

## NOTICE OF BOARD MEETING

The regular meeting of the Board of Directors of the Delaware County Electric Cooperative, Inc. will be held **Tuesday, May 24, 2022, at 5:00 pm**  
Location is room 109 at the Co-op's office, 5 North Depot Street, Delhi, New York to act on the following agenda.

### AGENDA

- I. Opening Business:
  - a. Call to Order
  - b. Roll Call - Determination of Quorum
  - c. Adoption of Agenda [packet page 1]
- II. Member Comment Period:
- III. Consent Agenda:
  - a. Minutes of April 26, 2022 Regular Meeting [packet pages 2-6]
  - b. New Memberships [packet page 7]
  - c. Bad Debt Collection Report [packet pages 8]
  - d. Director Compensation [individual 9-10]
  - e. Corporate Calendar [packet page 11]
- IV. Committee Reports:
  - a. Finance Committee [report by Chairman Menke]
    - i. Supplemental Budget Items [hand out/ presentation by CFO Cannizzaro]
    - ii. Compass Model [hand out/ presentation by CFO Cannizzaro]
    - iii. Capital Credit Case Study [hand out/ presentation by CFO Cannizzaro]
- V. Resolutions:
  - a. Restatement of Retirement and Pension Plans [packet page 12]
- VI. Policy Discussion and Review:
  - a. Discussion:
    - i. COVID-19 Update [packet pages 13-23]
    - ii. Public Access to Board Meetings [packet pages 24-26]
    - iii. Line Extension [hand out/ presentation by Operations Manager Sullivan]
    - iv. Vehicle Use Policy [packet pages 27-28]
  - b. Review:
    - i. Wiring – Members or Consumers [packet page 29]
    - ii. Overtime Work [packet page 30]
    - iii. On-Call Lineman Response Time [packet page 31]
    - iv. Disposition of Retired Electric Poles [packet pages 32-35]
- VII. CEO/ General Manager's Report: [packet pages 36-41]
- VIII. CFO's Monthly Report:
  - a. Monthly Financials (March/April 2022) [hand out/ presentation by CFO Cannizzaro]
- IX. Operations Manager's Monthly Report:
  - a. Quarterly Line Department Report [presentation by Operations Manager Sullivan]
- X. Director/Staff Association Reports:
  - a. NRECA [report from attendees]
  - b. NYSRECA [packet pages 42-65, report from attendees]
  - c. NYAPP [report from attendees]
- XI. New Business:
- XII. Future Business:
  - a. NYS ACRE Donations (proposed collection at 05/24/22 Meeting)
  - b. Cost of Service Study (COSS) – Summer, Fall of 2022
  - c. NEAEC Director & Staff Education & Team Building Conference, 6/14/22-6/16/22, Essex, VT
  - d. NYAPP Monthly Meeting 06/17/22 @ 11am, virtual
  - e. Regular Board Meeting, Tuesday, 06/28/22 @ 5pm
    - i. Quarterly Tree Crew Department Update to Board
    - ii. Line Extension Policy Discussions
    - iii. Record Retention Policy Discussions
    - iv. Organization & Staffing Committee Policy Discussions
  - f. NYSRECA Annual Meeting (hosted by DCEC) 07/28/22 @ Legion
  - g. Finance Committee Meeting 08/02/22 @ 5pm
  - h. Annual Meetings
- XIII. Executive Session:
- XIV. Adjournment:

The aim of Delaware County Electric Cooperative, Inc., is to make electric energy and related services available to members at the lowest cost consistent with sound economy and good management.

#### Cooperative Stakeholders

- Members
- Employees
- Community
- Business Partners
  - Suppliers
  - RUS
  - CFC
  - Federated
  - Other cooperatives
  - NYSERDA
- Government
- Regulators

**Delaware County Electric Cooperative  
Board Meeting Minutes  
April 26, 2022**

**I. Opening Business:**

The regular monthly meeting of the Board of Directors of the Delaware County Electric Cooperative, Inc. was held April 26, 2022, at the Co-op's office, 5 North Depot Street, Delhi, New York.

A. Call to Order: The meeting was called to order at 5:09 p.m. by President Pick.

**B. Roll Call - Determination of Quorum:**

Edward Pick Jr.	P- Present
Jeffrey Russell	P- Present
Paul Menke	P- Present
Laurie Wehmeyer	P- Present
Stephen Oles	P- Present
Steve Burnett	P- Present
Kimberly Tosi	P- Present

**Others Present:**

**Board Staff:**

CEO Christopher Evans	P- Present
Attorney Jeff Clark	T- Present via TEAMS audio.
Auditor Stanley 'Mike' Roseberry, CPA	P- Present

**DCEC Staff:**

CFO Mark Cannizzaro and Operations Manager Ryan Sullivan.

**DCEC Members present for Member Comments:**

Mr. Kyle Shuman of Old Hayes Rd, Delhi  
Mr. Steven Little of Peakes Brook Rd, Delhi  
Mr. Michael Pietrantonio of Crowe Rd, Bloomville

C. Adoption of Agenda: CEO Evans offered amendments to the agenda for the purpose of conducting a Member Comment Period, having discussion of the prior week's snowstorm and the addition of finalized modifications to the recently reviewed Procurement Policy. A motion was made by Director Oles to approve the agenda as amended. The motion was seconded by Director Burnett. The motion passed.

**II. Executive Session:**

A motion was made by Director Oles to enter Executive Session at 5:10 pm. The motion was seconded by Treasurer Menke. The motion passed and Mr. Shuman, Mr. Little, Mr. Pietrantonio and Mr. Sullivan were excused. At 5:34 pm, a motion was made by Director Oles to come out of Executive Session. The motion was seconded by Treasurer Menke. The motion passed.

**III. Auditor's Report:**

Mr. Stanley Roseberry, CPA, of Fiore Fideli Snyder Carothers, LLP reviewed the FY2021 draft financials and preliminary 990 information with the Board. Mr. Roseberry reported the Audit went well with only a couple adjustments. The minor adjustments stemmed from software depreciating a deposit for purchasing equipment. After the report, there was a brief question and comment period. The Board thanked Mr. Roseberry and he left the meeting.

#### IV. Consent Agenda:

A motion was made by Director Oles to approve the Consent Agenda. The motion was seconded by Director Burnett. The motion passed.

#### V. Member Comments Period:

Mr. Shuman, Mr. Little and Mr. Pietrantoni, accompanied by Mr. Sullivan, were invited to enter the meeting.

##### Mr. Shuman:

Mr. Shuman asked how DCEC defines a major event because NYSEG calls an event over 24 hours as a major event and that crews are on a 17-7 schedule with time permitted for travel since time starts from time called out and crews are covered under insurance 24/7 during storms.

Mr. Shuman further expressed concerns that DCEC employees were running ragged and that we did not realize how different it is elsewhere.

Mr. Shuman asked about mutual aid and if there is a cost threshold for bringing in contracted crews and prestaging.

The Board briefly discussed the work schedule and the mutual aid used during the event.

##### Mr. Little:

Mr. Little came to the meeting to express support for Mr. Pietrantoni and all staff that worked the storm further stating the office/clerical division deserved kudos knowing they had more interactions with upset members than in the field.

Mr. Little stated that the in-house compliment of six qualified linemen and four apprentices could only do so much and apprentices only have so much they can do.

Mr. Little further expressed concerns of a potential wave of retirements in the next ten years leaving 'senior' journeymen linemen with only five to six years' experience.

The Board thanked Mr. Little for his comments and his contributions during the storm restoration.

##### Mr. Pietrantoni:

Mr. Pietrantoni talked about the flood event of 2006 and how the response was so much different attributing to staff levels at the time.

Mr. Pietrantoni talked about staff levels should return to past numbers of fourteen linemen and six tree crew members and further expressed concern of staff level setting as an apparent Board function.

Mr. Pietrantoni talked about the struggles of returning to work on long days but appreciated the idea of set starting and stopping times for planning purposes in the field.

The Board thanked Mr. Pietrantoni for his comments and his contributions during the storm restoration.

With no further members scheduled for comments, the members left the meeting.

## VI. Policy Discussion & Review:

### A. Discussion

- a. COVID: CEO Evans gave a brief update stating there were no changes in guidance or the procedure from NYSDOH or CDC.
- b. Line Extension: In lieu of storm events, the continued presentation was postponed. Discussion was tabled until the next regular meeting.

### B. Review:

- a. Procurement: The policy was re-presented to show language changes and definitions to the satisfaction of Attorney Clark as well as a change in the credit limit of the 'on-call' credit card. A motion was made by Director Oles to approve the policy as revised. The motion was seconded by Vice President Russell. The motion passed.
- b. Personal Communication Devices: Additional language to be in compliance with new state laws in regard to personal data on company equipment and networks and an acknowledgement form were added to this policy. A motion was made by Director Oles to approve the policy as revised. The motion was seconded by Director Tosi. The motion passed.
- c. Capital Credit Allocation Method: A motion was made by Director Burnett to approve the policy as reviewed. The motion was seconded by Secretary Wehmeyer. The motion passed.
- d. Form 990 Review: A motion was made by Director Burnett to approve the policy as reviewed. The motion was seconded by Treasurer Menke. The motion passed.
- e. Memberships in Other Organizations: A motion was made by Treasurer Menke to approve the policy as reviewed. The motion was seconded by Director Burnett. The motion passed.
- f. Emergency Assistance to Other Cooperatives: A motion was made by Director Burnett to approve the policy as reviewed. The motion was seconded by Director Tosi. The motion passed.

## VII. General Manager Report:

CEO Evans highlighted topics and fielded questions and comments regarding the report. There was discussion about disconnections, NYS/PSC law changes and NYSED grant opportunities.

## VIII. Monthly Financial Reports:

CFO Cannizzaro presented March 2022 monthly financial report. Discussion was had on revenues, power cost and Accounts Payable.

## IX. Quarterly Line Department Report:

Operations Manager Sullivan reported that, due to recent storm event, the presentation would be presented at a subsequent meeting.

#### X. Director/Staff Association Reports by Attendees:

- A. NRECA: CEO Evans reported NRECA Consortium opportunities continue to be monitored.
- B. NEAEC: CEO Evans reported that a voting delegate and alternate were needed to be appointed prior to the virtual Annual Meeting slated for 10:00am on May 18<sup>th</sup>. President Pick, Vice President Russell and Director Oles indicated they would be in attendance. After some discussion, a motion was made by Treasurer Menke to appoint President Pick as Delegate and Vice President Russell as Alternate. The motion was seconded by Director Burnett. The motion passed.
- C. NYSRECA: CEO Evans reported continued collaboration with NYAPP for the purposes of trying to get grant funding for studies and projects. NYSRECA collectively and independently are planning for EV system impact studies, ground-source heat pump, resiliency and microgrid opportunities.
- D. NYAPP: President Pick and CEO Evans reported highlights of the meeting held in Saratoga Springs and distributed slide presentations by speakers from organizations including NYSERDA, NYISO, NBT Bank, NYPA, DWG&P and CLCPA. The main focus of the meeting was to ascertain grant writing needs and discuss possibilities for group projects citing requirement of replicability in project funding. Municipal projects include microgrid for water/wastewater plants, community geothermal, street lights as a SCADA system and removal of Ash trees.
- E. UUS: CEO Evans reported highlights of the Board meeting, distributed financials and discussed supply levels and material costs.

#### XI. Annual Meeting Discussion:

CEO Evans reported that CoBank's procedure for matching grants had changes whereby the requests for funds open in April of the program year, that funds were on a first come, first serve basis and each award required separate applications including 501c3 documentation. The question posed was whether to have the Board vote on 2022 recipients and have the members vote on 'next year' winners going forward at subsequent meetings, skip a year or what was pleasure of the Board. After much discussion and exploring other options, it was generally decided to continue as normal and explain changes at the Annual Meeting with the intention that matching funds would be applied for in the next program year.

#### XII. Scholarship Discussion:

CEO Evans confirmed with the Board that the 2022 scholarship was to be in the amount of \$1,000.00.

#### XIII. New Business:

CEO Evans provided a high-level summary of the outage discussing outage counts, storm profile and restoration efforts and offered to investigate procedural changes and explore additional technologies such as phone system and weather services. Operations Manager Sullivan further delved into particulars. CEO Cannizzaro presented thoughts and commentary from the 'office' personnel perspective. The conversation focused on general inside/outside staffing, technology updates and better social media presence.

#### XVI. Future Business:

- A. Finance Committee Meeting 04/28/22 @ 5pm
- B. NYS ACRE Donations (proposed collection at 04/28/22 FC Meeting)
- C. 2022 Legislative Conference, 05/1/22 - 05/4/22, virtual
- D. NYRECA Advocacy Day, 05/09/22 - 05/10/22, Albany, NY
- E. NYAPP Monthly Meeting 05/15/22 @ 11am, virtual
- F. NEAEC Annual Meeting, 05/18/22 virtual
- G. Regular Board Meeting, Tuesday, 05/24/22 @ 5pm
  - a. Quarterly Tree Crew Department Update to Board
  - b. Line Extension Policy Discussions
  - c. Strategic Plan Review
- H. Cost of Service Study (COSS) – Summer, Fall of 2022
- I. NEAEC Director & Staff Education & Team Building Conference, 6/14/22-6/16/22, Essex, VT
- J. NYSRECA Annual Meeting (hosted by DCEC) 07/28/22 @ Legion

XVIII. Executive Session:

None

XIX. Adjournment:

President Pick adjourned the meeting at 8:35pm.

