shall submit at each annual meeting of the members reports covering the business of the Cooperative for the previous fiscal year. Such reports shall set forth the condition of the Cooperative at the close of such fiscal year.

## **ARTICLE VII**

### ***Non-Profit Operation and Capital***

**Section 1. Definitions.** As used in this Article,

- (a) "Authorized Early Retirement" shall mean the Retirement of Patronage Capital Credits prior to the time such capital would otherwise be generally retired to current and former Patrons under provisions of these bylaws.

**Delaware County Electric Cooperative**  
**Organizational Meeting Template**  
**September 9, 2022 and September 27, 2022**

**Explanation of Meeting's Purpose:** The purpose of the annual organizational meeting is for the board of directors to nominate and elect officers and, if practical, for the President to appoint committee members for the Finance, Organization and Staffing, Insurance, and HQ Project committees.

**I. Officer Nomination and Election:**

President: \_\_\_\_\_  
\_\_\_\_\_

Vice President: \_\_\_\_\_  
\_\_\_\_\_

Secretary: \_\_\_\_\_  
\_\_\_\_\_

Treasurer: \_\_\_\_\_  
\_\_\_\_\_

Contested elections should be conducted with a secret ballot. Uncontested elections can be conducted by a motion, second, and voice vote to cast a single ballot for the candidate or slate of candidates.

## **Committee Activities of the Delaware County Electric Cooperative, Inc. Board of Directors**

### **Page 1 of 2**

#### **Organization and Staffing Committee**

From 2017  
Needs review

- Advises the board with respect to:
  - 1) Compensation and evaluation of the CEO/General Manager
  - 2) Overall goals and objectives of the Cooperative and of the General Manager
  - 3) Senior management succession planning
  - 4) Employee compensation and benefits, including collective bargaining negotiations
  - 5) Current and future organizational chart of the Cooperative
- Must have 3 or more members
- Chairperson designated by vote of the committee.
- Must meet at least twice annually.

#### **Finance Committee**

- Advises the board with respect to:
  - 1) Cooperative's financial goals and objectives
  - 2) Financial performance of the Cooperative
  - 3) Long range financial forecast
  - 4) Financial audit
  - 5) Formulary rate reviews
  - 6) Comparison of Cooperative's performance relative to peers
  - 7) Benefit actuarial study results
  - 8) Patronage retirements
  - 9) Deferred expense accelerations
- Should have 3 or more member
- Chairperson designated by vote of the committee.
- Must meet at least three times annually.

#### **Insurance Committee**

- Makes recommendations to General Manager with respect to:
  - 1) Health insurance renewal plan options
  - 2) Balancing premium costs versus risk of exposure to variable health reimbursement costs in the form of employer deductible share and employer co-insurance share
  - 3) Evaluation of new options to provide better benefits or lower costs
- Membership consists of:
  - 1) One board member
  - 2) General Manager
  - 3) Finance Manager
  - 4) One "inside" union employee
  - 5) Two "outside" union employees
- Meets 1 to 3 times per year

From 2017  
Needs review

**Committee Activities of the Delaware County Electric Cooperative, Inc. Board of Directors****Page 2 of 2**

From 2017  
Needs review

**Contract Negotiations Team**

- Represents the Cooperative's interests in contract negotiations with IBEW Local #10 for the two collective bargaining agreements:
  - Clerical/Inside Contract
  - Production/Outside Contract
- Both contracts expire in August of 2018 so negotiations will start in January or February of 2018.
- Team consists of:
  - 1) One board member
  - 2) General Manager
  - 3) Experts, as appropriate to the situation, such as legal counsel or benefits consultants who typically serve as outside consultants rather than direct participants in negotiations
- Must meet as needed to reach successful conclusion of contract negotiations. Last negotiations in 2013 took ~6 meetings over a 4-month period.

From 2017  
Needs review



**Delaware County Electric Cooperative  
Organizational Meeting Template  
September 9, 2022 and September 27, 2022**

**II. Committee Appointments:** The President may appoint members to the active committees:

Finance: \_\_\_\_\_

2021-2022 Members: Director Oles, Director Russell, Director Wehmeyer, Director Pick, Director Menke, Director Burnett, and Director Tosi. Director Menke will serve as the Committee Chairperson.

Organizational & Staffing:

\_\_\_\_\_  
2021-2022 Members: Director Oles, Director Russell, Director Wehmeyer, Director Pick, Director Menke, Director Burnett, and Director Tosi. Director Russell served as the Committee Chairperson.

Insurance: \_\_\_\_\_

2021-2022 Members: Director Pick & Director Burnett. 2020-2022 Insurance Committee did not meet.

HQ Project: \_\_\_\_\_

2018-2019 Members: Director Pick & Director Russell. 2020-2022 HQ Project Committee did not meet due to completion. Recommend dissolving this committee.

**III. Additional Committees Needed:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Delaware County Electric Cooperative  
Board Meeting Minutes  
August 23, 2022**

I. Opening Business:

The regular monthly meeting of the Board of Directors of the Delaware County Electric Cooperative, Inc. was held August 23, 2022, at the Co-op's office, 5 North Depot Street, Delhi, New York.

A. Call to Order: The meeting was called to order at 5:10 p.m. by President Pick.

B. Roll Call - Determination of Quorum:

Edward Pick Jr.	P- Present
Jeffrey Russell	P- Present
Paul Menke	A- Absent
Laurie Wehmeyer	P- Present
Stephen Oles	P- Present
Steve Burnett	P- Present

Others Present:

Board Staff:

CEO John Gasstrom	P- Present
Attorney Jeff Clark	T- Present via Phone

DCEC Staff:

CFO Mark Cannizzaro	P- Present
Operations Manager Ryan Sullivan	P- Present
CSA Janelle Linehan	P- Present

C. Adoption of Agenda: A motion was made by Vice President Russell to approve the agenda as amended. The motion was seconded by Director Burnett. The motion passed.

II. Executive Session:

None

III. Consent Agenda:

A motion was made by Vice President Russell to approve the Consent Agenda as amended. The motion was seconded by Director Burnett. The motion passed.

IV. Review of Policies:

- A. Organization & Staffing Committee: Director Oles made a motion to approve review with no changes. Vice President Russell seconded the motion. The motion passed.
- B. Cyber Security: Policy presented with proposed changes to section G, Training and Due Diligence. CEO Gasstrom proposed this policy be reviewed annually. Secretary Wehmeyer made a motion to approve. Director Burnett seconded the motion. The motion passed.

V. Discussion of Policies:

- A. Records Management, Retention, and Public Access: CEO Gasstrom commented that the policy and other attachments were derived by prior CEO Evans thus needing an internal review before the next proposal. Policy was tabled for future review.

B. Line Extension for New Services: Operations Manager Sullivan distributed materials to be reviewed. The policy still needs language from Attorney Clark to be provided before the next board meeting. Tabled until the September board meeting.

VI. COVID-19 Procedure Review:

Attorney Clark suggested creating a Policy to capture “DCEC will follow State and Federal guidelines for health concerns with infectious diseases.” A new policy and subsequent COVID-19 procedure will be created.

VII. General Manager Report:

CEO Gasstrom reviewed packet created by former CEO Evans. Discussion around upcoming Annual Meeting.

VIII. Monthly Financial Reports:

CFO Cannizzaro presented July 2022 monthly financial report. There was a review of revenues, accounts payable, and maintenance expense.

IX. Operations Manager Monthly Report: Quarterly Line Department Report

Operations Manager Sullivan provided updates on general operations work including new services for members and pole replacements.

X. 2022 Annual Meeting of Members:

CSA Linehan gave update on quorum, venue logistics, and social media presence for Annual Meeting.

XI. Director/Staff Association Reports by Attendees:

A. NYSRECA:

B. NYAPP:

President Pick gave update on recent association meetings.

XII. New Business:

- A. Director Kim Tosi resigned from the Board of Directors effective 8/15/2022. The resignation was accepted, and President Pick appointed Director Burnett to serve out the duration of Director Tosi's term at-large. A motion was made by Secretary Wehmeyer and was seconded by Director Oles. The motion passed.
- B. There was discussion regarding per diem for the CEO Search Committee meetings. It was decided that the attending members would be paid at the short meeting rate. CFO Cannizzaro requested minutes and attendance from all meetings.