Respectfully submitted,

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Laurie Wehmeyer  
Secretary

# Delaware County Electric Cooperative, Inc.

5 North Depot Street, P. O. Box 471, Delhi, New York 13753-0471

## NEW MEMBERSHIPS – April 26, 2022

ACCT #	LOCATION	NAME	ADDRESS	CITY, STATE, ZIP	FORMER/ RENTING/ NEW SERVICE
18921-001	DA 1-27-3	WENDY LIEBER	3843 CHARLOTTE CREEK RD	DAVENPORT NY 13750	DANIEL JEAN-BAPTISTE
18917-001	CO 4-76-5D	JASON HRYCKOWIAN	306 LEONARD ST.	BROOKLYN NY 11211	RICHARD PELKA
18911-001	AN 7-6-12	GREG VAN GORDEN	1655 LINCOLN AVE	BOHEMIA NY 11716	LORRAINE MAYS
18897-001	ME 1-76-3	JASON GUY AND CHELSEA GUY	3937 SPRING VALLEY RD	DELHI NY 13753	JASON GUY
18912-001	DA 1-27-20B	DOLORES CARDENAS	3883 CHARLOTTE CREEK #2	DAVENPORT NY 13750	SAMUEL LEHV
18889-001	DA 1-47-2D	SAMANTHA LALOSH	1329 PUMPKIN HOLLOW RD	ONEONTA NY 13820	DUK WOON KWAK
18918-001	HA 4-13-3D	PETER ZDRAKAS AND KERRY A FAHEY	2224 FISH HOLLOW RD	WALTON NY 13856	PETER ZDRAKAS
18906-001	HF 2-13-7B	JESSICA RAMOS	225 WORCESTER HILL RD	JEFFERSON NY 12093	DAVID FAGAN
18895-001	JE 2-26-7	CHRISTOPHER BOTHA	126 MAIN ST	JEFFERSON NY 12093	TERRANCE FALLZANO
18898-001	HF 2-14-12D	TOMMY PANAGIOTOU	2032 CHAMPLIN RD	JEFFERSON NY 12093	PETER PANAGIOTOU
18920-001	DA 1-39-5C	BELINDA NAVAS	438 DEHNING ROAD	EAST MEREDITH NY 13757	JOSEPH NAVAS
18919-001	KO 1-59-5	OTELIA BLU	547 HANFORD RD	KORTRIGHT NY 13739	TJAILING F HEYNING
18910-001	HA 4-67-17	RYAN NOTTI	504 E 63RD ST APT 11-O	NEW YORK NY 10065	ROBERT SCHIFFMAN
18904-001	DA 1-47-2A	JOHNNIE ORTIZ JR	1225 PUMPKIN HOLLOW RD	ONEONTA NY 13820	SANDJAR ZARGAROV
18922-001	MA 3-25-5	SHAUNA VEY	325 RIVERSIDE DR, #32	NEW YORK NY 10025	JAMES C SHERWOOD
18926-001	KO 2-42-2	STEPHANIE THEADO	515 NORTH ROAD	BLOOMVILLE NY 13739	ROSEMARIE & ROBERT SACKETT
18924-001	MA 3-32-9	KARLA TERPSTRA	10300 COUNTY HWY 20	BAINBRIDGE NY 13733	DAREN TERPSTRA
18915-001	JE 2-36-1A	DOUGLAS CHURCHILL	PO BOX 542	LIMA NY 14485	DUANE CHURCHILL
18931-001	AN 5-41-13A	MARIAH RUFF	P.O. BOX 457	ANDES NY 13731	TAYLOR DAY
18928-001	HA 4-57-16C	LINDA BROWNESKI	5 ROLAN COURT	RONKONKOMA NY 11779	ROBERT BROWNESKI
18916-001	DA 1-29-8	TANNER COLE	7184 CHARLOTTE CREEK RD	DAVENPORT NY 13750	JAMIE & JEFFREY GARRISON
18713-001	KO 2-41-17	LIZA EL-SALAHY ARNOLD	156 PROSPECT PARK W	BROOKLYN NY 11215	CAROL ARNOLD
18900-001	2-33-12A	FRED BARILLA	218 BROADWAY	CARLE PLACE NY 11514	ANTONIO BARILLA



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## **RESOLUTION**

**May 24, 2022**

BE IT RESOLVED, THAT WE, The Board of Directors of the Delaware County Electric Cooperative, Inc., 5 N. Depot St., Delhi, NY 13753, do hereby authorize the transfer of \$2,051.26 representing uncollectible accounts for utility customers per the following listing, to accumulated provision for uncollectible accounts.

<u>ACCOUNT</u>	<u>SER. ADD.</u>	<u>CUSTOMER</u>	<u>SEASONAL</u>	<u>RESIDENTIAL</u>
9803001	KO 2-41-24	Mary B. Gillette		\$522.24
5247003	ME 1-68-2A	Sylvia Jorin		\$830.75
16809001	ME 1-68-10E	Karen McGovern	\$592.27	
14104003	JE 2-14-26	Jamie Harley		\$106.00
			<hr/>	<hr/>
			\$ 592.27	\$1,458.99

May 24, 2022

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**Laurie Wehmeyer**  
**SECRETARY**







<u>DIV</u>	<u>ACTIVITY</u>	<u>M</u>	<u>J</u>	<u>J</u>	<u>A</u>	<u>S</u>	<u>O</u>	<u>N</u>	<u>D</u>	<u>J</u>	<u>F</u>	<u>M</u>	<u>A</u>
BOARD	Nominating (Director Search) Committee Meeting											1	
BOARD	Annual Meeting Kick-off Planning (incl consideration of Bylaw changes)											1	
BOARD	Legislative Youth Tour Interviews/Selection											1	
BOARD	Board decision/approval of proposed bylaw changes (for Annual Meeting)											1	
BOARD	NYSRECA Legislative Conference (tbd)											1	
BOARD	Finance Committee Meeting			1			1						1
BOARD	Organization & Staffing Committee Meeting	1			1					1			
BOARD	NEAEC Annual Meeting	1											
BOARD	Board Self-Evaluation Survey (odd years only, next 2023)			1									
BOARD	NYSRECA Annual Meeting			1									
BOARD	OEC Annual Meeting				1								
BOARD	CEO Goals & Objectives Mid-Year Review				1								
BOARD	NRECA Survey - Directors, Attorneys, Auditors					1							
BOARD	Cooperative Officers Job Descriptions Review					1							
BOARD	Organizational Meeting of Board (incl. Committee appointments)					1							
BOARD	NRECA Region 1 Annual Meeting					1							
BOARD	Kick-off Budgeting Process (prelim capital budget)						1						
BOARD	Annual Sexual Harassment Training						1						
BOARD	Capital Credit retirement - decision by Board						1						
BOARD	Re-instatement of Accounting/Audit Firm (resolution)						1						
BOARD	Oneida-Madison EC Annual Meeting						1						
BOARD	Steuben REC Annual Meeting						1						
BOARD	CEO Performance Review – kick off & plan Jan O&S Committee Mtg						1						
BOARD	Approve Holiday Gift for Board/Staff/Employees								1				
BOARD	NRECA Annual Meeting										1		
BOARD	Board appoints Nominating Committee (Directors identify members)										1		
BOARD	Consider GM contract renewal/update									1			
MGMT	Line Extension Policy Rate Review												1
MGMT	DEC Pesticide Business/Agency Registration (April/May, tri-annual, next in 2022)												1
MGMT	Update Standard Costs												1
MGMT	NYS ORPS Equalization & Assessment report (4/15)												1
MGMT	Strategic Plan Review	1				1			1		1		
MGMT	ROW & Line-Inspection contracting Bid	1											
MGMT	Semi-annual review of Corporate Calendar		1						1				
MGMT	Renew Purchase of TCCs with NYISO/NYPA		1										
MGMT	CFC Annual Forum			1									
MGMT	ROW & Line-Inspection contracting Awards/ Contract Bid Report to Board for Budget				1								
MGMT	Self-Eval to Board				1								
MGMT	DCEC Annual Meeting					1							
MGMT	Year-End Financial Projection (Capital Credit Retirement Assessment)						1						
MGMT	Review DPS Data for Annual Member Deposit Rate Effective 1/1						1						
MGMT	All-Employee Meeting (last week October)						1						
MGMT	Order Holiday Gift Cards for Board/Staff/Employees						1						
MGMT	Year-end Financial Projection (Formulary Rate Planning)							1					
MGMT	Operating Plan/Budget Presented							1					
MGMT	Capital Credit Retirement (if applicable)							1					
MGMT	Employee Performance Reviews – prep								1				
MGMT	Operating Plan/Budget Approved								1				
MGMT	Christmas Party								1				
MGMT	Update PPAC “System Loss Factor” based on prior year analysis									1			
MGMT	Exempt Employee Salary Action									1			
MGMT	Employee Performance Reviews									1			
MGMT	NYSRECA Meeting									1			
MGMT	Year-End Accomplishments Review / Goals & Objectives Approval									1			
MGMT	Legislative Youth Delegate kick-off (interviews/selection by late March)									1			

**RESOLUTION OF THE BOARD OF DIRECTORS AUTHORIZING the  
AMENDMENT and RESTATEMENT of  
THE RETIREMENT SECURITY and/or 401(K) PENSION PLAN  
For Delaware County Electric Cooperative  
REA(s) 33020-001, 33020-002, 33020-003, 33020-004, 33020-005 and  
REA(s) 01-33020-001, 01-33020-002, 01-33020-003, 01-33020-004, 01-33020-005**

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**WHEREAS**, Delaware County Electric Cooperative, Inc., is a participating employer in the:

- |          |                               |
|----------|-------------------------------|
| <b>X</b> | Retirement Security (RS) Plan |
| <b>X</b> | 401(k) Pension (401(k)) Plan  |

**WHEREAS** the Board of Directors of Delaware County Electric Cooperative is aware that the Plan(s) must periodically be amended to comply with new or changed regulations, rulings, legislation and plan operations, and that this restatement will be effective July 1, 2022.

**THEREFORE, BE IT RESOLVED** that this Board authorizes the July 1, 2022, amendment, restatement and continuance of the Plan(s) to conform in its (their) entirety with all the provisions of the governing plan document(s) of the Plan(s), through the execution of the Adoption Agreement(s), which includes all of the provisions of the Cooperative's most recently executed Adoption Agreement(s) and any compliance clarifications needed to conform with plan operations; and

**BE IT FURTHER RESOLVED**, in the event that the timing of the restatement does not correspond with regularly scheduled meetings of the Board of Directors, the Board does hereby authorize and direct the cooperative's (or the participating employer's) authorized representative to execute all necessary documents and to take any and all further actions necessary to carry out the July 1, 2022 amendment and restatement of the Plan(s); and, NRECA is fully authorized to rely on this designation in processing the restatement of the Plan(s).

**SIGNATURE OF THE SECRETARY:** I Laurie Wehmeyer, certify that I am the Secretary of the Delaware County Electric Cooperative Board of Directors. I further certify that the above is a true excerpt from the minutes of a board meeting of this Board of Directors on the 24th day of May 2022, at which a quorum was present and that the above portion of the minutes has not been modified or rescinded.

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*Signature of the Secretary*

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*Date*

**SEAL:**

## Employee Plan in Response to COVID-19 Virus

Last updated **05/10/2022**

On **10 May 2022**, the CEO reviewed for any changes to **11 April 2022** guidance to identify any modifications for compliance. **No changes on the NYS or CDC guidance were identified although NYS strongly recommends first and second booster doses.**

March 30, 2022 is the latest guidance from CDC and NYSDOH which supersedes the February 8, 2022 guidance noted as, “A minor clarification was made regarding activities after isolation ends, and the section for schools and childcare programs has been substantially updated”.

On February 10, 2022, The DOL weighed in stating **employees will wear appropriate face coverings in accordance with guidance from State Department of Health or the Centers for Disease Control and Prevention, as applicable.** Consistent with the guidance from the State Department of Health, if indoor areas do not have a mask or vaccine requirement as a condition of entry, **appropriate face coverings are recommended, but not required.** It is also **recommended that face coverings be worn by unvaccinated individuals, including those with medical exemptions, in accordance with federal CDC guidance.** Further, the State’s masking requirements continue to be in effect for pre-K to grade 12 schools, public transit, homeless shelters, domestic violence shelters, prisons, nursing homes, health care, childcare, group homes, and other sensitive settings in accordance with CDC guidelines. New York State and the State Department of Health continue to strongly recommend face coverings in all public indoor settings as an added layer of protection, even when not required.



### People with Known Exposure to COVID-19 Who Do Not Have Symptoms<sup>1</sup>

	Under age 2 years or unable to wear a well-fitting mask	Age 2 – 4 years	Age 5 - 11 years		Age 12 years - Adult				All ages
			Up-to-Date Fully Vaccinated	Not yet Fully Vaccinated	Up-to-Date Fully Vaccinated and Boosted	Up-to-Date Fully Vaccinated, not yet eligible for booster	Fully Vaccinated, eligible for booster but not yet boosted	Not yet Fully Vaccinated	
Quarantine, Duration	Yes, 10 days (masks not recommended for children under age 2)	Yes, 5 days	No	Yes, 5 days	No	No	Yes, 5 days	Yes, 5 days	No
Attend/ work at school and eligible child care programs, (includes transportation)	N/A	Yes, if undergoing recommended testing.	Yes	Yes, if undergoing recommended testing.	Yes	Yes	Yes, if undergoing recommended testing.	Yes, if undergoing recommended testing.	Yes
Testing	Test on whichever comes first: at least 5 days after last exposure (testing recommended but optional if unable to test) or if <a href="#">Symptoms</a> develop If positive, isolate for at least 5 days from symptom onset or (if no symptoms) date test was collected								No test needed. Test if <a href="#">Symptoms</a> develop.

1. See specific guidance for individuals in congregate settings and for furlough for healthcare workers.

March 1, 2022

### Isolation for the General Public<sup>2</sup>

“Isolation” is for people who have a positive COVID-19 test or who have symptoms and are waiting for the results of a COVID-19 test.

Isolation is the same for everyone, regardless of whether they are unvaccinated, vaccinated, or boosted.

	Symptoms, Waiting for Test Result	No Symptoms, Positive Test	Symptoms, Positive Test	Hospitalized for COVID-19 or Immunocompromised
<b>Duration of Isolation</b>	Until test result is received or 5 days, whichever is first.  If test result is negative, isolation can end.  If test result is positive, see “Symptoms, Positive Test” column.	5 days (day 0 is the day the test was collected; isolation ends <u>after</u> day 5).  10 days if unable to wear a well-fitting mask  If symptoms develop after testing positive, start 5-day count again with day 0 being the day symptoms started.	Minimum of 5 days (day 0 is the day symptoms start; isolation ends <u>after</u> day 5). <u>and</u> when fever-free for 24 hours without fever-reducing medication <u>and</u> symptoms have improved  10 days if unable to wear a well-fitting mask	10 - 20 days, consult healthcare provider
<b>Antigen Test Timing at the End of Isolation</b>	N/A	Optional. If testing is done, it should be on at least day 5 of isolation.  If positive, isolate through day 10. If negative, isolation can end but continue to wear a mask through day 10.	Optional. If testing is done, it should be on at least day 5 of isolation (when fever free for 24 hours and symptoms have improved).  If positive, isolate through day 10. If negative, isolation can end but continue to wear a mask through day 10.	Consult healthcare provider

2. See specific guidance for individuals in congregate settings and for furlough for healthcare workers.

March 1, 2022

The revised guidance in full written (non-tabular) form can be found at [https://coronavirus.health.ny.gov/system/files/documents/2022/03/quarantine-and-isolation-guidance\\_03.01.22.pdf](https://coronavirus.health.ny.gov/system/files/documents/2022/03/quarantine-and-isolation-guidance_03.01.22.pdf)

Self-attestation forms, can be found here: <https://coronavirus.health.ny.gov/new-york-state-contact-tracing>

**As of February 11, 2022, an employee is limited receiving NY COVID-19 up to 40 hours.**

#### Purpose of the Employee Plans

These plans will be reviewed again on April 7, 2022, or sooner as warranted.

These plans are intended to minimize transmission of the COVID-19 virus between employees, so that employees and those they come into contact with outside the workplace are safer. The plans have been updated as part of the AIDEPP. The Cooperative is obligated to uphold any and all NYS and Federal laws and follow current CDC guidelines. As more is learned about the virus, these guidelines are subject to change.

This plan allows us to continue to serve the most critical needs of members, including answering the phone and responding to outages. Also, critical office functions like payroll processing will be maintained under this plan.

This plan also outlines procedures in the event that employees have extended time away from the office due to a COVID related illness.

#### Furlough



There is no plan to utilize employee furlough based on the current region's ranking put forth by the Governor's office. If there is a new executive order or state of emergency, then employee furlough will be reconsidered. Individual Furlough (Quarantine) is considered in the event that an employee may have been exposed to the virus. In such cases, employees may be entitled to paid leave.

#### Maintaining Social Distance

Social distancing is absolutely required to limit possible exposure and subsequent contamination, in the event another employee may be a-symptomatic and be positive for the virus.

#### Required Precautions

Before Work:

Effective September 10, all employees must perform screening prior to start of any shift.

**The following three screening questions are required daily:**

- 1. Are you presently running a fever (100.4 F)?**
- 2. Are you currently experiencing, or recently experienced (in the last 48 hours), any new or worsening COVID-19 symptoms?**
- 3. Have you had close contact (being within six feet for at least 15 minutes over a 24-hour period) or proximate contact (as determined by health authorities) in the past 10 days with any person confirmed by diagnostic test, or suspected based on symptoms, to have COVID-19?**
- 4. Have you tested positive through a diagnostic test for COVID-19 in the past 10 days?**

Updated forward guidance no longer makes exceptions for vaccination or recovery status regarding close contact and exposure. Exposure is defined as 15 cumulative minutes of mask-less close proximity (less than 6' proper social distancing) to an individual during a rolling 24-hour period.

While at work, the following precautions shall be taken by all employees:

- 1) Attempt to maintain a distance of 6 feet between employees whenever practical.
- 2) If practical, utilize your badge rather than your finger/thumb print to punch in and out with the time clock.
- 3) Whenever practical, clean and disinfect shared surfaces by utilizing disinfect wipes and cleaners provided by the Cooperative. Shared surfaces include time clocks, bathroom fixtures, door handles, steering wheels of shared vehicles, gas pumps, etc.
- 4) Wash hands thoroughly as often as possible and after contact with surfaces that may not be sanitized. Avoid touching your face with your hands.
- 5) Utilize hand sanitizer when unable to wash hands after touching surfaces that may not be disinfected. The Cooperative has provided sanitizers in all areas of the office, and disposable sanitizing wipes and liquid are available for all trucks and offices.
- 6) Sanitize all trucks before and after using.
- 7) When vehicles are shared, employees not fully vaccinated within the shared vehicle must wear face coverings.

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### Face Masks

**Facemasks are recommended in certain situations as outlined in the tables on page 2 of this document.**

For this reason, the Cooperative has provided all employees and guests with disposable face masks. FR face masks have been supplied to those who work in and near the energized space. Please let us know if you need FR masks or any other PPE.

### **Suspected COVID-19 Exposure Procedure**

All employees are required to notify their immediate supervisor and departmental manager if they suspect or are notified that there was a possible exposure to the virus. In some cases, the possible exposure to the virus may be remote, but it still needs to be reported as soon as you have knowledge of the possible exposure.

### **Who does Not Have to Quarantine After Close Contact with Someone With COVID-19?**

- Anyone who is up to date on their COVID-19 vaccinations:
  - o Anyone ages 12 or older and who has received all CDC recommended COVID19 vaccine doses, including boosters if eligible and additional primary shots for some immunocompromised people.
  - o Anyone ages 5-11 years old who has completed the primary series of COVID19 vaccines, including additional primary shots for some immunocompromised people.
- Anyone who has had confirmed COVID-19 within the last 90 days (tested positive using a viral test, e.g. antigen or PCR).

### **What To Do if Not Subject to Quarantine:**

- Wear a well-fitting mask around others for 10 days from the date of last close contact with someone with COVID-19 (the date of last close contact is considered day 0).
- Get tested at least 5 days after the date of last close contact with someone with COVID 19. If test is positive or COVID-19 symptoms develop, isolate from other people and follow recommendations in the Isolation section of this guidance document.
- Anyone who had COVID-19 within the last 90 days and has since recovered and remained symptom free, does not need to get tested after close contact with someone with COVID-19.
- If an exposed person who does not have to quarantine cannot separate from one or more individuals with COVID-19 who are in isolation (e.g., because the exposed person lives in the same household with a sick individual who needs care), then the exposed person will have ongoing exposure until the infected person is no longer contagious. See detailed testing and mask recommendations in the “Ongoing COVID-19 Exposure FAQs” section of CDC's quarantine and isolation page.
- If an exposed person who does not have to quarantine travels during the 10 days after last close contact, the person should wear a well-fitting mask when around others for the entire duration of travel during the 10 days. Anyone unable to wear a mask should not travel during the 10 days. Travelers should get tested at least 5 days after the date of the last close contact, receive a negative test result before travel or further travel, and be



symptom free.

### **Who Must Quarantine After Close Contact with Someone with COVID-19?**

- Anyone who is not up to date on their COVID-19 vaccinations.
  - o Anyone who is not vaccinated or has not completed a primary vaccine series.
- See exceptions for school and childcare below.
- o Anyone ages 12 or older who has completed the primary series of recommended vaccine, and is eligible for a CDC recommended booster shot, but has not received it.
- See exceptions for school and childcare below.

#### **How to Quarantine**

- Stay home and away from other people for at least 5 days (day 0 through day 5) after the date of the last contact with a person who has COVID-19. The date of contact (exposure) is considered day 0.
- Wear a well-fitting mask when around others at home, if possible.
- For 10 days after the date of the last close contact with someone with COVID-19, watch for fever (100.4°F or greater), cough, shortness of breath, or other COVID-19 symptoms
- If symptoms develop, get tested immediately and isolate until test results arrive. If test result is positive, follow recommendations in the Isolation section of this guidance document.
- If symptoms do not develop, get tested at least 5 days after the date of last close contact with someone with COVID-19.
  - o If test results are negative, quarantine can end, but continue to wear a well-fitting mask when around others at home and in public until 10 days after the date of the last close contact with someone with COVID-19.
  - o If test results are positive, isolate for at least 5 days from the date of the positive test (date of test, not date results received).
  - o Quarantined individuals should make every effort to get tested at least 5 days after exposure, even if asymptomatic. If it is not possible to get a test 5 days after the last close contact with someone with COVID-19, quarantine can end after day 5 if there have been NO COVID-19 symptoms throughout the 5-day period. Continue to wear a well-fitting mask when around others at home and in public until 10 days after the date of the last close contact with someone with COVID19.
  - o Avoid people who are immunocompromised or at high risk for severe disease, and nursing homes and other high-risk settings, until after at least 10 days.
- If possible, stay away from people in the home, especially people who are at higher risk for getting very sick from COVID-19, as well as others outside the home throughout the full 10 days after the date of the last close contact with someone with COVID-19.
- If a quarantined person cannot separate from one or more individuals with COVID-19 who are in isolation (e.g., because the quarantined person lives in the same household with a sick individual who needs care), then the quarantined person will have ongoing exposure until the infected person is no longer contagious. In this situation, quarantine for the uninfected person continues throughout the isolation period of the individual(s) with COVID-19 and 5 days beyond the last day the infected individual(s) are on isolation. See detailed recommendations in the “Ongoing COVID-19 Exposure FAQs” section of CDC's quarantine and isolation page.
- All children under the age of 2 years, who are not recommended to wear masks, as well as others who cannot wear a well-fitting mask for any reason should continue to quarantine for 10

days. During this time, avoid people who are immunocompromised or at high risk for severe disease, or living in nursing homes and other high-risk settings.

- Do not travel during the 5-day quarantine period. Before resuming travel, get tested at least 5 days after the date of the last close contact with someone with COVID-19, receive a negative test result, and be symptom free for all 5 days of quarantine. If it is not possible to get a test, delay travel until 10 days after the date of the last close contact with a person with COVID-19. It is best to avoid travel for 10 days after last date of close contact. If travel must occur before the 10 days are completed, continue to wear a well-fitting mask when around others for the entire duration of travel during the 10 days. Anyone unable to wear a mask should not travel during the 10 days.
- Do not go to places where activities prevent mask-wearing, such as restaurants, and avoid eating around others at home and at work until after 10 days after the date of the last close contact with someone with COVID-19. After Quarantine
- Watch for symptoms until 10 days after the date of the last close contact with someone with COVID-19. • If symptoms develop, isolate immediately and get tested.

### **COVID-19 Infection Procedure**

All employees are required to notify their immediate supervisor and department manager if they exhibit symptoms of having contracted the COVID-19 virus after a known exposure.

Isolation is used to separate people with confirmed or suspected COVID-19 from those without COVID-19.

### **Who Has to Isolate?**

People who are confirmed to have COVID-19 or are showing symptoms of COVID-19 need to isolate regardless of their vaccination status. This includes:

- People who have a positive viral test (e.g. antigen or PCR) for COVID-19, regardless of whether or not they have symptoms.
- People with symptoms of COVID-19, including people who are awaiting test results or have not been tested. People with symptoms should isolate even if they do not know if they have been in close contact with someone with COVID-19.

### **How to Isolate**

- Stay home, in a separate room from other household members, if possible, for at least 5 full days (day 0 is the first day of symptoms or the date of the day of the positive test for asymptomatic persons).
- Use a separate bathroom if available.
- Wear a well-fitting mask when it is not possible to be separate from others in the home.
- Monitor your symptoms. If you have an emergency warning sign (including trouble breathing), seek emergency medical care immediately.
- Take steps to improve ventilation at home, if possible.
- Avoid contact with other members of the household and pets.
- Don't share personal household items, like cups, towels, and utensils.

### **Ending Isolation**

For people who had symptoms but were not hospitalized for COVID-19

- Isolation ends after 5 full days if the individual is fever-free for 24 hours without the use

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of fever-reducing medication and other symptoms have improved (Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation).

- Continue to wear a well-fitting mask around others at home and in public for 5 additional days (day 6 through day 10) after the end of the 5-day isolation period.
- All children under the age of 2 years, who are not recommended to wear masks, as well as others who cannot wear a well-fitting mask for any reason, must isolate for a full 10 days. Avoid people who are immunocompromised or at high risk for severe disease, and nursing homes and other high-risk settings, until after at least 10 days.
- If fever continues or other symptoms have not improved after 5 days of isolation, continue to isolate until there is no fever for 24 hours without the use of fever-reducing medication and other symptoms have improved. Continue to wear a well-fitting mask when around others in the home. Consider contacting a healthcare provider.
- Do not travel during the 10 days after the first day of symptoms.
- Do not go to places where wear a mask cannot be worn, such as restaurants, and avoid eating around others at home and at work until after 10 days after the date of the last close contact with someone with COVID-19.

Testing to end isolation is not required. If an individual has access to a test and wants to test, the best approach is to use an antigen test towards the end of the 5-day isolation period if fever-free for 24 hours without the use of fever-reducing medication and other symptoms have improved (loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation).

If test result is positive, continue to isolate until day 10.

If test result is negative, isolation can end, but continue to wear a well-fitting mask around others at home and in public until day 10. Follow additional recommendations for masking and restricting travel as described above.

### **For people who did not have symptoms**

- Isolate for at least 5 days. Day 0 is the day of the positive test and day 1 is the first full day after the specimen was collected for your positive test.
- Isolation ends after 5 full days if no symptoms develop.
- Continue to wear a well-fitting mask around others at home and in public until day 10 (day 6 through day 10).
- All children under the age of 2 years, who are not recommended to wear masks, as well as others who cannot wear a well-fitting mask for any reason, must isolate for a full 10 days. Avoid people who are immunocompromised or at high risk for severe disease, and nursing homes and other high-risk settings, until after at least 10 days.
- If symptoms develop after testing positive, the 5-day isolation period should start over. Day 0 is the first day of symptoms. Follow the recommendations above for ending isolation for people who had COVID-19 and had symptoms.
- Do not travel during the 10 days after the positive test.
- Do not go to places where activities prevent mask-wear, such as restaurants, and avoid eating around others at home and at work until after 10 days after the date of the last close contact with someone with COVID-19.

Testing to end isolation is not required. If an individual has access to a test and wants to test, the best approach is to use an antigen test towards the end of the 5-day isolation period. If test result is positive, continue to isolate until day 10. If test result is negative, isolation can end, but continue to wear a well-fitting mask around others at home and in public until day 10. Follow additional recommendations for masking and restricting travel as described above.

For people who are hospitalized for COVID-19 or are immunocompromised

People who are hospitalized for COVID-19 and people with compromised immune systems might need to isolate longer. They may also require testing with a viral test (e.g. antigen or PCR) to determine when they can be around others. CDC recommends an isolation period of at least 10 and up to 20 days for people who were severely ill with COVID-19 and for people with weakened immune systems. Consult with a healthcare provider about ending isolation.

People who are immunocompromised should talk to their healthcare provider about the potential for reduced immune responses to COVID-19 vaccines and the need to continue to follow current prevention measures (including wearing a well-fitting mask, staying 6 feet apart from others they don't live with, and avoiding crowds and poorly ventilated indoor spaces) to protect themselves against COVID-19 until advised otherwise by their healthcare provider. Close contacts of immunocompromised people – including household members – should also be encouraged to receive all recommended COVID-19 vaccine doses to help protect these people.

**As a utility, DCEC is classified as essential services. The original 12/23/21 CDC and 12/24/21 NYSDOH guidance has also been modified as of 1/21/22 CDC new guidance for dealing with varying degrees of labor shortage.**

### Work Restrictions for HCP With SARS-CoV-2 Infection and Exposures

"Up to Date" with all recommended COVID-19 vaccine doses is defined in [Stay Up to Date with Your Vaccines | CDC](#)

For more details, including recommendations for healthcare personnel who are immunocompromised, have severe to critical illness, or are within 90 days of prior infection, refer to [Interim Guidance for Managing Healthcare Personnel with SARS-CoV-2 Infection or Exposure to SARS-CoV-2](#) (conventional standards) and [Strategies to Mitigate Healthcare Personnel Staffing Shortages](#) (contingency and crisis standards).

#### Work Restrictions for HCP With SARS-CoV-2 Infection

Vaccination Status	Conventional	Contingency	Crisis
Up to Date and Not Up to Date	10 days OR 7 days with negative test <sup>†</sup> , if asymptomatic or mild to moderate illness (with improving symptoms)	5 days with/without negative test, if asymptomatic or mild to moderate illness (with improving symptoms)	No work restriction, with prioritization considerations (e.g., types of patients they care for)

#### Work Restrictions for Asymptomatic HCP with SARS-CoV-2 Exposures

Vaccination Status	Conventional	Contingency	Crisis
Up to Date	No work restrictions, with negative test on days 1 <sup>‡</sup> and 5–7	No work restriction	No work restriction
Not Up to Date	10 days OR 7 days with negative test <sup>†</sup>	No work restriction with negative tests on days 1 <sup>‡</sup> , 2, 3, & 5–7 (if shortage of tests prioritize Day 1 to 2 and 5-7)	No work restrictions (test if possible)

<sup>†</sup>Negative test result within 48 hours before returning to work

<sup>‡</sup>For calculating day of test: 1) for those with infection consider day of symptom onset (or first positive test if asymptomatic) as day 0; 2) for those with exposure consider day of exposure as day 0



COVID-19 | 01/07/2022

[cdc.gov/coronavirus](https://cdc.gov/coronavirus)



Employers may allow a person to return to work after day 5 of their isolation period (where day zero is defined as either date of symptom onset if symptomatic, or date of collection of first positive test if asymptomatic) if they meet all the following criteria:

- The individual is a healthcare worker or other critical workforce member
- The individual is fully vaccinated at least 2 weeks before the day they become symptomatic or, if asymptomatic, the day of collection of the first positive specimen).
- The individual is asymptomatic, or, if they had mild symptoms, when they return to work they must:

Not have a fever for at least 72 hours without fever-reducing medication

Have resolution of symptoms or, if still with residual symptoms, then all are improving

Not have rhinorrhea (runny nose)

Have no more than minimal, non-productive cough (i.e., not disruptive to work and does not stop the person from wearing their mask continuously, not coughing up phlegm)

- The individual is able to wear a well-fitting face mask consistently and correctly, a higher-level mask such as a KN95, or a fit-tested N95 respirator while at work. The mask should fit with no air gaps around the edges.