XIII. Future Business:

- a. DCEC Annual Meeting 09/09/22 5:30pm @ Delaware Academy
- b. NYSRECA Government Relations Committee 09/09/22 @ 1:30pm, virtual
- c. NYAPP Monthly Meeting 09/16/22 @ 11am, virtual
- d. DCEC Regular Board Meeting, Tuesday, 09/27/22 @ 5pm
  - i. Quarterly Tree Crew Update to Board/ 2023 Bids
  - ii. Line Extension Policy Discussions
- e. Cost of Service Study (COSS) – Summer, Fall of 2022

- f. NYAPP Quarterly 10/12/22 – 10/13/22, Corning
- g. DCEC Finance Committee Meeting 11/01/22 @ 5pm

XIV. Executive Session:

A motion was made by Vice President Russell to enter Executive Session at 7:17 pm. The motion was seconded by Director Oles. The motion passed. CEO John Gasstrom, CFO Cannizzaro, Operations Manager Sullivan, and CSA Linehan were invited. At 7:24 pm, a motion was made by Director Burnett to come out of Executive Session. The motion was seconded by Secretary Wehmeyer. The motion passed.

XV. Adjournment:

President Pick adjourned the meeting at 7:33 pm.

Respectfully submitted,

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Laurie Wehmeyer  
Secretary



Laurie Wehmeyer &lt;lauriewehmeyer@gmail.com&gt;

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## Director resignation

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**Kimberly Tosi** <jessesgirl24@hotmail.com>

Tue, Jul 26, 2022 at 6:26 PM

To: Laurie Wehmeyer &lt;lauriewehmeyer@gmail.com&gt;

Secretary Wehmeyer,

At this time I regretfully will have resign my board seat effective August 15th, 2022 as I will no longer be member of Delaware County Electric Cooperative. It has been a pleasure to serve as a director. Thank you and best of luck to everyone.

Sincerely  
Kimberly A Tosi



Delaware County Electric Co-op  
 Oneida-Madison Electric Co-op  
 Otsego Electric Co-op  
 Steuben Rural Electric Co-op  
 P.O. Box 128, Hartwick, NY 13348

Phone: (607) 293-6622  
 Fax: (607) 293-6624

**NOTICE OF ANNUAL MEETING**  
**Thursday, July 28, 2022**

Pursuant to Article III, Section 1 of the Association bylaws, notice is hereby given that the Annual Meeting of the New York State Rural Electric Cooperatives Association, Inc. will be held on **Thursday, July 28, 2022 starting at approximately 10:0 a.m., at the Delhi American Legion, 41 Page Avenue, Delhi, NY 13753.**

I. OPENING BUSINESS:

- A. Call to Order
- B. Registration of Members & Designation of Voting Delegate
- C. Determination of Quorum
- D. Reading of the Notice of Annual Meeting
- E. Additions or Changes to Agenda
- F. Approval of Minutes of May 9, 2022
- G. Introduction of Guests

II. REPORTS:

- A. President's Report
- B. Treasurer's Report
- C. Cooperative Briefings
- D. National Director's Report - Mr. Saulsgiver
- E. Government Relations Update - Mr. Geiger

III. GUEST SPEAKERS & PRESENTATIONS

- A. CFC Update & Educational Fund - Jim Meiers, CFC Regional Vice-President
- B. DOX Electronics Cyber Security Presentation

IV. UNFINISHED BUSINESS:

- A. CLCPA
- B. Youth Delegate Policy
- C.

V. NEW BUSINESS:

- A. Consulting Proposal & Executive Session - Mr. Dillon & Mr. Johnson
- B. 2022-2023 Budget - Mr. Dillon
- C. NYSRECA Scholarship Proposal/Development - Mr. Saulsgiver
  - I. Proposed Model
- D.

VI. NEXT MEETING DATE & LOCATION:

- A.

VII. ADJOURN

\_\_\_\_\_  
 Timothy Johnson  
 Executive Secretary

# Delaware County Electric Cooperative, Inc.

5 North Depot Street, P. O. Box 471, Delhi, New York 13753-0471  
607-746-2341

## NEW MEMBERSHIPS – September 22, 2022

ACCT #	LOCATION	FIRST NAME	LAST NAME	ADDRESS	CITY, STATE, ZIP	FORMER/ RENTING/ NEW SERVICE
19020-001	JE 2-6-2A	SARAH	CONEY	920 CLAPPER HOLLOW ROAD	JEFFERSON, NY 12093	PETER DAEMPFE
19022-001	DA 1-18-9A	VICTORIA	MABEY	1684 TURNER HILL ROAD	DAVENPORT, NY 13750	RICHARD W. OCKOVIC
18795-001	MA 3-14-5	HANNAH	CROWNSHAW	2 CUYLE ROAD	UNADILLA, NY 13849	LATIEFA ABDUSHAHID
19018-001	ME 1-55-4D	JAHRED	SKELTON	1902 HOUGHTALING HOLLOW	EAST MEREDITH, NY 13757	DIANE & BARRY NOBLE
19004-001	JE 2-36-1A	ANDREW	CHURCHILL	146 CHURCHILL ROAD	STAMFORD, NY 12167	DOUGLAS CHURCHILL
19015-001	AN 4-48-30	DANTE REALTY CO.		914 FISH HOLLOW ROAD	ANDES, NY 13752	NEW SERVICE WO#220211
16034-001	KO 1-49-4D	MICHAEL B.	MARTIN	2433 KELSO ROAD	EAST MEREDITH, NY 13757	NEW SERVICE WO#220301
19014-001	FR 4-11-2	TERRI	MAY	6075 COUNTY HIGHWAY 21	FRANKLIN, NY 13775	JACK ELDERKIN
19016-001	ME 1-58-13	ALLYSON	BILBROUGH	1569 IRISH HILL ROAD	DELHI, NY 13753	ARLEY SCOFIELD
19008-001	KO 1-49-4C	EMILY	MARTIN	2353 KELSO ROAD	EAST MEREDITH, NY 13757	PAULA MARTIN
19007-001	WA 4-22-3A	ELLEN	NICK	918 PALMER HILL ROAD	WALTON, NY 13856	BERNARD NICK
19019-001	DA 1-38-11A	JUSTIN	BAXTER	1333 BRICK HOUSE HILL ROAD	EAST MEREDITH, NY 13757	GAIL WHITE
19005-001	BO 2-93-4C	FRANK	REDA	524 FORD ROAD	BOVINA, NY 13740	VIRGIL LUPU
19011-001	MD 1-8-10	STEVEN	TORRES	870 DAVENPORT ROAD	DAVENPORT, NY 13750	NEW SERVICE WO#220215
18999-001	AN 5-41-19	PHILIPPA	GARSON	238 HARSCH ROAD	ANDES, NY 13731	ARTHUR BENSEN
18991-001	JE 2-25-9G	CHRISTOPHER	MC CANN	132 STARDUST DRIVE	STAMFORD, NY 12167	STEPHEN & CLAUDIA RICKARD
18883-001	ME 1-69-7	JOSEPHINE	ZULLO	2360 BLOOMVILLE HILL ROAD	MEREDITH, NY 13753	GUERINO ZULLO
18997-001	GI 2-38-15B	CAMILA	MICHELLI	493 SHEW HOLLOW ROAD	GILBOA, NY 12076	CORYNN VANECK
19009-001	MA 3-42-2	WILLIAM	ZYTKA	585 MC MULLEN ROAD	BAINBRIDGE, NY 13733	FERDINAND & CAROLYN ZYTRA
19013-001	MA 3-32-13	ANTOINETTE	MARINI	9502 COUNTY HIGHWAY 20	MASONVILLE, NY 13804	LIA SIMEONE
19006-001	DE 4-38-23	LAURIE	MC INTOSH	5900 COUNTRY ROUTE 2	DELHI, NY 13753	ROBERT MURPHY
19010-001	BO 5-2-19	JESSICA	GILMAN	430 REAGAN ROAD	BOVINA CENTER, NY 13740	RACHEL BEAULIEU
19003-001	DE 4-18-13	DANIEL	SHUREY	1120 FEDERAL HILL 2	DELHI, NY 13753	NICHOLAS MORESE
18993-001	TO 3-36-2	AMAL	HAZZAN	1142 PINE SWAMP ROAD	SIDNEY CENTER, NY 13839	MATTHEW SEILLER
18995-001	HF 2-23-22	KEVIN	MC LAUGHLIN	1928 TEEDLEBROOK ROAD	JEFFERSON, NY 12093	KAZIMIERZ B. KRUPINSKI