In other settings, face masks should be well-fitting, disposable, non-woven masks.

Other face coverings including cloth masks are not allowed except as part of double masking with a disposable mask underneath

Individuals who are moderately to severely immunocompromised are not eligible to return to work under this guidance.

Individuals working under this policy must continue to stay at home, take precautions to avoid household transmission, and observe other required elements of isolation while not at work until the end of the 10-day period.

Testing is not required.

Workers participating in this program should be instructed that:

- They should practice social distancing from coworkers at all times except when job duties do not permit such distancing.

- If they must remove their respirator or well-fitting facemask, for example, in order to eat or drink, they should separate themselves from others.

They should self-monitor for symptoms and seek re-evaluation from occupational health or their personal healthcare provider if symptoms recur or worsen.

### **Contingency Designation:**

Infected:

All employees who are fully vaccinated, regardless of booster status, may follow the NYSDOH Shortened Isolation protocol described in the “General Population” section (five days of isolation, may return after day five if asymptomatic/mildly symptomatic, and wear a well-fitting mask for another five days when around others).

All employees who are not fully vaccinated must follow the CDC Conventional Guidelines for Quarantine (10 days, or seven days with a negative test).

Exposed:





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Employees who are fully vaccinated and fully boosted have no work restrictions after an exposure.

Employees who are fully vaccinated but not boosted, or are not fully vaccinated, also have no work restrictions after an exposure, but must test on days one, two, three and between days five and seven.

**Crisis Designation:**

Infected:

Facilities which designate a crisis strategy plan must contact the NYSDOH and follow the CDC Crisis Strategies, which allow infected healthcare workers to still return to work during their quarantine period dependent on a variety of factors, as a last resort.

Exposed:

Employees who are fully vaccinated and fully boosted have no work restrictions after an exposure.

Employees who are fully vaccinated but not fully boosted, or employees who are not fully vaccinated also do not have any work restrictions, but are expected to test whenever possible, and follow all other standard protocols such as mask wearing and reporting any symptoms prior to starting work. If a healthcare entity who is in crisis designation is unable to test this group of employees, it must report such to the NYSDOH.

**Leave Program:**

Employees will receive up to an additional 40 hours of paid leave during 2022 with portions thereof applied to restore sick/PTO hours taken between symptom onset and positive test results. Unused COVID hours are not paid out at year-end nor are they donatable or carry over into future years.

To qualify for additional COVID time, an employee must submit verification of a laboratory-tested positive result to their department manager (Ryan or Mark)

Employees must comply with the Cooperative's existing leave policies.

If an employee does not have or exhausts all sick time, they may utilize the sick leave donation program outlined in the union contract, if eligible.

Employees wishing to apply for PFL/DBL should contact Human Resources or Guardian insurance as soon as possible to receive appropriate forms. This same procedure and leave would apply if the same individual tests positive for COVID-19 subsequent times.

Employees can also apply for NYS DBL/PFLA through our insurance carrier, Guardian, for an additional paid leave by the insurance carrier per positive test.

If the employee is still unable to return to work after having exhausted all sick time then other PTO, the employee will be transitioned to short term disability for a maximum of 26 weeks. If the employee cannot return to work after 26 weeks being on short term disability and is still unable to return to work, the employee will be transitioned to long term disability.



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Employees that are in their probationary period and therefore, do not have any PTO, are eligible to apply for NYS statutory short-term disability but not the enhanced short term disability benefits provided by the Cooperative. Any days beyond the NYS statutory short-term disability, will be taken as unpaid leave.

The Cooperative is considered to employ essential employees, and as such, reserves the right to evaluate and consult with each individual employee on a case-by-case basis to arrive at a mutual course of action for each scenario.

#### Collective Bargaining Agreements

It is not the intention of the Cooperative's management to violate any collective bargaining agreement in implementing these emergency measures. If an issue arises with respect to contractual terms or conditions of employment, management is committed to sitting down with union representatives as soon as practical to work in good faith to address any issues.

This plan is being sent to IBEW Local 10 for their informational purposes. Management will be open to discuss any issues that may be identified by the Union. In the meantime, the plan will be implemented out of concern for our employees and members of the public.

#### REVISION DATES:

01/20/21, 03/17/21, 04/20/21, 05/24/21, 06/11/21, 07/06/21, 08/04/21 09/06/21, 10/08/21, 10/29/21, 11/29/21, 12/10/21, 01/03/22, 01/18/22, 02/09/22, 02/10/22, 02/11/22, 03/14/22, 4/11/22, 5/10/22

## POLICY

SUBJECT: Public Access to Board Meetings

POLICY: It shall be the policy of the Cooperative for ~~the CEO management, staff and~~ directors to be open and reasonably available to the public to entertain and discuss comments, concerns and/or questions regarding the Cooperative ~~and its~~ operations.

In situations where there is a request or inquiry by members or non-members to attend a Board meeting, the request shall be referred to the ~~CEO~~ General Manager, who shall then discuss the topic and reason with the individual making the request.

If the member's request for attendance at a Board meeting is for informational purposes only, and there is no specific topic the member wants to discuss, they shall be allowed to attend the next regularly scheduled meeting for observational purposes, subject to available seating and any room limitations set by law with proper notice to be granted after-hours access to the building.

If the issue is not addressed through discussion with the General Manager, a member may make application ~~be allowed~~ to attend the next regularly scheduled Board meeting, provided the written request form is received and stamped in the Office no later than ten (10) calendar days prior to meeting, where the member shall be granted 5-minutes to address the Board specifically on the topic submitted on the written request form. The Board may respond to the inquiry at that time, ~~or may~~ take the matter under advisement and/or provide a formal response to the member at a later date through the ~~CEO~~ General Manager.

~~If the member's request for attendance at a Board meeting is for informational purposes only, and there is no specific topic the member wants to discuss, they shall be allowed to attend the meeting for observational purposes, subject to available seating and any room limitations set by law.~~

In no cases, will the public (either members or non-members) be allowed to attend an Executive Session of the Board unless specifically invited by a majority the Board in consultation with ~~or the CEO and Attorney~~ General Manager. In cases where an individual is invited into an Executive Session, a Non-Disclosure Agreement may be required.

Non-Members of the Cooperative shall have no rights to attend Board meetings unless otherwise approved by both the ~~CEO~~ General Manager and



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the Board President in consultation with the Attorney prior to the Board meeting.

PROCEDURE: As outlined in the Policy. Written requests to address the Board must be received and stamped by the office and presented to the CEO within ten (10) business days of the next regularly scheduled meeting to be considered. Requests received less than ten (10) prior may be considered for a meeting subsequent to the next regularly scheduled meeting. The five minutes of allotted time will be strictly for the purpose of verbalizing the statements or addressing the specific topic indicated upon the request form.

RESPONSIBILITY: ~~General Manager~~ CEO and Board President

DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

Approved by Board of Directors	Jun 21, 1961
Reviewed by Board of Directors	Dec 19, 1973
Reviewed by Board of Directors	Apr 24, 1990
Renumbered (was #63)	Apr 25, 1990
Reviewed by Board of Directors	Oct 24, 1995
Revised by Board of Directors	Aug 3, 2004
Reviewed by the Board of Directors	Feb 25, 2014
Reviewed by the Board of Directors	Jun 28, 2016
Revised by Board of Directors	May 28, 2019
Revised by Board of Directors	May 24, 2022



Forms received less than ten (10) days prior to meeting will be considered for addition to the agenda for the following month.

**PURPOSE OF REQUEST (select one):** ☐ **SPEAKER** ☐ **OBSERVER**

**NAME:** \_\_\_\_\_

ACCOUNT#:

**PHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**SERVICE LOCATION ADDRESS:**\_\_\_\_\_

**IF SPEAKING, ON WHAT TOPIC WILL YOU COMMENT?**

ALL SPEAKERS IN ATTENDANCE WILL BE GRANTED 5 MINUTES TO ADDRESS THE BOARD OF DIRECTORS DURING MEMBER COMMENT PERIOD ON THE SPECIFIC TOPIC LISTED.

OBERVERS MAY NOT INTERRUPT THE PROCEEDINGS.

SPEAKERS AND OBSERVERS ARE NOT ALLOWED TO ATTEND EXECUTIVE SESSIONS CALLED DURING THE MEETING

**SIGNATURE:** \_\_\_\_\_

OFFICE USE:

## POLICY

SUBJECT: Vehicle Use for Cooperative Business

### BACKGROUND:

Employees and directors are at times required to travel by automobile to meetings, conferences, and training events on behalf of the Cooperative. This policy is intended to encourage employees and directors to utilize the lowest cost form of vehicular transportation while offering flexibility to the traveler. In most some instances, when compared to rentals and personal vehicles, a the vehicle provided by the Cooperative is may be the lowest cost option. However, in special circumstances such as when spouses are traveling with the Cooperative representative or conducting personal business concurrently, there may be a preference to use a personal vehicle instead of the Cooperative provided vehicle.

### POLICY:

It is the policy of the Delaware County Electric Cooperative, Inc. (the Cooperative) that authorized employees ( part of drug testing and/or driver record reporting) and directors shall be encouraged to utilize the Cooperative provided vehicle whenever practical determined by managment. In instances where a Cooperative vehicle is not available, then the employee or director shall be reimbursed for use of a personal vehicle at the current rate recommended by the Internal Revenue Service (IRS) or for a rental. If more than one employee/director/consultant are traveling together in one personal vehicle, only the employee/director providing the personal vehicle will receive reimbursement. ~~In instances where a Cooperative vehicle is available, but the employee/director elects to use a personal vehicle, then the employee/director shall be reimbursed at one half the current rate recommended by the IRS.~~

It is the responsibility of the employee/director to acquire and maintain applicable auto insurance coverage if the employee/director uses a personal vehicle for Cooperative business travel.

It is the responsibility of the employee/~~director~~ to request a Cooperative vehicle. ~~Failure to request a Cooperative vehicle prior to using a personal vehicle for Cooperative travel will result in reimbursement at one half of the IRS recommended rate.~~

Persons who are not employees/directors of the Cooperative are not permitted to ride in Cooperative vehicles unless doing so meets a business need of the Cooperative. For example, a Cooperative employee may take a Department of Energy employee, an NRECA employee, a contractor hired by the Cooperative, ~~a Cooperative member,~~ a Rural Utilities Service employee, or a Cooperative Finance Corporation employee in a Cooperative vehicle if doing so serves a business need of the Cooperative. Examples of impermissible passengers in Cooperative vehicles include family members or friends or others not serving a business need of the Cooperative.



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~~Spouses of employees may ride in Cooperative owned vehicles to and from Cooperative meetings or events with prior permission from the General Manager. Spouses of directors may ride in Cooperative owned vehicles to and from Cooperative meetings and events with prior permission from the Board of Directors.~~

Prior to driving a Cooperative-provided vehicle, an employee ~~or director~~ must demonstrate possession of a current valid driver's license to the Cooperative. A copy of the license will be kept on file at the Cooperative's office. The license must be of the appropriate class and must include the appropriate endorsements (e.g., air brake endorsement as required). If the status of an employee's ~~or director's~~ license changes in such a way that limits that employee or director in legally carrying out his responsibilities to the Cooperative, then the employee ~~or director~~ must report the status change to the Cooperative before using a Cooperative vehicle again. It is the responsibility of each employee ~~or director~~ to understand and comply with any restrictions or limitations placed on his ~~their~~ own driver's license by the issuing authority or court order.

Only employees are authorized to operate Cooperative vehicles except in certain cases of emergency or vehicle maintenance.

RESPONSIBILITY: General Manager

DELAWARE COUNTY ELECTRIC COOPERATIVE, INC

Approved by Board of Directors	September 24, 2013
Reviewed by Board of Directors	September 22, 2015
Revised by Board of Directors	March 28, 2017
Reviewed by Board of Directors	June 23, 2020
Revised by Board of Directors	May 24, 2022

**POLICY**

SUBJECT: Wiring – Members’ or Consumers’

POLICY: The Cooperative shall not do house wiring, or the supervision of house wiring, nor the financing of house wiring, except as appropriate for the installation, maintenance, and testing of Cooperative owned or provided apparatus including but not limited to Load Control Switches.

PROCEDURE: As outlined in the Policy.

RESPONSIBILITY: General Manager

**DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.**

Approved by Board of Directors	Apr 06, 1961
Reviewed by Board of Directors	Jun 21, 1972
Reviewed by Board of Directors	Apr 24, 1990
Revised by Board of Directors	Mar 25, 2014
Reviewed by Board of Directors	Jun 28, 2016
Reviewed by Board of Directors	May 28, 2019

## POLICY

SUBJECT: Overtime Work

POLICY: All overtime work shall be kept to a minimum, consistent with safe work practices, sound economy and good management.

Overtime shall be performed by personnel only when it has been approved in advance by the General Manager, the Operations Manager, or the Finance Manager except in cases of line outages or emergency repairs.

Line outages and emergency repairs shall be corrected as soon as reports are received and regardless of when they occur. No authorization is required to take corrective action. However, the General Manager shall be notified of all such outages and/or emergencies at the earliest practical time.

Overtime due to heavy workload shall be cleared through the General Manager, the Operations Manager, or the Finance Manager prior to the work being performed.

Except as outlined above, no employee shall work overtime unless authorized by the General Manager, the Operations Manager, or the Finance Manager.

PROCEDURE: As outlined in the policy.

RESPONSIBILITY: General Manager

### DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

Approved by Board of Directors	Apr 07, 1961
Revised by Board of Directors	Jul 25, 1973
Revised by Board of Directors	Oct 24, 1989
Renumbered—was No. 39	Apr 25, 1990
Revised by Board of Directors	Jan 26, 2000
Revised by Board of Director	Jul 26, 2011
Revised by Board of Directors	Oct 28, 2014
Reviewed by Board of Directors	Jul 26, 2016
Revised by Board of Directors	Apr 23, 2019

## POLICY

SUBJECT: On-Call Linemen Response Time

POLICY: Employees assigned to the Line Department are expected, when “on-call”, to report for duty within 40 minutes from the time they are notified by a dispatcher (“response time”). Response time shall be the total elapsed time from when the employee is notified of the need to report for duty to when the employee “punches-in” for duty, under normal road conditions. This time includes driving time (at legal speed limits) and any other preparation time the employee may need to respond.

An employee must reside at a location where they can comply with this policy.

PROCEDURE: As outlined in the Policy.

RESPONSIBILITY: General Manager

### DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

Approved by Board of Directors	Jan 20, 1971
Reviewed by Board of Directors	Apr 24, 199
Renumbered – was No. 93	Apr 25, 1990
Revised by Board of Directors	Mar 26, 1991
Revised by Board of Directors	Feb 27, 2007
Revised by the Board of Directors	Jan 28, 2014
Reviewed by Board of Directors	Nov 24, 2015
Reviewed by Board of Directors	Nov 28, 2017
Renamed from “Lineman Response Time”	Jun 26, 2018
Revised by Board of Directors	Jun 26, 2018
Renamed from “Employee Response...”	Oct 21, 2019
Revised by Board of Directors	Oct 21, 2019

## POLICY

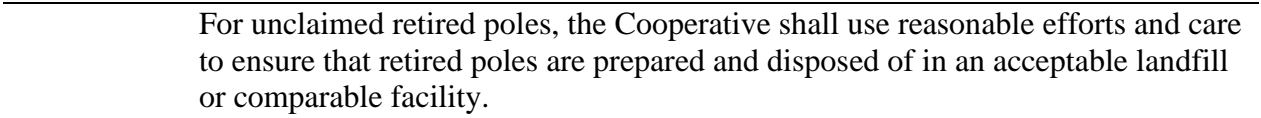
**SUBJECT:** Disposition of Retired Electric Poles

**POLICY:** During the normal course of plant maintenance, the Cooperative replaces and retires electric poles. Retired poles are occasionally in demand by members and non-members for personal use. To avoid costs associated with disposition and landfilling, and in the spirit of maintaining good community relations, the Cooperative shall attempt to accommodate member and non-member requests by making available to the public retired poles under strict conditions to ensure safe disposition and usage.

**PROCEDURE:** During the normal maintenance of distribution plant, the Cooperative shall retire and dispose of electric poles in a manner that minimizes the risk of injury and inconvenience to 3<sup>rd</sup>-parties. Disposition by the Cooperative of retired poles can be through proper placement by the Cooperative at or near the field location where the poles have been removed (either “claimed” or “unclaimed”) or may be removed from the location and returned to the Cooperative’s pole yard. For poles returned to the pole yard, the Cooperative may either dispose of the pole(s) at an acceptable landfill or through the assignment to an interested individual in accordance with the following procedure.

When the Cooperative receives a request by a 3<sup>rd</sup>-party (either member or non-member) for retired electric poles, the requestor shall be required to complete and sign a Release Form. This form (attached) will identify the name and address of the requestor and the number of poles being requested, along with acknowledgement that, upon receipt, the requestor shall assume all liability and responsibility associated with the poles, including confirmation that the poles will be used in a responsible and safe manner. Once signed by the requestor, the General Manager or Operations Manager must approve (or disapprove) disposition and provide a copy of the form to the requestor for presentation to the Foreman at the time of disbursement. Members of the Cooperative shall have preferential rights to retired poles but, in all cases, poles will be available on a “first-come, first-served” basis. Claimed poles that are to be left in field locations (at the request of the member or non-member), will be placed in safe and appropriate locations by Cooperative personnel.





DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

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**DISPOSITION OF RETIRED ELECTRIC POLES**

**RELEASE FORM**

I hereby acknowledge receipt of and accept full ownership of used electrical poles from Delaware County Electric Coop., Inc. upon the following terms and conditions:

1. The used poles received hereunder consist of the following number and size: \_\_\_\_\_
2. The handling fee for said poles is \$1.00 per pole in hand paid, receipt of which is hereby acknowledged by the Cooperative.
3. All poles obtained hereunder are accepted by me "as is," without any warranties of merchantability or fitness for any general or particular purposes. I assume responsibility, at my expense, to have these poles inspected by an independent expert engaged in such testing to determine the suitability or fitness of the poles for any desired use. I understand that under no circumstances should treated wood be used for firewood or otherwise burned. Additionally, these poles are not to be used for structural purposes, including building foundations, framing, bridges, and similar applications. I also acknowledge that there are inherent risks associated with the ownership, possession and/or maintenance of these poles either on my property or at any other location. The inherent risks include, but are not limited to, bodily injuries or harm arising out of the voluntary or accidental touching, moving, lifting, dropping, handling or coming into contact with the poles by me or third persons, either alone or with motor vehicles, lawn tractors, farm equipment, all-terrain vehicles or any other mechanized or recreational vehicle or equipment of any kind, with or without my knowledge or permission. I expressly assume all risks associated with the ownership, possession, and /or maintenance of these poles.
4. I acknowledge that the Cooperative has advised me that the poles have been treated with preservatives and other chemicals and that these poles may contain chemicals and materials that may be potentially hazardous to me and any other person or thing coming in contact with these poles. I assume responsibility, at my expense, to have these poles tested to determine the existence of any such hazardous chemicals or materials. I assume responsibility for disposal of the poles in accordance with New York State law, which prohibits chipping or burning of treated poles and requires disposal at an approved landfill.
5. I specifically agree to hold the Cooperative harmless from any and all liability from any cause, claim, damage or cost whatsoever arising out of the use of these poles. I further agree, that in the event any legal action is brought against me or the Cooperative arising out of the use of these pole(s) by me, any subsequent owner, or any person, claiming damages by virtue of or in any manner arising out the use of the pole(s), or damages there



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from, that I agree to hold the Cooperative harmless from, and indemnify the Cooperative against, any and all costs, charges, expenses, attorney's fees and judgments which may be imposed upon or incurred by the Cooperative in any manner arising out such claim or such litigation.

6. If said poles are located at the Cooperative's premises, I take responsibility for removing said poles from the Cooperative's premises and delivering them to my preferred location. I agree to indemnify the Cooperative from any liability in any way arising from their removal from the Cooperative's premises. If said poles are located within the Cooperative's right-of-way, Cooperative personnel will, when deemed practical by Cooperative field personnel, remove said poles to my preferred site, and only upon my signing and the Cooperative's acknowledgement of this release.

Name & Address:

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Signature: \_\_\_\_\_

ACKNOWLEDGED:

Delaware County Electric Coop., Inc.

Name:

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Date: \_\_\_\_\_

**CEO REPORT**  
**15 APRIL 2022 – 15 MAY 2022**

**SAFETY/COMPLIANCE**

Safety Committee Activity:

Safety Meeting was conducted in conjunction with a company-wide, all-employee post-storm review and open comment meeting on 28 April 2022. Topic covered was "Poisonous Plants and Insects".

Injury Report:

No injuries reported this period.

COVID/AIDEPP:

Updated to reflect no changes since 4/11/22 version.

Pole Inspections / Line Inspections / Stray Voltage Testing:

No work this period.

**FINANCE, ACCOUNTING & HR**

Staffing:

Received another resume for Staking Technician on 12 May with interview on 15 May.

APPA would not allow advertising for Engineering Manager since we are 'not a public power utility'. Still seeking satisfaction in that matter. Because of APPA determination, placed advert with EnergyJobline and have had four responses.

Another three people with resumes on Cooperative.com were contacted for possible interest in the Engineering Manager position.

NRECA Search has submitted a proposal to assist with the Engineering Manager position but states the salary range may be an issue in attracting talent. They submitted a proposal for services that charges a percentage of salary plus a fixed charge which would be as much as \$50,000

CFC

The Cost-of-Service Study (CoSS) is back on track for 2022 with CFC. At this time, Kerry Rollins will be the assigned rate analyst. Tentative schedule as follows:

- 1 June 2022: Data Request Items Due (staff should have documentation submitted by 1 May)
- 31 August 2022: CFC Completion Target.

Form 990:

An extension has been submitted and accepted. The official filing will happen in the next couple of weeks.

Actuary Study:

The 2022 Actuary Study is being performed by BPAS once again and is underway. We are hopeful to have results sometime in July or earlier. The intent is to start booking the changes right when we have results, currently projected to be implemented for the June financials.

## **MEMBER SERVICES & PUBLIC RELATIONS**

### **Annual Meeting:**

9/9/22 – Details to be determined.

- Paperwork submitted to Delaware Academy on 14 February. Venue remains questionable depending on policies and obtaining a permit post-COVID for the cafeteria/auditorium as was traditional venue pre-COVID. Legion as backup plan.
- We also need discussions on agenda and format changes with electronic access and voting.

### **Billing Rate Programming:**

In parallel to the Cost of Service, NISC custom programming is to be reviewed for functionality to batch change rates based on usage (SC-1 to SC-2, etc).

### **Disconnections:**

Second month of 'return to normal' for DCEC procedures completed. In April, there were 18 disconnects and 9 reconnects. So far for May, at the time of this report preparation, the numbers are 13 and 9 respectively.

### **Website/Social Media:**

Migration of website from Touchstone's Coop Web Builder 2.0 to CWB 3.0 platform proceeding with a June/July timeframe.

### **Village of Delhi:**

I am working with Mayor and staff to show setting up their EV programming.

## **OPERATIONS:**

### **Notable Outages and Occurrences:**

Full report on 4/18-19 Storm Event at meeting.

### **Disconnections:**

April and May Disconnects and Collections have been completed.

### **Pole Inspections / Line Inspections / Stray Voltage Testing:**

Signed contract for 2022, Target ~1400 poles for 2022 inspections as well as get back on track with stray voltage measurements.

### **Right of Way Crew:**

Full ROW report at meeting.

### **Headquarters:**

Awaiting electrician for doors to be delivered 5/18/22.

## ENGINEERING & TECHNOLOGY:

In the interim period without a staking technician or engineering manager:

I will provide pre-construction design review of WOs, IR inspections and system monitoring.

Ryan S., Mike P. and James G. will do staking functions.

Paul DeAndrea is preparing a services contract for "as needed" for special projects, power quality, PV and other work.

## Special Projects:

Cat Hollow TS-1 metering – waiting on additional materials to migrate metering system.

## Power Quality Review:

BOCES reported a couple instances of voltage issues including 20 April.

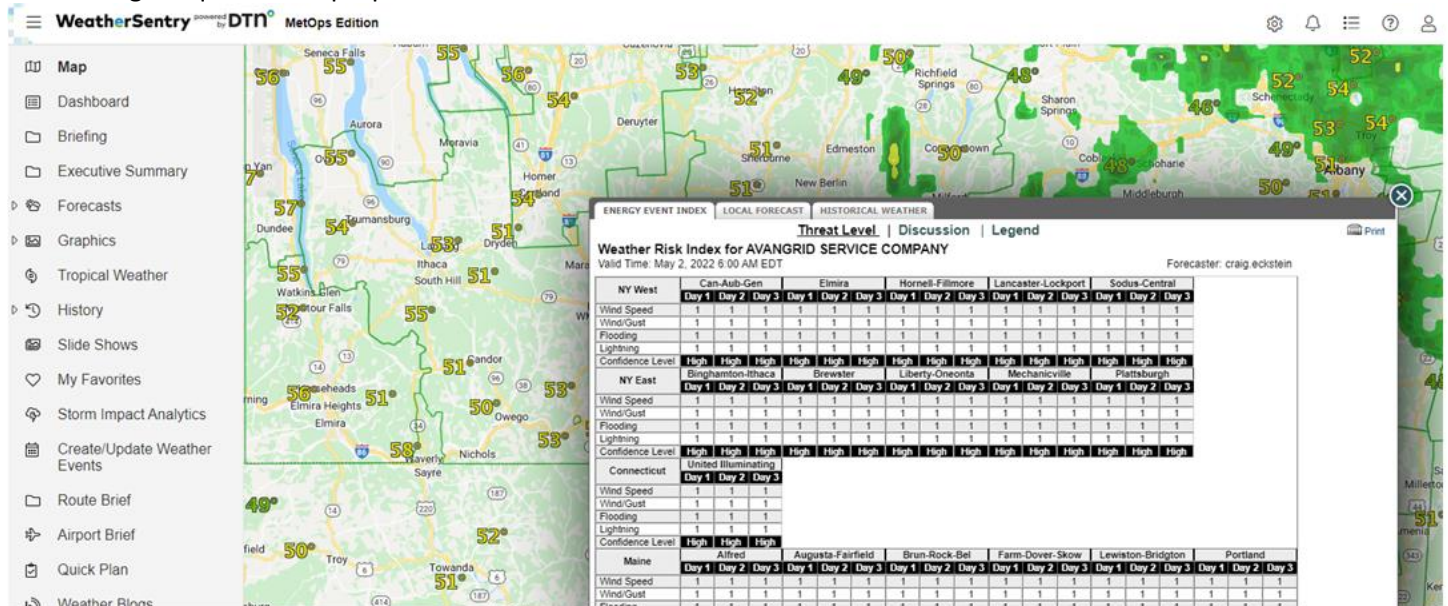
## WO Inspection:

Waiting for new Engineering Manager

## Cybersecurity:

The Cybersecurity and Infrastructure Security Agency (CISA) and other federal agencies released a bulletin 11 May reporting an increase in malicious cyber activity targeting managed service providers (MSPs). The agencies expect this trend to continue. The bulletin also provides actions MSPs and their customers can take to reduce their risk of a cyber intrusion.

DTN – In lieu of recent weather event, I have reached out to a weather service provider that is utility-specific which can take historical outage data to add to forecasts in order to develop a better predictive analysis for better preparing prestaging and mutual aid efforts. I used this product in various levels of service at other coops as well as the IOUs. I am still waiting for quotes and proposals



## Forecast Level Definition

With Leaves (Apr 26 - Oct 31)

	Wind Speed	Wind/Gust	Flooding	Lightning	Frequency
Minimal - 1	< 25 mph	< 35 mph	< 1 in.	Low	< 5
Advisory - 2	>= 25 mph	>= 35 mph	>= 1 in.	Moderate	>= 5
Watch - 3	>= 40 mph	>= 55 mph	>= 3 in.	Strong-Severe	>= 100
Warning - 4	>= 60 mph	>= 70 mph	>= 4 in.	Extreme	>= 180

\*Note: Confidence is NOT a measure of probability of an event occurring; if you have an accompanying forecast discussion, that information can be found there. Confidence is a measure of how likely the forecasted index level will stay at that level from now through the event, or a way to measure the potential for variability in the forecast. So for example, if it is Monday and there are level 2 gusts forecasted on Wednesday with high confidence, and if your customizable threshold for high confidence is set at 60%, it means the following: There is a >=60% chance the most likely forecasted gusts will remain at level 2 with all updates from now through Wednesday.

Confidence Level	
Low	<50% chance the most likely index level remains at that level through the event
Medium	50-70% chance the most likely index level remains at that level through the event
High	>=70% chance the most likely index level remains at that level through the event

## **LEGAL, GOVERNANCE & LEGISLATIVE/INDUSTRY AFFAIRS**

May was a particularly busy month legislatively with NRECA/NYSRECA Legislative Rally (week of 2 May) and NYSRECA Albany Advocacy (week of 9 May) activities.