ACCT #	LOCATION	FIRST NAME	LAST NAME	ADDRESS	CITY, STATE, ZIP	FORMER/ RENTING/ NEW SERVICE
19002-001	DE 4-9-9B	JAVIER	GARCIA	2463 GLEN BURNIE ROAD	DELHI, NY 13753	JORGE E. RODRIGUEZ
18996-001	JE 2-27-3G	DIANA	CAPALBO	1082 STATE ROUTE 10	JEFFERSON, NY 12093	GEORGE GIAKOUMAS
18990-001	MA 3-24-11	JOSH	CUTTING	4498 STATE HIGHWAY 206	SIDNEY CENTER, NY 13839	DORCUS CUTTING C/O GERALD CUTTING
18994-001	KO 1-79-9	MATTHEW	GRABER	2240 SCOTCH HILL ROAD	BLOOMVILLE, NY 13739	VICTOR J. COLASUONNO
18982-001	ME 1-47-8	RHONDA	MASON	4219 COUNTY HIGHWAY 10	EAST MEREDITH, NY 13757	MARK ROE
18973-001	HA 4-46-21	NICOLE	ROSS	545 CONDON LANE	HAMDEN, NY 13782	ALVIN A. YOUNG
18845-001	BO 2-93-6B	1984 NEW RD, LLC		1984 NEW ROAD	BOVINA CENTER, NY 13740	NEW SERVICE WO#7760
18985-001	TO 3-36-8B	DOUGLAS C.	HOYT	712 HIGLEY ROAD	TOMPKINS, NY 13754	TARA R. KELLY
18998-001	TO 3-37-13	JOHNSTON	ASHTON	655 EAST VIEW ROAD	SIDNEY CENTER, NY 13839	HOSSAM BANAJA
19000-001	DA 1-38-6	BAILEY	FONTAINE	2655 COUNTY ROAD 12	EAST MEREDITH, NY 13757	RAYMOND GERMAN ESTATE
18972-001	GI 2-47-7	FRANK	GRAZIANO	209 BLACKBERRY STREET	STAMFORD, NY 12167	NEW SERVICE WO#220197
19001-001	HA 4-13-28	REBECCA	ODOM	245 JOHN LANE	WALTON, NY 13856	LEE & ANDREW RUSSO
18988-001	GI 2-48-1	DOROTHY	O'DELL	401 CAPE HORN ROAD	STAMFORD, NY 12167	ANTHONY T. LOGUE
18986-001	DE 4-37-20A	MICHAEL	STARKMAN	765 ARBUCKLE HOLLOW ROAD	DELHI, NY 13753	JERZY KULAK
15707-002	BO 5-11-7	ROBYN	CICCONE	1166 LEE HOLLOW ROAD	BOVINA, NY 13753	STEPHEN J. O'GRADY
18975-001	AN 7-9-16	LILY	HOUGHTON	896 POST ROAD	ANDES, NY 13731	JOYCE O'CONNOR
18987-001	AN 5-42-31	KEVIN	BAYERS	247 HERRICK ROAD	ANDES, NY 13731	ELIZABETH KELLOGG



September 27, 2022

## **BAD DEBT COLLECTION**

**\* PLEASE NOTE:** The amounts below were recovered through capital credit retirements,  
Southern Tier Credit Center & DCEC through August 2022.  
Total recovered: \$28.50.

Original Amount Turned Over For Collections	Name	**Amount Collected CC to UA	Amount Collected from So. Tier	Amount Collected from DCEC	Commission Paid this Month *	Balance Due
\$379.38	O O	\$2.00				\$377.38
\$26.50	George Gomez	\$26.50				\$0.00

\* Commission is 30% of the total amount collected last month. 50% if legal services are required. If payment is made directly to us, the commission will be the following month.

\*\* Under \$30.00 does not get reported to Southern Tier Credit Center.

\*\*\* Billing department did a small balance write off for the balance due amount.

\*\*\*\* Capital credits are applied on a discounted basis towards outstanding debt per the Capital Credits Applied to Bad Debt Policy.




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**RESOLUTION**  
**September 27, 2022**

BE IT RESOLVED, THAT WE, The Board of Directors of the Delaware County Electric Cooperative, Inc., 5 N. Depot St., Delhi, NY 13753, do hereby authorize the transfer of \$1,950.94 representing uncollectible accounts for utility customers per the following listing, to accumulated provision for uncollectible accounts.

<u>ACCOUNT</u>	<u>SER. ADD.</u>	<u>CUSTOMER</u>	<u>SEASONAL</u>	<u>RESIDENTIAL</u>
9077001	DE 1-95-14	Ernest L. Telian		\$25.43
13453001	AN 5-93-5	Michael Papa	\$68.00	
18920001	DA 1-39-5C	Belinda Navas		\$972.43
18798001	DE 4-37-10C	Justine Galante		\$24.20
18868001	JE 2-14-26	Sabrina Dinitto		\$860.88
			\$ 68.00	\$ 1,882.94

September 27, 2022

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**Laurie Wehmeyer**  
**SECRETARY**





DIV	ACTIVITY	S	O	N	D	J	F	M	A	M	J	J	A	PROCESS
BOARD	Nominating (Director Search) Committee Meeting							1						MEETING
BOARD	Annual Meeting Kick-off Planning (incl consideration of Bylaw changes)							1						MEETING
BOARD	Legislative Youth Tour Interviews/Selection							1						MEETING
BOARD	Board decision/approval of proposed bylaw changes (for Annual Meeting)							1						ACTION
BOARD	NYSRECA Legislative Conference (tbd)							1						MEETING
BOARD	Finance Committee Meeting		1						1			1		MEETING
BOARD	Organization & Staffing Committee Meeting					1				1			1	MEETING
BOARD	NEAEC Annual Meeting									1				MEETING
BOARD	Board Self-Evaluation Survey (odd years only, next 2023)												1	COMPLY
BOARD	NYSRECA Annual Meeting												1	MEETING
BOARD	OEC Annual Meeting												1	MEETING
BOARD	CEO Goals & Objectives Mid-Year Review												1	REPORT
BOARD	NRECA Survey - Directors, Attorneys, Auditors	1												PROCESS
BOARD	Cooperative Officers Job Descriptions Review	1												COMPLY
BOARD	Organizational Meeting of Board (incl. Committee appointments)	1												COMPLY
BOARD	NRECA Region 1 Annual Meeting	1												MEETING
BOARD	Kick-off Budgeting Process (prelim capital budget)		1											BUDGET
BOARD	Annual Sexual Harassment Training		1											COMPLY
BOARD	Capital Credit retirement - decision by Board		1											ACTION
BOARD	Re-instatement of Accounting/Audit Firm (resolution)		1											AUDIT
BOARD	Oneida-Madison EC Annual Meeting		1											MEETING
BOARD	Steuben REC Annual Meeting		1											MEETING
BOARD	CEO Performance Review – kick off & plan Jan O&S Committee Mtg		1											PROCESS
BOARD	Approve Holiday Gift for Board/Staff/Employees					1								PROCESS
BOARD	NRECA Annual Meeting							1						MEETING
BOARD	Board appoints Nominating Committee (Directors identify members)							1						ACTION
BOARD	Consider GM contract renewal/update							1						PROCESS
MGMT	Line Extension Policy Rate Review								1					PROCESS
MGMT	DEC Pesticide Business/Agency Registration (April/May, tri-annual, next in 2022)								1					COMPLY
MGMT	Update Standard Costs								1					PROCESS
MGMT	NYS ORPS Equalization & Assessment report (4/15)								1					COMPLY
MGMT	Strategic Plan Review	1				1		1				1		COMPLY
MGMT	ROW & Line-Inspection contracting Bid										1			PROCESS
MGMT	Semi-annual review of Corporate Calendar					1						1		PROCESS
MGMT	Renew Purchase of TCCs with NYISO/NYPA											1		PROCESS
MGMT	CFC Annual Forum												1	MEETING
MGMT	ROW & Line-Inspection contracting Awards/ Contract Bid Report to Board for Budget												1	BUDGET
MGMT	Self-Eval to Board												1	REPORT
MGMT	DCEC Annual Meeting	1												MEETING
MGMT	Year-End Financial Projection (Capital Credit Retirement Assessment)		1											REPORT
MGMT	Review DPS Data for Annual Member Deposit Rate Effective 1/1		1											COMPLY
MGMT	All-Employee Meeting (last week October)		1											PROCESS
MGMT	Order Holiday Gift Cards for Board/Staff/Employees		1											PROCESS
MGMT	Year-end Financial Projection (Formulary Rate Planning)					1								BUDGET
MGMT	Operating Plan/Budget Presented					1								BUDGET
MGMT	Capital Credit Retirement (if applicable)					1								PROCESS
MGMT	Employee Performance Reviews – prep						1							STAFFING
MGMT	Operating Plan/Budget Approved						1							BUDGET
MGMT	Christmas Party						1							STAFFING
MGMT	Update PPAC “System Loss Factor” based on prior year analysis							1						PROCESS
MGMT	Exempt Employee Salary Action								1					PROCESS
MGMT	Employee Performance Reviews								1					REPORT
MGMT	NYSRECA Meeting								1					MEETING
MGMT	Year-End Accomplishments Review / Goals & Objectives Approval								1					REPORT
MGMT	Legislative Youth Delegate kick-off (interviews/selection by late March)							1						PROCESS



## POLICY

SUBJECT: Line Extensions for New Services

POLICY: It shall be the policy of the Cooperative to have descriptive and specific procedures and practices relating to the treatment of new service requests, including associated fees the Cooperative will charge for various services.

PROCEDURE: The following is a summary of the requirements and costs associated with line extensions to new services. -The Cooperative may have additional requirements.

- I. Pre-Design: Pertains to when DCEC is contacted to provide an estimate for the cost of providing electric service to a new service location.  
*Applicant required to:*
  - a. Complete new service request
  - b. Pay in advance a non-refundable application/site visit fee of \$150.00

Upon the applicant completing the above requirements, a meeting at the site will be scheduled with the applicant and Cooperative personnel to assess the site and gather necessary information to allow the Cooperative to develop a plan for providing service and determine the cost to the applicant.

- II. Pre-Construction: -Pertains to when an applicant has notified the Cooperative of their desire to have the Cooperative proceed with the construction to the new service location.  
*Applicant required to:*
  - a. Sign the Cooperative's standard right-of-way easement agreement
  - b. Complete and sign a membership agreement or connect contract
  - c. Pay all fees and charges (as noted herein). -The Cooperative shall estimate charges for the line extension based, in part, on information provided by the member, and provide that estimate to the member for approval.- If new information becomes available to the Cooperative or the member prior to construction of the line extension and that new information would likely impact the estimated cost of construction, then the party with the new information must provide the information to the other party as soon as reasonably practical. -The Cooperative, at its sole discretion, may decide to re-estimate the cost of construction based on ~~said~~ new information. -The member may elect to pay the newly estimated cost of construction or stop work on the project and receive a refund of any aid to construction that they have paid already (refund excludes non-refundable fees such as site visit fees). -Wire





lengths used in estimated costs shall be based on field measurements performed by the Cooperative's staff and shall include the length of secondary wires running from the Cooperative's transformer to a weatherhead above a pole-mounted meter (often referred to as a "secondary loop") or the weatherhead above a meter on a home or other structure.

- d. Provide wiring inspection on service entrance – refer to specification for type of secondary service installation – meter ~~–meter~~ base to be purchased at the Cooperative or at from a third party vendor.
- e. Pay for other related permit and acquisition costs related to project.

If a return design trip is required, there will be an additional charge of \$150.00. Upon completion of the above requirements, the Operations Department shall schedule the construction of the new service.

### III. General Construction Requirements:

#### III.

The Cooperative shall have the exclusive right to determine route and method of construction. ~~The Cooperative will determine whether primary underground installations are possible after November 1<sup>st</sup>. Underground trench excavation and/or conduits are to be provided by Member.~~ Electric service lines and equipment installed by the Cooperative will remain the property of the Cooperative.

In most cases, new electric service to a member location requires a distribution transformer, which steps the voltage down from primary distribution voltage (either 7,200 Volts or 14,400 Volts) to house voltage (120/240 Volts). ~~The transformer may be pole mounted in the case of overhead service to the home or pad mounted within a small vault at ground level in the case of underground service to the home. In either case, accessibility to the transformer by Cooperative crews with their equipment aids in safe and reliable service to the member.~~

The applicant shall agree to accommodate a distribution transformer pole or distribution transformer vault location that, in the judgement of the Cooperative's System Coordinator, Operations Manager or their assign, is reasonably accessible to Cooperative equipment including bucket trucks. Recognizing that transformer poles and transformer vault locations that are accessible to bucket trucks add to the safety and reliability of the electric system, the applicant shall pay the reasonable cost of placing the transformer pole or transformer vault in such a location or shall otherwise pay for the cost to make the location accessible by means such as extending a driveway, removing trees, etc. ~~The Cooperative's System~~




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Coordinator shall have the responsibility and authority to determine what steps are reasonable and practical, on a case by case basis, in an effort to make the transformer pole or transformer vault accessible.

*Applicant required to:*

- a. Pay additional fees such as \$55.00 easement recording fees
- b. Pay incremental costs if applicant requests and the Cooperative approves an alternate method or route of construction-
- c. Pay relocation costs if applicant requests relocation of existing facilities
- d. Sign security light agreement, if applicable
- e. Reapply if the project does not proceed within 24 months. -The Cooperative reserves the right to re-evaluate costs upon reapplication.

IV. Single Phase Primary Overhead Line extension charges (applicable to all rate classes)

Per Fee Schedule

V. Multi-Phase Primary Overhead Line extension charges (applicable to all rate classes)

Per Fee Schedule

VI. Single Phase Primary Underground Line extension charges (applies to all rate classes)

Per Fee Schedule

VII. Multi-Phase Primary Underground Line extension charges (applies to all classes)

Per Fee Schedule



### Line Extension Fee Schedule

<u>Application / Site Visit</u>	<u>\$150</u>
<u>Easement</u>	<u>\$55</u>
<u>Single Phase Overhead</u>	<u>\$14 / ft</u>
<u>Multi Phase Overhead</u>	<u>\$22/ ft</u>
<u>Tree Clearing, Rock Blasting, Extraordinary costs</u>	<u>Per Estimate</u>
<u>Single Phase Underground</u>	
<u>Extension from DCEC pole</u>	<u>\$20/ ft</u>
<u>Vault</u>	<u>\$400</u>
<u>Terminations</u>	<u>\$1,000</u>
<u>Conduit</u>	<u>Per Estimate</u>
<u>Trenching and Setting Vaults</u>	<u>Per Estimate</u>
<u>Multi Phase Underground</u>	
<u>Extension from DCEC pole</u>	<u>\$30/ ft</u>
<u>Vault</u>	<u>\$400</u>
<u>Terminations</u>	<u>\$2,000</u>
<u>Conduit</u>	<u>Per Estimate</u>
<u>Trenching and Setting Vaults</u>	<u>Per Estimate</u>
<u>Inspections for Member Performed Tasks</u>	
<u>ROW Inspection for Extension</u>	<u>\$500</u>
<u>Trench Inspection for Primary Underground</u>	<u>\$500</u>

### ~~Line Extension Fee Schedule~~

<del><u>Application / Site Visit</u></del>	<del><u>\$150</u></del>
<del><u>Easement</u></del>	<del><u>\$55</u></del>
<del><u>Single Phase Overhead</u></del>	<del><u>\$14 / ft</u></del>
<del><u>Multi Phase Overhead</u></del>	<del><u>\$22/ ft</u></del>
<del><u>Tree Clearing, Rock Blasting, Extraordinary costs</u></del>	<del><u>Per Estimate</u></del>
<del><u>Single Phase Underground</u></del>	
<del><u>Extension from DCEC pole</u></del>	<del><u>\$20/ ft</u></del>
<del><u>Vault</u></del>	<del><u>\$400</u></del>
<del><u>Terminations</u></del>	<del><u>\$1,000</u></del>
<del><u>Conduit</u></del>	<del><u>Per Estimate</u></del>
<del><u>Trenching and Setting Vaults</u></del>	<del><u>Per Estimate</u></del>
<del><u>Multi Phase Underground</u></del>	
<del><u>Extension from DCEC pole</u></del>	<del><u>\$30/ ft</u></del>
<del><u>Vault</u></del>	<del><u>\$400</u></del>



Terminations	\$2,000
Conduit	Per Estimate
Trenching and Setting Vaults	Per Estimate
<del>Inspections for Member Performed Tasks</del>	
ROW Inspection for Extension	\$500
Trench Inspection for Primary Underground	\$500

#### VIII. Miscellaneous:

Line extensions and new services shall carry the stipulation that the member shall be responsible for a 2-year minimum charge from the date service was made available.