The legislative week started with a kick-off meeting that also included discussion/debate on whether the coops wanted to have PSC include them in latest arrears program which excluded cooperatives.

Over the next two days, via computer, the CEOs met with staff from the offices of Tonko, Maloney, Reed, Suozzi and Stefanik to discuss the NRECA points on RUS debt repricing via Flexible Refinancing for Rural America Act, offering comparable funding to mirror tax incentives for energy innovation enjoyed by for-profit entities and general support for infrastructure funding.

The advocacy week started with the NYSRECA/NYSACRE Board Meetings that had guest speakers Gavin Donahue, CEO of Independent Power Producers of New York, and James Hanley, Senior Policy Analyst at the Empire Center for Public Policy, both discussing the CLCPA and associated CAC issues.

Over the next days, either in-person or via computer, DCEC Directors and CEO met with Assemblymembers and staff for Angelino, Tague, Cusick, Shah and O'Leary and Senators Martucci and Oberacker where conversation was around energy markets, renewables and energy conservation, rural broadband and the CAC Scoping Plan. The week ended with the Executive Committee and Senate Energy Counsel.

### **NRECA:**

Continuing to monitor funding consortia options although preliminary application surveys to join the groups are not very encouraging. Microgrids for example:

#### **5. What does your organization plan to spend over the next 12, 36, 60 months on Microgrids?**

- ☐ A. Up to \$1 Million
  - ☐ B. \$1-3 Million
  - ☐ C. More than \$3 Million
- 

### **DCEC Policies/Procedures Development:**

Continuing three-year rotation of all DCEC policies.

Distributed updated policy with acknowledgement forms in relating to updates for notice to employees concerning privacy of data on company devices and networks/

### **NYPA:**

Anticipates no reduction in firm hydro sales next month.

I met with NYPA to review all the ideas I had for DCEC projects for NYSERDA RFP4942 (grants for studies and project feasibilities) as they have sort of offered to aid in grant writing and being a consortium for individual systems, NYAPP and NYSRECA.

The new ZEC rate effective with the April 2022 billing cycle (May 2022 invoice) will be 0.4051815 cents per kWh. The decrease in ZEC rate from the 2021 – 2022 compliance year was due to the forecasted load from the NYISO increasing and the NYSERDA Admin Adder decreasing. These ZEC charges have been developed by the New York Public Service Commission to support the adoption of the Clean Energy Standard and to implement the clean energy goals of the 2015 New York State Energy Plan. This rate is not expected to change for the billing periods of April 2022 through March 2023, and is subject to an annual reconciliation to account for under or over recovery of ZEC charges.

### **NYS/PSC:**

Presently monitoring 22 pieces of legislation that may have implications for DCEC through mirroring PSC

PSC also approved compliance filings made by the Joint Utilities in response to the PSC Order from September 7, 2021, which required the Joint Utilities to file proposals reflecting a load ratio share approach to allocating the costs of the Local Transmission & Distribution facilities required to be built under the Accelerated Renewable Energy Growth and Community Benefit Act. The proposal still has to be approved by FERC.

#### NYAPP:

The group is focusing on NYSEDA grant possibilities including 'smart streetlights' for outage reporting and community geothermal projects.

If NYAPP wants to challenge the use of a load ratio share allocation in PSC's AREGCBA and replace it with a beneficiary pays approach, NYAPP's best avenue for relief is at FERC. NYAPP has argued for a beneficiary pays approach to cost allocation for the Tier 4 transmission projects (Clean Path NY and Champlain-Hudson Power Express – costs are \$25B). MUEA has filed a Protest saying NMPC costs should be allocated on a beneficiary pays approach. If the case gets set for hearing, we need to decide if and how to support the beneficiaries pays approach. But, I am concerned this is not a good fact pattern on which to succeed, compared to the Tier 4 projects, which are unidirectional wires directly targeting NYC. Here the PSC is clearly in favor of load ratio share, the TOs are in favor and NYISO says it can do it. Our usual allies, Multiple Intervenors and Nucor Steel, are vocal proponents of a beneficiaries pays approach, and they did not even bother to intervene in this case. MEUA is alone so far, and if it loses it could establish some bad precedent.

#### FERC:

Although we are not theoretically impacted by Niagara Mohawk, parallels should be observed. FERC issued a deficiency letter to NMPC on its request for a new rate schedule at FERC to recover the costs of the NMPC portion of the Smart Path Connect transmission project. FERC wants to know why NMPC is requesting a Return on Equity of 10.5% (plus two incentive adders which bring the ROE to 11.5%), when its approved ROE for its Transmission Service Charge is 10.3% (including all adders).

This case raises some hard questions on cost allocation.

NMPC filed for a load ratio share allocation, with its costs (~\$700M) allocated pro rata among all Load Serving Entities in NY. This is consistent with the PSC's direction that the Smart Path Connect project is a Priority Project to implement the CLCPA. The costs would be allocated to all loads under a new Rate Schedule 18 to the NYISO Tariff, and the NYISO says it is able to do the technical billing. The costs for NYPA's share of the Smart Path Connect project (~\$700M) are proposed to be allocated on a load ratio share basis. The other scenario is to roll NMPC's new investment into its existing Transmission Service Charge (TSC). After all, NMPC is upgrading the voltage on existing transmission lines and adding substations to the same lines. Calling it the Smart Path Connect project does not change those facts. FERC's deficiency letter hints at this argument, when it asks "Where you have an existing TSC with an ROE of 10.3% (including adders), please explain where the Commission has allowed investment in a separate transmission project to have an ROE of 10.5% (plus two adders)?" However, this approach has problems, including that it would raise costs to existing NMPC transmission customers, including some NYAPP members. Also, NMPC just entered into a three-year rate plan with the PSC that does not include the Smart Path Connect costs – so NMPC would have to file for a surcharge or deferral mechanism, which the PSC may not approve.

#### PSC:

At its 5/12 meeting, the PSC issued an Order Adopting a Gas System Planning Process in Case 20-G-0131, in addition to the order on implementation of the CLCPA on the electric side. It recognizes that there have been "adverse customer impacts" from the moratoria on accepting new gas customers imposed by certain Local Distribution Companies because of "claimed" supply constraints. A new gas system planning process will ensure "future customer needs [will be met] in a transparent and open way, while minimizing infrastructure investment."

Also on 5/12, in the new proceeding on implementation of the CLCPA, Case 22-M-0149, the PSC issued a Notice seeking Comments on whether utilities should be allowed to own Distributed Energy Resources (DERs). NYAPP should consider filing comments reserving its members' rights to own DERs in the future. Comments are due August 10, 2022.

The PSC also issued an Order on Implementation of the CLCPA in a new proceeding, Case 22-M-0149. The order states that: "in consideration of the of the scope of the CLCPA and the extensive work necessary to achieve its mandates, continuous monitoring of the progress made will be crucial to ensure the state remains on track to achieve these goals." This proceeding will be the forum for the PSC to "provide policy guidance, as necessary, for the additional actions needed to help achieve the objectives of the CLCPA." The order is hardly surprising, given the State's difficulty in meeting the Tier 1 REC targets, and the fact that the State went backwards in 2021, compared to 2020, in the percentage of non-emitted energy produced (because of the retirement of Indian Point and its replacement with ~2,000



MW of new gas-fired generation). However, Case 22-M-0149 may be another avenue to pitch the value your hydropower contribution is to the goals of the CLCPA. DPS Chief of Staff Jessica F. Waldorf says: “When taking our existing renewable energy generation and combining it with the projects that are awarded, existing and contracted 63% of the state’s generation will come from renewable sources, well on the way to achieving 70% renewable by 2030.” This is an acknowledgement that the *existing renewable generation* is critical to achieving the CLCPA goals.

I am monitoring recent legislation passed for the PSC (some good, most not so much) including:

Make ready process timelines and rates (some rewritten as deemed interfering with some collective bargaining)

Attachment height studies

36-hour public defender requirement for downed lines

24-hour plus outage notification to emergency management

All-electric building act

Public EV charger uptime reporting



## **NOTICE OF MEETING**

Pursuant to Article V, Section 3 of the Association bylaws, notice is hereby given, a Special Meeting of the Directors of the New York State Rural Electric Cooperative Association will be held on **Monday, May 9, 2022, at 10:00 a.m.** at the Hampton Inn & Suites Downtown Albany, 25 Chapel Street, Albany, New York.

### **1. OPENING BUSINESS**

- A. Call to Order
- B. Registration of Members & Designation of Voting Delegates
- C. Determination of Quorum
- D. Introduction of Guests
- E. Adopt Agenda
- F. Approve January 27, 2022 Special Meeting Minutes

### **2. REPORTS**

- A. Cooperative Briefings - Mr. Bell, Mr. Johnson, Mr. Dillon and Mr. Evans
- B. Treasurer's Report - Mr. Dillon
- C. Government Relations Update - Mr. Geiger
- D. National Director's Report - Mr. Saulsgiver
- E. Saulsgiver Scholarship Committee Report - Mr. Saulsgiver

### **3. UNFINISHED BUSINESS**

- A. CLCPA/NYAPP Climate Action Council Scoping Plan  
Additional Discussion or If Not Included in Mr. Geiger's Report
- B.
- C.

### **4. NEW BUSINESS**

- A. 2022 NYSRECA Annual Meeting
  - 1. Host - Delaware County Electric Cooperative, Inc.
  - 2. Date - Thursday, July 28, 2022
  - 3. Location - Delhi American Legion, 41 Page Avenue, Delhi, NY 13753
- B.
- C.

### **5. NEXT MEETING DATE & LOCATION**

### **6. ADJOURN**

Timothy Johnson  
Executive Secretary

**Minutes of NYSRECA  
Special Meeting**

**January 27, 2022**

The NYSRECA Special Meeting was held via Zoom Meeting on Thursday, January 27, 2022 due to the social gathering restrictions currently mandated by the State of New York as a result of the COVID-19 Pandemic. President Arnold called the meeting to order at 9:39 a.m. Those in attendance by Zoom were:

Delaware County Electric Cooperative, Inc. – Chris Evans, CEO; and Rusty Pick, President/Director.

Otsego Electric Cooperative, Inc. – Tim Johnson, CEO; Chuck Arnold, Director; Ed Clarke, Director; and Gary Potter, President/Director.

Oneida-Madison Electric Cooperative, Inc. – Brian Bell, General Manager; and Dan Saulsgiver, NRECA Director/OMEC Secretary/Treasurer/Director.

Steuben Rural Electric Cooperative, Inc. – Bryant Dillon, General Manager; Jim McCormick, President/Director; Robert Nichols, Vice-President/Director; Gordon Foster, Director; Randy Stankey, Director; Gerald Chase, Director; Ed Borkowski, Director; and Kristen Cleveland, Administrative Assistant.

Special Guest: Bruce Geiger, NYSRECA Lobbyist.

Administrative Services Consultant: Lee Ann Hoad

**OPENING BUSINESS**

President Arnold recognized the following as voting delegates: Rusty Pick, DCEC; Bob Nichols, SREC; Gary Potter, OEC; and Dan Saulsgiver, OMEC.

**Quorum**

President Arnold declared a quorum was present as evidenced by the roll call taken upon calling the meeting to order.

**Introduction of Guests**

President Arnold thanked Mr. Geiger for attending the meeting.

**Agenda**

President Arnold called for additions and/or deletions to the agenda and hearing none, a motion was made by Mr. Nichols and seconded by Mr. Saulsgiver to approve the agenda as printed. Following the affirmative vote of all voting delegates, the motion was adopted.

### Approve November 18, 2021 Special Meeting Minutes

President Arnold called for discussion concerning the November 18, 2021 Special Meeting Minutes and hearing none, a motion was made by Mr. Potter and seconded by Mr. Nichols to approve the minutes as printed. Following the affirmative vote of all voting delegates, the motion was adopted.

## **REPORTS**

### **Cooperative Briefings**

Tim Johnson, CEO Otsego EC advised Otsego has closed its 2021 books and financially, everything went very well. Otsego now has 23 employees including three full time outside fiber techs and one full time inside broadband employee. Strategic Planning sessions will begin in March and Otsego will continue to work with NISC on mapping and plan to go live within the next week. Otsego is budgeting for the 1 mil incentive program as required by the Long Term Agreement (LTA) with the New York Power Authority (NYPA) offering successful thermal storage opportunities to members. He further advised Otsego is seeing consistent peak power usage, lasting two to three hours at a time. Accounts receivable are under control. The State's Office of Temporary Disability (OTDA) continues to pressure the cooperatives to become active participants in the Emergency Rental Assistance Program (ERAP) and Mr. Johnson advised he does not see the need to do this and that it most likely would be cost prohibitive. Otsego continues to see an increase in solar applications (1 – 2 per week) wherein members are being advised they need a much larger system than is actually required (ie 10 KW when they actually use 3 KW per month). Otsego is in the process of performing an engineering study completed for the Work Plan and a sectionalizing study regarding how electric vehicles will impact the Cooperative over the next few years. Also in the process of replacing failing meters and continuing to monitor NYISO invoices related to margin losses and UCAP increases. Broadband continues to go well with Otsego planning to build 100 miles in 2022. Currently have 3200 active fiber subscribers.

Bryant Dillon, General Manager SREC advised SREC has 1,000 days without a lost time incident. In addition, SREC has had a crew chief resign and are seeking a qualified lineman to replace him. Of the 53 applications received, there are no qualified lineman; continue to work through implementing recommendations from the cyber penetration testing performed near the end of 2021; working with the same firm regarding infrastructure as discussed during NYAPP call; SREC has completed 26% of its 100% meter replacement program; working on meter data management platform that integrates with NISC and Smart Hub that will allow members 24 hour access to real usage data and hope to go live with this in the next month; have completed 2021 capital projects that included 5.5 transmission line installation and substation transformer replacement in the Cherry Creek district. Capital projects planned for 2022 include 16-mile reconductoring project with 200 pole replacements with the work hopefully scheduled to begin in May. Sourcing of materials has become a problem with transformers being the major issue as has wire; SREC has a meeting with FEMA next week as a result of significant damages sustained from Tropical Storm Fred. SREC has received calls regarding ERAP Funding with pressure to sign the contract. As stated by Mr. Johnson, the costs outweigh the benefits of the program.

Chris Evans, CEO, DCEC advised COVID has been an issue at DCEC during the last quarter with nine exposures resulting in negative testing and furloughs; DCEC is experiencing difficulty in hiring a general clerk, engineering manager and staking tech due to NYSEG and other organizations hiring at the same

time; DCEC will be performing a Long Range Plan, Power Requirements Study, Construction Work Plan, Cost of Service Study and Rate Design in 2022. DCEC is implementing Operation Round Up for the Youth Tour and scholarship.