The \$150.00 non-refundable application/site visit fee will be applied toward the project cost at the time the line extension is constructed. -Lengthy or complicated line extensions may require more than one application/site visit fee.

In certain circumstances, the Cooperative may include incremental facilities in the project design that will benefit future projects. -The costs for these added facilities will not be the responsibility of the applicant.

Any member or landowner requesting changes to existing Cooperative facilities, i.e., line relocations, will pay the full estimated costs of construction as CIAC (Contribution in Aid-to-Construction) prior to the start of construction. -The estimated cost will be calculated using line extension prices as described in the Line Extension Policy effective at the time the estimate is performed plus the estimated cost of retirements. -After completion of construction and a complete accounting of the job costs, the actual costs will be trued up against the aid payment. —If actual construction costs of a line relocation are higher or lower than the Cooperative's estimated costs, then additional payments by the member/landowner or refunds to the member/landowner are required.

Service and transformer upgrades will be subject to site visit fees and applicable line extension charges, which will be determined by Cooperative personnel in accordance with this policy on a case-by-case basis.

The Cooperative will install a new security light free of charge if the light can be installed on an existing Cooperative pole and the member signs a security light agreement with a 2-year minimum charge from the date of the security light installation. -Security lights requiring a line extension will follow the provisions herein.

Developers requesting a primary extension for a development or subdivision will be required to pay the full cost of installing the required facility labor, overhead,



and material. The Cooperative will determine and design the facilities that are required for the line extension.

The Cooperative may decide to waive certain line extension construction fees if, in management's sole discretion, that line extension may result in general benefit to the Cooperative and its members. Factors to be considered in making that determination shall include whether the line extension may permit new services within, or expansion without, the Cooperative's service territory.

The Cooperative shall dig and supply all trenches for the Cooperative owned primary underground facilities, the cost of which will be billed on a ~~pass~~ throughpass-through basis with consideration of best cost by utilizing contractors working in the area. If a member chooses to dig their own trenches for primary underground, inspections by Cooperative personnel will be assessed per the above table.

The Cooperative may decide to defer certain jobs that have specific material needs or reassess costs based on the current price and availability of materials.

#### IX. Self-Clearing of New ROW by Members and Their Contractors:

Members may elect to perform tree clearing of new right-of-way themselves or may hire a contractor to perform the same. In such cases, the Member shall have the ROW cleared to the Cooperative's specification, which is available on the Cooperative's website and shall be made available to the member upon request. The member shall pay a \$500 nonrefundable fee to the Cooperative to have the Cooperative's Tree Crew Foreman, or his representative inspect the cleared ROW prior to the installation of conductor. If the ROW clearing does not meet the Cooperative's ROW specification, then the member can bring the ROW into compliance with the specification and have the ROW inspected again at an additional cost of \$500 to the member. Alternatively, the member may elect to have the Cooperative bring the ROW into compliance with the specification, in which case the cost of such work will be added to the line extension cost to be paid by the member.

RESPONSIBILITY: Operations Manager

#### DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

Approved by Board of Directors	April 26, 2011
Revised by Board of Directors	July 23, 2013
Revised by Board of Directors	April 22, 2014
Revised by Board of Directors	August 25, 2015
Revised by Board of Directors	October 24, 2017



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Revised by Board of Directors	February 20, 2018
Revised by Board of Directors	November 27, 2018
Revised by Board of Directors	August 27, 2019
Revised by Board of Directors	August 25, 2020
Revised by Board of Directors	October 26, 2021
Revised by Board of Directors	September 27, 2022



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## **POLICY**

**SUBJECT:** Pandemic Related Infectious Disease

**POLICY:** It shall be the policy of the Cooperative to follow federal, state, and county guidelines regarding the required Cooperative response to health concerns raised by infectious disease determined as widespread outbreaks or pandemic.

**PROCEDURE:** Board of Directors shall review procedures found in Appendix A as outlined in this policy regarding any future events.

**RESPONSIBILITY:** Board of Directors

**DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.**

Approved by Board of Directors

September 27, 2022



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## Appendix A

Infectious Disease	Effective Date	Procedural Document	Procedure	Memo
COVID-19	09/27/2022	n/a	To follow federal, state, and county guidelines dedicated to COVID-19.	Employees will receive up to an additional 40 hours of paid leave during 2022 with portions thereof applied to restore sick/PTO hours taken between symptom onset and positive test results. Unused COVID hours are not paid out at year-end nor are they donatable or carry over into future years.





## **CFO REPORT**

August 24, 2022 – September 22, 2022

### **FINANCE/ ACCOUNTING:**

#### **Payment Handling:**

- We are phasing out accepting over-the-phone payments directly with staff to minimize exposure with payment security standards. The members are encouraged to use the automated payment system if they prefer to use the phone for payments. On the September bills that were just processed, included a bill print message to inform members of this change

#### **Cost-of-Service Study:**

- CFC has completed the study and was presented to DCEC on August 30<sup>th</sup>. Discussion on this topic will occur during the COSS agenda item

#### **Budgeting:**

- John and Mark are discussing current budgetary items to finish out the year and looking forward with preliminary discussions for 2023 budgetary items. We will collectively gather information to compile for preparation of the 2023 budget

### **HUMAN RESOURCES:**

#### **Staffing:**

- CEO- John started on August 19<sup>th</sup> and has been very involved with all things since day 1
- Line Crew- Micah Scobie returned to DCEC as a 1<sup>st</sup> Class 2<sup>nd</sup> Grade Lineman, started on September 12<sup>th</sup>
- Tree Crew- Quintin McGraw provided notice of leaving DCEC, his last day was September 22<sup>nd</sup>
  - Currently have multiple positions posted, goal is to hire two new staff members to bring the crew back to a total of 5
- General Clerk- Mark and John hosted an interview with a candidate, subsequently provided an offer. We expect an acceptance although nothing is signed as of this report
- Engineering Manager- The position is still posted with no further progress



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## **Operations Manager Update**

### **Engineering & Operations:**

- Notable Outages and Occurrences: 8/23/22 Substation Outage Dryden ~4.5 hrs. NYSEG Transmission was the issue. 9/14/22 Kortright North Feeder (PT A) tree felled by beaver on to 3 phase line ~2.5 hours.
- Disconnections: Disconnections took place over the past two weeks.
- Right of Way Crew: Full ROW report at meeting.
- Headquarters: No activity currently.
- Special Projects: Cat Hollow Substation Feed is in the process of being relocated to the other side of Cat Hollow Road (County Route 7), ROW crew completed cut of new ROW, Line crew has built primary line and begun moving DCEC Metering infrastructure to the new ROW, scheduled cut over for 9/29 for NYPA Metering and Electric. MTC has run strand and fiber splice work to be scheduled for communications.

### **Safety Report:**

- Injury Report: None to report since last report.
- Safety Committee Activity: Meeting scheduled 9/29/22 inside Safety Meeting and 10/4/22 Outside Safety Meeting.

Respectfully submitted Ryan Sullivan 9/22/22



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## CSA Report

August/September

### Member Engagement:

- Feedback from Annual Meeting
- Possible story with long-time members who remember when farms became electrified on Peakes Brook Road
- Capturing ideas for continued member engagement

### Social Media:

- Overall positive feedback regarding social media response to 9/14/2022 outage caused by beaver
- Increase in number of resumes received after posting & sharing Job Openings on Facebook groups

### Media:

- Times Union article published on 9/14/2022

### Website:

- Working through migration with Software Developer



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## **CEO/GM REPORT**

August/September 2022

### **Government Relations and Outside Associations:**

- NYSRECA GR committee mtg on 9/9 – Was relatively quick and straightforward. Talked about the new districts and some of the state and federal races. Also mentioned the “NYSEG letter” (see below).
- NYSRECA – The NY coops have been working through attorney Jeff Genzer to increase NYSEG’s accountability during outages. Currently, 3 of the coops have ongoing issues with poor communications with NYSEG, a lack of updates and other information concerning outage causes and ETRs, ability to escalate to higher levels of management, and NYSEG counting a coop delivery point as “1 customer.”
- NYAPP – meeting originally scheduled for 9/16 has been postponed until 9/30, In person meeting Oct 12-13 in Corning. John and Rusty to attend.

### **Community Involvement:**

- Chamber of Commerce – John attended the Chamber’s “Business and Breakfast” meeting at the Hamden Inn on 9/16. There was a good presentation sponsored by the Alcohol and Drug Council about making programs available for employees. John will be looking into resources that are available to determine what may be applicable or a good fit for DCEC.
- Delaware Academy – At the Chamber breakfast, John had good interaction with Delaware Academy. They have asked John to come speak to Middle School students later in the month.
- SUNY Delhi – John has interacted with a couple of folks from Suny Delhi’s electric worker program. They run a good program there but have limited resources. DCEC just donated some rubber gloves to their program (they were leftovers of a make/model we no longer normally use).

### **Employee Relations:**

- Outside worker meeting – John and Ryan had a good meeting (9/1) with the outside folks. Answered questions, listened to feedback and concerns.
  - Picnic tables – Employees had expressed interest in having some tables outside where they could enjoy their coffee or lunch break when the weather is nice. Our new tables are located on the grass near the employee entrance.
  - Holiday Party and gift – I’m hoping to gauge employee interest and schedule a Holiday party for employees. Also, in lieu of Christmas hams this year, I’m planning to order jackets with the company logo on them for employees. We are reviewing several options and will be coordinating style/sizing/etc. over the next couple of weeks.
  - Safety Meeting – it bears repeating here, because I think our lack of safety meetings over the past few months has contributed to poor morale. Employees need to be reassured that safety is a priority and therefore we need to be intentional about schedule safety meetings and having other safety awareness activities planned.
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- Other Company Spirit items – I’ve noticed that there are not a lot of employees wearing company spirit items and several employees have mentioned that they haven’t gotten a T-shirt or other DCEC branded clothing item in quite some time. We are looking into getting a number of items, including some inexpensive T-shirts, and maybe a few nicer shirts (polo or button-up style). I’d also like to collect board member shirt sizes and get matching board shirts for the entire board.

**Grants:**

- IIJA & IRA federal grant opportunities – I plan to continue to explore opportunities to apply for federal grant funds for reliability, resiliency, and other purposes. One idea I have floated is for utility-scale battery storage, specifically to help with reliability issues at Cat Hollow.

**Facilities Update:**

- Office space – It’s my goal to get Janelle into a proper office as well as to have an office available for an engineer. I plan to work with the firm that constructed the building to review several ideas I have about reconfiguring internal space to accomplish this.

**Member Working Group update:**

- At the annual meeting, a member raised concerns about whether DCEC was properly budgeting for mutual aid during storm-related outages. My hope is to turn this into a member engagement and education opportunity. This group may or may not end up producing a recommendation on future budgets, but I believe it will be a good opportunity to address an on-going concern up front and report on it at the next Annual Meeting.
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ANNUAL MEETING MINUTES  
September 10, 2021

The 77th Annual Meeting of the membership of the Delaware County Electric Cooperative, Inc. was held at the American Legion located at 41 Page Ave. in Delhi N.Y. on September 10, 2021.

The meeting was called to order at 5:30 pm by Steve Oles, President, who acted as Chairman. Edward Pick acted as Secretary of the meeting and Paul Menke acted as Treasurer.

Member Debra Fleming gave the invocation.

The National Anthem was sang by member Mark Edwards and his family, as known as Grace's Touch.

The membership recited the Pledge of Allegiance with President Oles.

President Oles gave some introductory comments and his President's Report. Highlights of President Oles report:

The Board of Directors recognize the need to revise the By-laws to allow for different options for presentation and participation in the Annual Meeting including virtual and alternatives to in-person voting.

Mr. Oles remarked that the Cooperative's office staff moved from the old headquarters at 39 Elm Street to the new consolidated headquarters facility at 5 North Depot Street during the weekend of September 25th through 28th 2020 and opened for business at 5 North Depot Street on Tuesday, September 29th, 2020.

He also mentioned that the Cooperative will post information about an Open House on our social media pages, our website, and in local papers as soon as conditions allow for a safe, healthy environment that doesn't put members and Coop staff at risk or expose them to COVID.

President Oles gave a quick update about the Delaware County Broadband Initiative project and that the broadband infrastructure throughout the DCEC service territory is completed.

Lastly, President Oles stated that because the annual Legislative Youth Tour was canceled due to COVID the Cooperative decided to award a scholarship to a selected student instead. Mr. Oles remarked that the Board of Directors selected Ms. Alexis Rockefeller of South Kortright Central School and Ms. Rockefeller was awarded a \$1,000 scholarship.

Attorney Jeffrey Clark introduced himself to the membership and announced that members Gerald Stoner and Lorna Pearce volunteered to be the official tellers for ballot collection and tallying.

Next, Secretary Edward Pick was called to the podium to confirm that a quorum was present. Secretary Pick confirmed that an in-person quorum of 63 voting members were present. Secretary Pick also mentioned that the notice of the 77<sup>th</sup> Annual Meeting was

posted in the August Special Edition of the Catskill Hi-Line, DCEC's official newsletter and that a postcard with meeting information was mailed to all active members. Secretary Pick entertained a motion from the floor to dispense with the reading of the 2020 Annual Meeting minutes and approve as written. A motion was made by a member and seconded by another member and passed by the membership.

Secretary Pick turned the podium over to Treasurer Paul Menke. Treasurer Menke entertained a motion from the floor to dispense with the reading of the 2020 Financial Statement. A motion was made by a member and seconded by another member. It passed by the membership.

Treasurer Menke then invited the CEO/General Manager, Christopher Evans, to provide the CEO/General Manager's Report. CEO Evans outlined the following items:

Despite being another year of a pandemic, DCEC is striving to maintain and improve the level of service. In true cooperative spirit, DCEC staff has risen to the task. Implementing new safety protocols and procedures into our culture of safety, leveraging technologies to become more efficient and now applying more financial controls has allowed us to keep rates steady during the last couple years.

Unfortunately, due to the pandemic everyone in every industry will be seeing a couple higher inflationary years ahead, 5-6% this year and 3-4% next year. Mr. Evans stated to keep in mind it is cumulative and the other lever, if you will, is consumer pricing which, depending on the particular commodity, tracks slower but longer in response.

In 2022, DCEC will conduct a cost-of-service study. The timing will help DCEC appropriately determine rates and prepare courses of action in the near terms of planned projects amidst COVID-related arrearages, potential material price gouging or actual shortages and other inflationary indicators.

Although DCEC is in a long-term power contract with NYPA, this does not completely insulate from market volatility and other Generation and Transmission issues... DCEC will still face power cost adjustments and how other state organizations, rising energy costs and other variable costs from added regulatory burdens and improvements will affect DCEC.

DCEC has had four departures and four new arrivals. By the next Annual Meeting, we are preparing similarly for potentially three more retirements and replacements. In all cases, the plan is to bridge the gaps whereby knowledge, experience, continuity, etc. is managed to promote smoothest and most efficient transitions practicable.

The energy efficiency component of your bill is part of the purchase power contract. The intention is that bulk power costs may remain low by reducing load or using electricity more efficiently. The Cooperative has contractually committed to continue a significant investment in energy efficiency programs throughout the life of the contract. You may have noticed announcements in our newsletter, website, and Facebook page encouraging you to take advantage of energy efficiency programs that will save you energy and money. The Cooperative is promoting water heaters and the replacement of old, inefficient, or broken appliances with new Energy Star appliances by offering member rebates on those Energy Star appliances. \$15,638.81 in rebates have been given since last annual meeting. DCEC is also planning to upgrade lighting services from older HPS and MV types to LED.

Vegetation Management – continuing strides on maintaining average of 100 miles trimmed each year. DCEC has trimmed 500 miles in the last 5 years. Maintenance – continuing upgrades and refurbishments of line protection equipment and regulators.

Operations – brought power to 35 new services, have replaced 140 poles and constructed 2 miles of line.

Engineering - completed several studies in preparation for a new long-range plan and a 2/4-year construction work plan.

The solar/storage project planned for Delhi was cancelled by NYPA in June citing the project was cost prohibitive.

Member Services – working to upgrade website and improve social media and phone connectivity during outage events.