Dan Saulsgiver, NRECA Director/OMEC Secretary/Treasurer/Director, in the absence of Mr. Bell (joined the meeting late) thanked everyone for their assistance in helping Mr. Bell become acclimated to his new position as General Manager upon the departure of Keith Pitman and advised Mr. Bell is doing a great job; he advised OMEC margins were good for 2021; continue to monitor the cost of power; have begun plans to build a pole barn on recently purchased property adjacent to the Cooperative's office; State has installed a new solar array on OMEC lines under a contract negotiated by previous General Manager Pitman; and hired two new linemen in the Fall of 2021.

### **Treasurer's Report**

Mr. Dillon presented the Treasurer's Report noting a checking account balance as of December 31, 2021 of \$60,853.40; Scholarship Account Balance as of December 31, 2021 of \$7,000.00; Budget to Actual Report for the year ending June 30, 2022 showing total revenue of \$28,837.13; total expenses of \$26,363.62 resulting in net margins of \$2,473.51. In addition, he reviewed the bank reconciliations through December 31, 2021 noting an ending balance of \$60,853.40.

Mr. Dillon reviewed the bank reconciliations through December 31, 2021 for the Scholarship Fund noting an ending balance of \$7,000.00.

Following discussion, a motion was made by Mr. Nichols and seconded by Mr. Saulsgiver to approve the Treasurer's Report as presented. Following the affirmative vote of all voting delegates present, the motion was adopted. **Exhibit A.**

### **Government Relations Update**

Mr. Geiger provided updates concerning proposed legislation that he has been tracking, advising most have been signed by the Governor although she has requested some amendments to language contained in the legislation. The legislation includes consumer protection; cost of burying electric utility lines; utility pole attachments; and electric vehicle tariffs.

He further advised additional legislation proposals/bills can be expected that will be consumer and technology related and that he will continue to monitor and provide updates of these proposals.

Mr. Geiger advised the Governor's budget includes some items NYSRECA members need to be aware of and continue to monitor – Department of Public Service funding for additional employees for investigating utility performance and enforcement; funding for 37 additional PSC employees to support additional work as required by the CLCPA; RGGI Funding; Funding for Green Energy Hubs for low income and small businesses; CLCPA implementation – electric vehicle legislation; electrifying new businesses; appliance replacements; etc.

In addition, after listening to discussions concerning the ERAP, Mr. Geiger stated he can see where this has the potential to become problematic for the Cooperatives.

## **National Director's Report**

Mr. Saulsgiver advised he would need to leave the meeting at 11:00 a.m. and would provide all required reports that are on the agenda for him at this time.

He provided the *National Director's Report* that included updates concerning the following:

Beneficial Electrification - Podcast is available on Cooperative.com and encouraged all to listen;

*NRECA Legislative Conference and Youth Tour* – NRECA plans to continue with an in-person meeting for the May 2022 Legislative Conference and the Youth Tour will be virtual only in June followed by in-person Youth Tour meetings in July 2022 and during the NRECA 2023 Annual Meeting. At this time, it is uncertain whether legislative representative meetings will be held on site or at a different location.

Mr. Saulsgiver encouraged each NYSRECA member to proceed with their youth delegate selection processes for 2022 for those student delegates to be considered to represent New York at the 2023 NRECA Annual Meeting as well as having an opportunity to be considered for and/or receive the Saulsgiver Scholarship once the selection process has been finalized by the scholarship committee. He advised the scholarship committee continues to work on the selection process.

*Director Gift and International Foundation Donation* – Mr. Saulsgiver proposed continuing with the annual \$1,000 donation to NRECA's International Foundation and continue to include this amount and donation in the annual budget. In addition, he proposed to allocate the funds typically used for the National Director's Gift to a charity be included in the annual budget with the charity to be selected by NYSRECA members on an annual basis. By general consensus, these proposals were approved by the membership.

Mr. Saulsgiver was excused from the meeting at 10:54 a.m.

## **UNFINISHED BUSINESS**

### **NYSRECA Scholarship Committee Report**

This matter was briefly discussed during the National Director's Report.

## **NEW BUSINESS**

### **NYSRECA Donation to International Foundation or Glen English Foundation & Funds Allocated for NRECA National Director Gift**

This matter was discussed and acted on during the National Director's Report.

### **2022 NYSRECA Advocacy Day**

Mr. Geiger advised access to the Legislative Office Building in Albany continues to be restricted and it remains unknown if and when the restrictions will be lifted. Following discussion as to whether to plan an in-person or virtual Advocacy Day a motion was made by Mr. Potter and seconded by Mr. Pick to proceed with holding NYSRECA's Advocacy Day remotely in 2022. Following the affirmative vote of all members present, the motion was adopted.

Mr. Geiger and Lee Ann Hoad will work to coordinate this event.

#### 2022 NRECA Legislative Conference, Washington, DC

Discussion was held concerning the 2022 NRECA Legislative Conference and the housing contract signed with the Capital Hill Suites together with potential costs associated with cancelling the housing contract.

Following said conversation, a decision was made, by general consensus, to schedule and attend meetings with congressional representatives in Washington, DC virtually in 2022 and to authorize Mr. Evans cancelling the housing contract with the Capital Hill Suites so as not to sustain additional penalties together with inquiring from the hotel staff if penalties paid with the cancellation can be applied to the 2023 contract.

#### NRECA Annual Meeting Voting Delegate

President Arnold appointed Mr. Saulsgiver as the NYSRECA voting delegate for the 2022 NRECA Annual Meeting.

#### **NEXT MEETING DATE & LOCATION**

The next meeting date and location will be determined following the scheduling of the NYSRECA Advocacy Day.

#### **MISCELLANEOUS**

##### CLCPA Comments

Mr. Johnson stated a decision needed to be made as to whether NYSRECA should pursue submitting comments to the Climate Action Council regarding the CLCPA on its own or jointly with NYAPP.

Following discussion, a decision was made, by general consensus, to work with NYAPP on this matter.

#### **ADJOURN**

There being no further business to bring before the meeting a motion was made by Mr. Nichols, seconded by Mr. Pick to adjourn the meeting at 11:12 am. Following the affirmative vote of all NYSRECA Voting Delegates, the motion was adopted.

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Tim Johnson, Executive Secretary

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Date Minutes Approved

**NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC  
TREASURER'S REPORT - BANK ACCOUNT ACTIVITY**

DATE	PAYEE	DESCRIPTION	BUDGET CATEGORY	FISCAL YEAR	CHECK NUMBER	CHECK AMOUNT	DEPOSIT AMOUNT	ACCOUNT BALANCE	CLEARED
5/21/2021	Federated Rural Insurance Exchange	Loss Control Contribution	Other Revenues Excluding CFC	2021-2022	142925	\$ -	\$ 7,746.00	\$ 73,778.18	Y
6/30/2021	Kingston Risk Management	Invoice 1953 - Directors & Officers Insurance	Insurance	2021-2022	181	\$ 823.00	\$ -	\$ 67,452.89	Y
7/2/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expense - July 2021	New York Legislative Conference/Lobbyist	2021-2022	182	\$ 2,600.00	\$ -	\$ 64,852.89	Y
7/13/2021	C3 Conferencing, Inc.	Invoice C210155062021	Annual & Regular NYSRECA Meetings	2021-2022	183	\$ 70.60	\$ -	\$ 64,782.29	Y
7/22/2021	Kathy Brouillette	Annual Meeting Meal	Annual & Regular NYSRECA Meetings	2021-2022	184	\$ 1,811.25	\$ -	\$ 62,971.04	Y
7/27/2021	National Rural Utilities Cooperative Finance Corporation	FY21 Cooperative Youth Education Grante	CFC/NCSC Education Donation	2021-2022	115018	\$ -	\$ 6,200.00	\$ 69,171.04	Y
7/27/2021	National Cooperative Services Corporation	FY21 Cooperative Youth Education Grante	CFC/NCSC Education Donation	2021-2022	400430	\$ -	\$ 1,000.00	\$ 70,171.04	Y
7/28/2021	Lebanon Reservoir Campground	Annual Meeting Venue	Annual & Regular NYSRECA Meetings	2021-2022	185	\$ 100.00	\$ -	\$ 70,071.04	Y
8/3/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - August 2021	New York Legislative Conference/Lobbyist	2021-2022	186	\$ 2,779.92	\$ -	\$ 67,291.12	Y
8/12/2021	C3 Conferencing, Inc.	Invoice C210155072021	Annual & Regular NYSRECA Meetings	2021-2022	187	\$ 81.19	\$ -	\$ 67,209.93	Y
8/16/2021	NRECA	Statewide Dues - Invoice 2827300	Memberships	2021-2022	188	\$ 1,070.00	\$ -	\$ 66,139.93	Y
8/16/2021	NYS Rural Electric Cooperative Association, Inc.	Scholarship Fund - Initial Deposit	Transfer	2021-2022	XFR	\$ 5,000.00	\$ -	\$ 61,139.93	Y
9/2/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - September 2021	New York Legislative Conference/Lobbyist	2021-2022	189	\$ 2,600.00	\$ -	\$ 58,539.93	Y
9/3/2021	Lee Ann Hoad	Consulting Services - August 2021	Admin Consulting Services	2021-2022	190	\$ 583.33	\$ -	\$ 57,956.60	Y
9/9/2021	Mostert, Manzanero & Scott, LLP	2020 IRS Form 990 Preparation	Annual Audit	2021-2022	191	\$ 600.00	\$ -	\$ 57,356.60	Y
9/9/2021	NRECA	RE Magazine - Acee and Geiger	Miscellaneous Expenses	2021-2022	192	\$ 78.00	\$ -	\$ 57,278.60	Y
9/9/2021	Otsego Electric Cooperative, Inc.	1st Half of 2021-2022 Dues	Dues and Assesments	2021-2022	4399	\$ -	\$ 3,597.51	\$ 60,876.11	Y
9/9/2021	Steuben Rural Electric Cooperative, Inc.	1st Half of 2021-2022 Dues	Dues and Assesments	2021-2022	20210986	\$ -	\$ 4,732.81	\$ 65,608.92	Y
9/21/2021	Delaware County Electric Cooperative, Inc.	1st Half of 2021-2022 Dues	Dues and Assesments	2021-2022	52389	\$ -	\$ 4,037.05	\$ 69,645.97	Y
10/5/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - October 2021	New York Legislative Conference/Lobbyist	2021-2022	193	\$ 2,600.00	\$ -	\$ 67,045.97	Y
10/8/2021	Lee Ann Hoad	Consulting Services - September 2021	Admin Consulting Services	2021-2022	194	\$ 583.00	\$ -	\$ 66,462.97	Y
11/1/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - November 2021	New York Legislative Conference/Lobbyist	2021-2022	195	\$ 2,600.00	\$ -	\$ 63,862.97	Y
11/17/2021	Oneida-Madison Electric Cooperative, Inc.	1st Half of 2021-2022 Dues	Dues and Assesments	2021-2022	6018	\$ -	\$ 1,523.76	\$ 65,386.73	Y
11/22/2021	NRECA International	2021-2022 NRECA International Donation	Donations	2021-2022	196	\$ 1,000.00	\$ -	\$ 64,386.73	Y
12/3/2021	Lee Ann Hoad	Consulting Services - November 2021	Admin Consulting Services	2021-2022	197	\$ 583.33	\$ -	\$ 63,803.40	Y
12/3/2021	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - December 2021	New York Legislative Conference/Lobbyist	2021-2022	198	\$ 2,600.00	\$ -	\$ 61,203.40	Y
12/27/2021	Visa	Donation - The Leukemia and Lymphoma Society	Donations	2021-2022	199	\$ 350.00	\$ -	\$ 60,853.40	Y
1/3/2022	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - January 2022	New York Legislative Conference/Lobbyist	2021-2022	200	\$ 2,850.00	\$ -	\$ 58,003.40	Y
1/18/2022	Lee Ann Hoad	Consulting Services - December 2021	Admin Consulting Services	2021-2022	201	\$ 583.33	\$ -	\$ 57,420.07	Y
2/2/2022	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - February 2022	New York Legislative Conference/Lobbyist	2021-2022	202	\$ 2,900.00	\$ -	\$ 54,520.07	Y
2/9/2022	Lee Ann Hoad	Consulting Services - January 2022	Admin Consulting Services	2021-2022	203	\$ 583.33	\$ -	\$ 53,936.74	Y
3/7/2022	Lee Ann Hoad	Consulting Services - February 2022	Admin Consulting Services	2021-2022	204	\$ 583.33	\$ -	\$ 53,353.41	Y
3/7/2022	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - March 2022	New York Legislative Conference/Lobbyist	2021-2022	205	\$ 2,850.00	\$ -	\$ 50,503.41	Y
3/7/2022	Steuben Rural Electric Cooperative, Inc.	2nd Half of 2021-2022 Dues	Dues and Assesments	2021-2022	20220263	\$ -	\$ 4,732.80	\$ 55,236.21	Y
3/9/2022	Oneida-Madison Electric Cooperative, Inc.	2nd Half of 2021-2022 Dues	Dues and Assesments	2021-2022	6273	\$ -	\$ 1,523.75	\$ 56,759.96	Y
3/9/2022	Otsego Electric Cooperative, Inc.	2nd Half of 2021-2022 Dues	Dues and Assesments	2021-2022	4983	\$ -	\$ 3,597.50	\$ 60,357.46	Y
3/11/2022	Delaware County Electric Cooperative, Inc.	2nd Half of 2021-2022 Dues	Dues and Assesments	2021-2022	53097	\$ -	\$ 4,037.05	\$ 64,394.51	Y
3/18/2022	Brooks Bar-B-Q	Deposit: NYSRECA Annual Meeting	Annual & Regular NYSRECA Meetings	2021-2022	206	\$ 200.00	\$ -	\$ 64,194.51	Y
3/23/2022	American Legion Donald W. Gleason Post 190	Hall Rental Fee	Annual & Regular NYSRECA Meetings	2021-2022	207	\$ 350.00	\$ -	\$ 63,844.51	Y
3/23/2022	American Legion Donald W. Gleason Post 190	Kitchen Rental Fee	Annual & Regular NYSRECA Meetings	2021-2022	208	\$ 50.00	\$ -	\$ 63,794.51	Y
4/1/2022	Bruce W. Geiger & Associates, Inc.	Lobbying Services & Expenses - April 2022	New York Legislative Conference/Lobbyist	2021-2022	209	\$ 2,850.00	\$ -	\$ 60,944.51	N
4/1/2022	Rural Cooperatives Credit Union	Annual Visa Fee	Miscellaneous Expenses	2021-2022	210	\$ 3.00	\$ -	\$ 60,941.51	N
4/4/2022	Lee Ann Hoad	Consulting Services - March 2022	Admin Consulting Services	2021-2022	211	\$ 583.33	\$ -	\$ 60,358.18	N



NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC  
TREASURER'S REPORT - BANK ACCOUNT ACTIVITY (SCHOLARSHIP)