Storm and Outage events – when describing reliability, the last 12 months have been challenging but DCEC continues to make strides towards reliability and working on less interruptions from our transmission provider.

If any members are experiencing financial difficulties, please contact the office to learn our DCEC can help and what additional programs. Mr. Evans added that despite the extensions and good intentions, the moratorium cannot go on forever.

CEO Evans called DCEC's Nominating Committee Chairman Mark Rossley to the podium to begin the director elections. Mr. Rossley stated that the notice of director elections was distributed in the official meeting notice postcard, the Catskill Hi-Line newsletter, and on the DCEC website. Mr. Rossley added that consistent with the Cooperative's bylaws, directors are elected to serve a 3-year term. Mr. Rossley confirmed that this year the directors up for election represent the following regions:

Northern Region, which consists of Gilboa, Jefferson, Summit, Davenport, Harpersfield, Stamford, and Maryland.

Central Region towns of Bovina, Delhi, Franklin, Hamden, Kortright, and Meredith.

and lastly the Southern Region including the townships of Andes, Colchester, Masonville, Middletown, Sidney, Tompkins, Walton, and Bainbridge.

Mr. Rossley notified the membership that according to the bylaws, a director-candidate may be nominated in either of two ways. First, a candidate can be nominated through a Nominating Committee appointed by the Board. Second, a member can become a candidate by submitting a petition signed by 15 or more members not less than 45 days prior to an annual meeting.

Mr. Rossley reported that the 2021 Nominating Committee kicked off their work on April 8th and posted official nominations on July 12th. Mr. Rossley thanked the DCEC members that served with him on the committee this year – they include:

- Central Region | John J. Lynch Jr.
- Central Region | Rachel Polens



- Northern Region | Joseph Carroll
- Southern Region | Robert Cairns

Mr. Rossley stated that the Committee nominated the following candidates for the Northern Region:

- Phoebe Schreiner
- Laurie Wehmeyer

For the Central Region Candidates are:

- Kathleen Schaaf
- Steve Oles

and for the Southern Region Candidates are:

- Jeffrey Russell
- Dana Scuderi-Hunter

Mr. Rossley offered the podium to any of the candidates who would like to make a brief statement to the membership regarding their candidacy. Mr. Rossley announced that we'll start with Mr. Oles and continue with the candidates in alphabetical order. All candidates took approximately 3-5 minutes to speak.

Mr. Rossley asked Attorney Jeffrey Clark to once again take the podium to begin the voting process. Mr. Clark instructed the membership that it is now time to cast your ballots for the director candidates. And asked the voting members to use their green ballots to cast their vote for a director candidate. Informing each voting member that every member is allowed to vote for up to 1 candidate in the Northern, Central, and Southern Regions and that you are not limited to voting only within your own region. Attorney Clark also mentioned that the green ballots list the local charities and organizations nominated to receive a total of \$2,000 donated by DCEC and CoBank. Mr. Clark announced that now voters will select one local charity/organization to be their preferred recipient of the CoBank/DCEC Shared Success Grant. Mr. Clark adding that the following charitable organizations were nominated by members of the Cooperative:

- Cornell Cooperative Extension of Delaware County
- Ronald McDonald House
- SEVA Foundation

Mr. Clark mentioned that also, on the green ballots two proposed Bylaw changes will need to be voted on. Mr. Clark stated that the Bylaw changes that are proposed for member vote tonight include:

- Article III regarding Meetings of Members including Member Meeting Format, Quorum, and Voting.

And

- Article IV regarding Directors including Director Vacancies.

Mr. Clark added that additional information about these Bylaw changes were provided in your member packets, in the Catskill Hi-Line, and on the DCEC website.

CEO Evans returned to the podium and asked if any member had any unfinished or new

business to bring before the assembled membership. There was no unfinished or new business.

CEO Evans opened the floor to member questions/comments.

Member Marie Corbo had the following questions:

- 1.) What were the causes of the outages this year for my home? CEO Evans stated he doesn't not have access at this time to each outage that would have affected Mrs. Corbo's home this year. However, when he is back in the office, he would be happy to look up this information and get back to Mrs. Corbo. Mr. Evans offered to add a detailed questions and answer portion on the website and in the next newsletter to answer any questions that he is not able to answer at this time.
- 2.) Why does the staff answering outage calls not have any information whenever it's a NYSEG (Power Supplier) outage? Mr. Evans again stated that without access to each outage and the cause he is unable to answer this question.
- 3.) How are you going to correct the breakdown of communication between the members and the staff during an outage? Members want answers during outages. Mr. Evans again stated that without access to each outage and the cause he is unable to answer this question.
- 4.) Why is your staff telling me that the software for my meter will be expiring? Mr. Evans stated that he is unaware of this incident...when, why, whom. Mr. Evans stated that he would have to look further into this before he can answer this question but again mentioned that a Q & A page on the website and included in the newsletter.

Member Christine Hauser had the following questions:

- 1.) Confusion when CEO Evans discussed reliability would like to know what percentage of the outages are caused by our power supplier? CEO Evans stated he doesn't not have access at this time to each outage and the cause. However, when he is back in the office, he would be happy to look up this information and get back to Ms. Hauser. Mr. Evans offered to include this information in the questions and answer portion on the website and in the next newsletter.
- 2.) What does inflation mean to the members of the Cooperative? Do you anticipate that the cost of service will increase? If so, when and by how much? CEO Evans stated that the last rate increase was April 2019. The \$0.50 increases to the monthly base charge for that were already approved for starting April 2020 and April 2021 were postponed by the Board in response to the COVID emergency. Despite additional inflationary pressures, DCEC rates will remain constant for 2021 and 2022 except for any incremental changes in supplier pass-through charges in the power cost adjustment (PCA) and seasonal formulary rate adjustment (FRA). In 2022, a Cost-of-Service Study will be performed for guidance in setting rates for years 2023 through 2028.

Member Steve Cropper had the following questions:

- 1.) Who are our advocates in Albany and DC? Do you have people that lobby for us? Who are they...what do they do? Through our affiliates and trade organizations, DCEC does perform much legislative work on behalf of the interests of the Members. Mr. Evans added for a more in-depth answer please review the 77<sup>th</sup>

Annual Meeting Q & A page on our website and our next newsletter that will be created shortly.

- 2.) Will DCEC be receiving any of the trillions of dollars for the rebuild of infrastructure plan? Mr. Evans announced that this information will be on the website and in the next newsletter under 77<sup>th</sup> Annual Meeting Q & A.

Member Mark Rossley proposed the following question to the membership:

- 1.) Should there be term limits for Board Members? Mr. Rossley added that the Nominating Committee encountered many potential candidates that would be interested in running but would not run against the current board members. This question was not discussed any further.

President Oles presented service awards to the following employees and directors:

Rosemary Alwine	20 years
James Green	20 years
David Schmidt	20 years
Mike Dianich	15 years
Tara Rifenbark	15 years
Mike Schafer	15 years
Edward Pick Jr.	10 years
Steve Burnett	5 years

Attorney Jeffrey Clark announced the results of the director and charitable donation voting. Final election results as follows:

<u>Northern Region:</u>	<u>Preliminary Result</u>	<u>Official Result</u>
Phoebe Schreiner	47	48
Laurie Wehmeyer	98	95
<u>Central Region:</u>		
Kathleen Schaaf	28	27
Stephen Oles	120	118
<u>Southern Region:</u>		
Jeffrey Russell	96	99
Dana Scuderi-Hunter	46	45
<u>Charitable Organization Donation:</u>		
Cornell Cooperative Extension of Delaware Cty	76	86
Ronald McDonald House	51	52
SEVA Foundation	8	7
<u>For the Selection of Bylaw Changes</u>		
Bylaw Change #1		
Yes	87	126
No	22	19

Bylaw Change #2

Yes	85	117
No	25	27

Attorney Jeffrey Clark announced that the official results will be verified the following week at the DCEC office and will be posted online once available

There being no further business to come before the Membership, the President accepted a motion to adjourn. The motion was seconded and approved. President Oles adjourned the 77th Annual Meeting at 7:21 p.m.

Respectfully Submitted,

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Edward Pick  
Secretary

**NEW YORK STATE BUILD PUBLIC RENEWABLES ACT**

S.6453-C (Parker)/A.1466-D (Carroll) Passed Senate

Created by: NYSRECA Govt Relations committee
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**NYPA: The State's Utility**

The Build Public Renewables Act authorizes and directs the New York Power Authority to purchase, acquire, plan, design, engineer, finance, construct, operate, manage, improve, and maintain any renewable energy project.

"Renewable energy project" is defined as all infrastructure which generates, stores, distributes or transmits renewable energy or thermal energy. It includes the construction, installation and/or operation of ancillary facilities or equipment including, but not limited to, energy storage systems, electric vehicle charging infrastructure and offshore wind support and installation vessels owned by the authority, and the production, use, and sale of green hydrogen.

**NYPA 100% Renewable Energy Portfolio**

After January 1, 2030, NYPA would be directed to purchase, acquire, plan, design, engineer, finance, and construct generation and transmission facilities for the purpose of generating, storing, distributing, and transmitting only renewable energy.

NYPA shall phase out its use of existing non-renewable generation no later than December 30, 2030, absent a reliability need. NYPA shall prioritize funding, siting, building, and owning renewable energy projects to benefit disadvantaged communities, protect public health and safety, and not violate Indigenous rights or sovereignty. NYPA shall also prioritize projects according to most cost effective to the state after consulting with labor unions and community organizations.

**NYPA Sole Provider of Electricity to the State**

By January 1, 2035, the authority shall be the sole provider of electricity to all state owned, leased, controlled, or operated buildings.

**NYPA Sole Provider of Electricity to Municipal Facilities**

On or after January 1, 2035, the authority shall be the sole provider of electricity to all municipal owned, leased, controlled, or operated buildings that use electricity; unless NYPA has a higher energy supply rate than that available from the regional utility, the muni facility is supplied by a municipal electric utility that supplies only renewable energy, or the muni facility elects to participate in a renewable energy community choice aggregation program.

Any excess renewable energy produced by the authority and not used or stored by state or municipal owned or leased buildings shall be sold directly to low-to-moderate income households first, prioritizing low-to-moderate income households in disadvantaged communities, and at a rate that is 50% less than the energy supply rate of the utility in the customer's service territory.

**The Democratization Plan**

Within two years, NYPA shall develop and make public a 10-year climate and resiliency plan. NYPA shall develop a democratization plan, created in partnership with, and codesigned with, a statewide alliance of community organizations with at least five years' history of working on energy democracy and implementation issues, and provide the alliance funding.

NYPA, NYSEDA and PSC shall identify public buildings most in need of retrofits and efficiency measures and provide for renewable heating and cooling systems and, when feasible, other green building projects prioritizing public affordable housing and public schools in disadvantaged communities.

#### **Projects to be Built and Managed by Labor Organizations**

All work shall be considered public work, subject to prevailing wage laws and utilizing project labor agreements. Transition, training, or retraining existing employees that are impacted will be provided and financed by the just transition fund. Pre-apprenticeship programs to be provided through local community-based organizations that work with disadvantaged communities and union run workforce development institutions. The authority shall enter into a MOU for the operation and maintenance of a renewable energy project with a bona fide labor organization actively engaged in representing transitioning employees from non-renewable generation facilities. All project components and parts shall be supplied with equipment produced or made in the United States.

#### **Expanding the NYPA Board**

NYPA is expanded from 7 to 17 trustees; For the first 7 trustees, 5 appointed by the Governor, and 2 by the Governor with the consent of the Senate. The other 10 trustees shall be appointed proportionally among labor union representatives that represent both employees of the authority and employees of construction contractors of the authority, environmental justice advocates, community renewable energy advocates, consumer advocates, and building electrification and energy efficiency experts, as follows:

Governor	2
Senate President	4
Assembly Speaker	4

Nine trustees shall constitute a quorum. Any trustee may be terminated by either a majority vote of the Senate or Assembly, or by the Governor for: failure to meet the renewable energy targets; conflicts of interest; failure to prioritize climate justice, environmental justice, or economic justice; sexual assault or harassment; or corruption.

<p>Created by: NYSRECA Govt Relations committee</p>
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## **NYSRECA GOVERNMENT AFFAIRS COMMITTEE REPORT**

### **September 9, 2022**

Created by:  
NYSRECA Govt  
Relations committee

#### **CRACKS IN THE SCOPING PLAN**

##### **Power Plants, Unions Say State Moving Too Fast to Wind, Solar Power**

Coalition urges careful thought on search for green energy sources in New York, which could be costly

A coalition of power plant operators, unions and business leaders are urging caution in the switch to renewable energy such as wind and solar. The coalition is calling for caution when implementing the state's plan to reduce carbon in energy production and other phases of the economy. The Coalition includes such industry players as Mario Cilento, President of the AFL-CIO, Gary LaBarbera, President of the Building and Construction Trades Council of Greater New York, Gavin Donohue, President and CEO of the Independent Power Producers of NY, Heather Briccetti Mulligan, President and CEO of the Business Council. They worry that moving too quickly from traditional power sources like natural gas to alternatives such as wind or solar power could put the state in an energy bind in the next few years.

The group is promoting a set of principles that their Climate Action Council should consider going forward:

- Maintenance of a reliable, and resilient energy infrastructure;
- Communication about how energy consumers will be impacted by the changes;
- Creation and retention of well-paying union jobs;
- Use market power to reduce carbon producing emissions from all sectors, including transportation and heating;
- Maintaining an energy infrastructure; and
- Supporting fuel diversity.

A final Scoping Plan is scheduled to be completed by January.

#### **PULP & AARP Seek More Federal Aid for Consumers**

Both the Public Utility Law Project and AARP urged state regulators to seek more federal funding for these major climate change projects that are expected to drive the transition in the coming decades to sharply reduce the use of carbon-based fuels.

The groups want affected state utilities to seek federal funding to help pay for the cost of the climate change efforts.

#### **UPCOMING EVENTS OF NOTE**

##### **Pathways to a Clean Future - Renewable Fuels Powering Clean, Equitable Communities Now and Moving Forward, September 15th, Albany Capital Center**

Keynote remarks by U.S. House of Representatives Environment & Energy Committee Chair Rep. Joe Fitzgibbon; State Senate Committee on Energy and Telecommunications Chair Senator Kevin Parker and Assembly Member Carrie Woerner. Panelists will include reps from the U.S. Department of Energy, Clean Fuels Alliance America, Great Washington Clean Cities Coalition, Argonne National Laboratory, Groundwork Elizabeth, American Lung Association and more.

Panel Topics: Achieving State Climate Goals with Bio-Energy; Environmental Equity with Liquid Transportation & Heating Fuels; Clean Emissions with Biomass-Based Diesel Fuels; and How the U.S. West Coast is Cleaning Emissions in the Transportation Sector.

### **IPPNY's 37th Annual Fall Conference**

IPPNY Fall Conference, Wednesday, September 14, Saratoga Springs City Center

Keynote speaker, Dr. Michael Mehling, Deputy Director of the MIT Center for Energy and Environmental Policy Research and Professor at the University of Strathclyde Law School.

New York State DEC Commissioner and Co-Chair of the Climate Action Council, Basil Seggos

Justin Driscoll, Interim President and Chief Executive Officer of NYPA

**Northeast Natural Gas: Where We Are and Where We Are Going** -- panel discussion on the current state of natural gas in the Northeast and its key in enabling integration of renewables onto the grid and in ensuring reliability. The panel will also discuss **how the Northeast can insulate itself better from the price volatility** caused by global events and ensure enough diversity of supply to manage those impacts.

**Speakers on the panel will include** Charles C. Crews, President and CEO of the Northeast Gas Association; Dan Dolan, President of the New England Power Generators Association; Emilie Nelson, Executive Vice President of New York Independent System Operator and James Daly, Vice President Energy Supply of Eversource Energy.

### **OTHER ITEMS OF NOTE**

#### **Newsday-- LIPA to charge \$11.40 a month to those who opt-out of smart meters**

The charge will begin appearing on the bills of around 5,000 customers who have formally opted out of the smart meter program, as well as 14,700 "presumptive" opt-outs who did not respond to PSEG's attempts to contact them to change meters. The charge is designed to "reimburse the utility for the cost of the manual meter read," according to LIPA.

LIPA will begin billing for the opt-out starting Aug. 1, sooner than its previously expected Jan. 1, 2023, date. LIPA charges \$65.61 to those who request removal of an already-installed smart meter. LIPA said about 5,000 of the 19,700 residential customers who do not have a smart meter formally opted out of the program.

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