DATE	PAYEE	DESCRIPTION	BUDGET CATEGORY	FISCAL YEAR	CHECK NUMBER	CHECK AMOUNT	DEPOSIT AMOUNT	ACCOUNT BALANCE	CLEARED
7/31/2021	Beginning Balance							\$ -	
8/16/2021	NYS Rural Electric Cooperative Association, Inc.	Scholarship Contribution	Scholarship Contribution	2021-2022	Transfer	\$ -	\$ 5,000.00	\$ 5,000.00	
8/17/2021	Carol & Daniel Saulsgiver	Scholarship Contribution	Scholarship Contribution	2021-2022	3990	\$ -	\$ 2,000.00	\$ 7,000.00	
2/1/2021	Carol & Daniel Saulsgiver	Scholarship Contribution	Scholarship Contribution	2021-2022	4067	\$ -	\$ 1,000.00	\$ 8,000.00	

**NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC.**  
**TREASURER'S REPORT - BUDGET TO ACTUAL**  
**FOR THE YEAR ENDING JUNE 30, 2022**

	<b>2021-2022 <u>Budget</u></b>	<b>2021-2022 <u>Actual</u></b>	<b>2021-2022 <u>Balance</u></b>
<b>Revenues</b>			
Dues and Assesments	\$ 62,024.00	\$ 62,024.00	\$ -
Less, Fund Balance Rollovers (19/20 & 20/21 Margins)	(34,241.77)	(34,241.77)	-
CFC/NCSC Education Donation	7,200.00	7,200.00	-
Other Revenues Excluding CFC	7,746.00	7,746.00	-
Scholarship Contribution	-	-	-
<b>Total Revenues</b>	<b>\$ 42,728.23</b>	<b>\$ 42,728.23</b>	<b>\$ -</b>
<b>Expenses</b>			
Annual & Regular NYSRECA Meetings	\$ 5,500.00	\$ 2,663.04	\$ 2,836.96
NYSRECA Staff Meetings	1,500.00	-	1,500.00
Annual Audit	600.00	600.00	-
Director Workshop and Training Expenses	1,500.00	-	1,500.00
Donations	1,000.00	1,350.00	(350.00)
Scholarship Awards	1,000.00	-	1,000.00
Executive Secretary Stipend	500.00	-	500.00
Executive Treasurer Stipend	500.00	-	500.00
Insurance	770.00	823.00	(53.00)
Memberships	1,100.00	1,070.00	30.00
Miscellaneous Expenses	500.00	81.00	419.00
New York Legislative Conference/Lobbyist	35,100.00	27,229.92	7,870.08
Admin Consulting Services	7,500.00	4,082.98	3,417.02
NRECA Regional & Annual Meeting Expenses	-	-	-
Statewide Director Expense	400.00	-	400.00
Washington DC Legislative Conference	19,500.00	-	19,500.00
<b>Total Expenses</b>	<b>\$ 76,970.00</b>	<b>\$ 37,899.94</b>	<b>\$ 39,070.06</b>
<b>Net Margins</b>	<b>\$ (34,241.77)</b>	<b>\$ 4,828.29</b>	<b>\$ (39,070.06)</b>

**NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC**  
**Five Star Bank - Bank Reconciliation - General Fund**  
**For the Month Ended January 31, 2022**

---

**Bank Balance:** \$ 58,003.40

**Outstanding Deposits:**

<u>Date</u>	<u>Payor</u>	<u>Description</u>	
			\$ -

**Outstanding Checks:**

<u>Date</u>	<u>Payee</u>	<u>Description</u>	
01/18/22	Lee Ann Hoad	Consulting Services - December 2021	\$ (583.33)

**Ending Balance** \$ 57,420.07

**Adjustment - Delaware Nation Bank of Delhi Balance** \$ -

**Calculated Check Register Balance** \$ 57,420.07

**Actual Check Register Balance** \$ 57,420.07

**Variance** \$ -

**NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC**  
**Five Star Bank - Bank Reconciliation - Scholarship Fund**  
**For the Month Ended January 31, 2022**

---

**Bank Balance:** \$ 7,000.00

**Outstanding Deposits:**

<u>Date</u>	<u>Payor</u>	<u>Description</u>
		\$ -

**Outstanding Checks:**

<u>Date</u>	<u>Payee</u>	<u>Description</u>
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**Ending Balance** \$ 7,000.00

**Adjustment - Delaware Nation Bank of Delhi Balance** \$ -

**Calculated Check Register Balance** \$ 7,000.00

**Actual Check Register Balance** \$ 7,000.00

**Variance** \$ -

NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC

Five Star Bank - Bank Reconciliation - **General Fund**

For the Month Ended February 28, 2022

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**Bank Balance:** \$ 53,936.74

**Outstanding Deposits:**

<u>Date</u>	<u>Payor</u>	<u>Description</u>
		\$ -

**Outstanding Checks:**

<u>Date</u>	<u>Payee</u>	<u>Description</u>
		\$ -

**Ending Balance** \$ 53,936.74

**Adjustment - Delaware Nation Bank of Delhi Balance** \$ -

**Calculated Check Register Balance** \$ 53,936.74

**Actual Check Register Balance** \$ 53,936.74

**Variance** \$ -

NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC

Five Star Bank - Bank Reconciliation - **Scholarship Fund**

For the Month Ended February 28, 2022

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Bank Balance: \$ 8,000.00

Outstanding Deposits:

<u>Date</u>	<u>Payor</u>	<u>Description</u>
		\$ -

Outstanding Checks:

<u>Date</u>	<u>Payee</u>	<u>Description</u>
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Ending Balance \$ 8,000.00

Adjustment - Delaware Nation Bank of Delhi Balance \$ -

Calculated Check Register Balance \$ 8,000.00

Actual Check Register Balance \$ 8,000.00

Variance \$ -

**NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC**  
**Five Star Bank - Bank Reconciliation - General Fund**  
**For the Month Ended March 31, 2022**

---

**Bank Balance:** \$ 63,794.51

**Outstanding Deposits:**

<u>Date</u>	<u>Payor</u>	<u>Description</u>
		\$ -

**Outstanding Checks:**

<u>Date</u>	<u>Payee</u>	<u>Description</u>
		\$ -

**Ending Balance** \$ 63,794.51

**Adjustment - Delaware Nation Bank of Delhi Balance** \$ -

**Calculated Check Register Balance** \$ 63,794.51

**Actual Check Register Balance** \$ 63,794.51

**Variance** \$ -

**NEW YORK STATE RURAL ELECTRIC COOPERATIVE ASSOCIATION, INC**  
**Five Star Bank - Bank Reconciliation - Scholarship Fund**  
**For the Month Ended March 31, 2022**

---

**Bank Balance:** \$ 8,000.00

**Outstanding Deposits:**

<u>Date</u>	<u>Payor</u>	<u>Description</u>
		\$ -

**Outstanding Checks:**

<u>Date</u>	<u>Payee</u>	<u>Description</u>
-------------	--------------	--------------------

**Ending Balance** \$ 8,000.00

**Adjustment - Delaware Nation Bank of Delhi Balance** \$ -

**Calculated Check Register Balance** \$ 8,000.00

**Actual Check Register Balance** \$ 8,000.00

**Variance** \$ -



**NOTICE OF MEETING**

Notice is hereby given, a Special Meeting of the Directors of the NYSACRE will be held on **Monday, May 9, 2022 directly following the special meeting of NYSRECA** at the Hampton Inn & Suites Downtown Albany, 25 Chapel Street, Albany, New York.

**OPENING BUSINESS**

1. Call to Order
2. Registration
3. Additions and/or Deletions to the Agenda
4. Approve January 27, 2022 Meeting Minutes

**REPORTS**

1. Treasurer's Report - Mr. Dillon
2. National Director's Report - Mr. Saulsgiver
3. Legislative Committee Report - Mr. Geiger
- 4.

**UNFINISHED BUSINESS**

- 1.
- 2.
- 3.

**NEW BUSINESS**

- 1.
- 2.
- 3.

**E. MISCELLANEOUS**

1. Any further business to bring before the meeting

**F. NEXT MEETING DATE AND LOCATION**

**G. ADJOURN**

---

Timothy Johnson  
Executive Secretary

**NYS-ACRE  
Special Meeting**

**January 27, 2022**

The NYS-ACRE Meeting was held via Zoom Meeting on Thursday, January 27, 2022 due to the current social gathering restrictions mandated by the State of New York as a result of the COVID-19 Pandemic. President Arnold called the meeting to order at 11:12 am. Those in attendance by phone were:

Delaware County Electric Cooperative, Inc. – Chris Evans, CEO; and Rusty Pick, President/Director.

Otsego Electric Cooperative, Inc. – Tim Johnson, CEO; Chuck Arnold, Director; Ed Clarke, Director; and Gary Potter, President/Director.

Oneida-Madison Electric Cooperative, Inc. – Brian Bell, General Manager; and Dan Saulsgiver, NRECA Director/OMEC Secretary/Treasurer/Director.

Steuben Rural Electric Cooperative, Inc. – Bryant Dillon, General Manager; Jim McCormick, President/Director; Robert Nichols, Vice-President/Director; Gordon Foster, Director; Randy Stankey, Director; Gerald Chase, Director; Ed Borkowski, Director; and Kristen Cleveland, Administrative Assistant.

Special Guest: Bruce Geiger, NYSRECA Lobbyist.

Administrative Services Consultant: Lee Ann Hoad

**AGENDA**

President Arnold called for additions, deletions, or changes to the proposed agenda and hearing none, declared the agenda approved as printed.

**MINUTES OF THE JULY 22, 2021 ANNUAL MEETING AND NOVEMBER 18, 2021 SPECIAL MEETING**

President Arnold called for additions, deletions, or questions concerning the July 22, 2021 Annual Meeting and November 18, 2021 Special Meeting and hearing none, a motion was made by Mr. Pick and seconded by Mr. Nichols to approve each of the minutes as presented. The motion was approved.

**REPORTS**

**Treasurer's Report**

Mr. Dillon presented the 2022 ACRE Budget noting that it was very similar to the 2021 Budget with the exception of adding \$1,000 to Senator Parker and removing the donation amount for Senator Akshar as he is running for Sheriff. Following review, a motion was made by Mr. Nichols and seconded by Mr. Pick to approve the 2022 ACRE Budget. Following the affirmative vote of all members present, the motion was approved. **Exhibit A.**

Mr. Dillon presented the Treasurer's Report noting a balance on hand of \$8,556.17 for the NYS-ACRE PAC. Also provided as part of the report was a contribution summary through December 31, 2021 showing NYS-ACRE contributions, and 2021 NYS ACRE PAC Budget. Also included in the report were the Board of Elections required filings. Following review, a motion was made by Mr. Pick and seconded by Mr. Potter to approve the Treasurer's Report as presented. Following the affirmative vote of all members present, the motion was adopted. **Exhibit B.B**

Mr. Potter asked that he be placed on the list to receive the report concerning ACRE contributions from NRECA.

#### National Director's Report

Mr. Saulsgiver provided his report during the NYSRECA Meeting.

#### Legislative Committee Report

Mr. Geiger advised the update was provided during the NYSRECA Meeting.

#### **UNFINISHED BUSINESS**

President Arnold declared there was no Unfinished Business to bring before the meeting.

#### **NEW BUSINESS**

##### February 2022 NYSRECA Government Relations Committee Meeting

Lee Ann Hoad inquired as to whether the NYSRECA Government Relations Committee Meeting should be scheduled as usual (Friday, February 4<sup>th</sup>) or postponed a week due to the fact NYSRECA was meeting today and the short time span between meetings. Following discussion, a decision was made, by general consensus, to postpone the February Government Relations Meeting to Friday, February 11, 2022.

#### **NEXT MEETING DATE AND LOCATION**

The next meeting date and location will be in conjunction with the NYSRECA Special Meeting to be scheduled once the dates for the NYSRECA Advocacy Day are determined. Specific date and location will be provided.

#### **ADJOURN**

There being no further business to bring before the meeting, Mr. Potter, seconded by Mr. Pick moved to adjourn the meeting at 11:20 am. Following the affirmative vote of all members present, the motion was adopted.

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Tim Johnson, Executive Secretary

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Date Minutes Approved

NEW YORK STATE ACTION COMMITTEE FOR RURAL ELECTRIFICATION  
TREASURER'S REPORT - BANK ACCOUNT ACTIVITY  
FOR THE YEAR ENDING DECEMBER 31, 2022

DATE	PAYEE/PAYOR	ADRESS	TYPE		FISCAL YEAR	CHECK/ACH NUMBER	CHECK AMOUNT	DEPOSIT AMOUNT	ACCOUNT BALANCE	CLEARED	REPORTED TO BOE
1/24/2022	NYS Senate Republican Campaign Committee	P.O. Box 7229, Albany, New York 12224	Campaign Contribution		2022	143	\$ 500.00	\$ -	\$ 8,056.17	N	N
1/24/2022	Cusick for Assembly	P.O. Box 141279, Staten Island, NY 10314	Campaign Contribution		2022	144	\$ 500.00	\$ -	\$ 7,556.17	Y	N
2/1/2022	Republican Assembly Campaign Committee	315 State Street, Albany, NY 12210	Campaign Contribution		2022	145	\$ 500.00	\$ -	\$ 7,056.17	Y	N
2/22/2022	Borrello for Senate	P.O. Box 172, Westfield, NY 14787	Campaign Contribution		2022	146	\$ 300.00	\$ -	\$ 6,756.17	Y	N
3/4/2022	Action Committee for Rural Electrification	4301 Wilson Blvd, Arlington, VA 22203-1860	ACRE Contribution		2022	165590	\$ -	\$ 201.21	\$ 6,957.38	Y	N
3/9/2022	Timothy R. Johnson	242 Bert White Road, Edmeston, NY 13335	ACRE Contribution	Otsego Electric Cooperative, I	2022	7797	\$ -	\$ 150.00	\$ 7,107.38	Y	N
3/11/2022	Gary D. Potter	193 Shacktown Mt. Rd., New Berlin, NY 13411	ACRE Contribution	Otsego Electric Cooperative, I	2022	2726	\$ -	\$ 150.00	\$ 7,257.38	Y	N
3/11/2022	Steven R. Child	1625 County Highway 14, Mount Vision, NY 13810-1140	ACRE Contribution	Otsego Electric Cooperative, I	2022	3775	\$ -	\$ 150.00	\$ 7,407.38	Y	N
3/18/2022	Brian Miller for Assembly	P.O. Box 16, Sauquoit, NY 13456	Campaign Contribution		2022	147	\$ 300.00	\$ -	\$ 7,107.38	N	N
3/18/2022	Edward H. Clarke	502 Springfield Hill Road, Cooperstown, NY 13326	ACRE Contribution	Otsego Electric Cooperative, I	2022	4311	\$ -	\$ 150.00	\$ 7,257.38	Y	N
3/24/2022	Amy Parr	71 Brunner Hollow, Cooperstown, NY 13326	ACRE Contribution	Otsego Electric Cooperative, I	2022	106	\$ -	\$ 150.00	\$ 7,407.38	Y	N
4/1/2022	Patrick M. Hooker	955 Richfield Hill Road, Richfield Springs, NY 13439	ACRE Contribution	Otsego Electric Cooperative, I	2022	10109	\$ -	\$ 150.00	\$ 7,557.38	N	N

## Proposed 2022 NYS-ACRE PAC BUDGET

Breakdown for 2022			2022 Proposed Not-to-Exceed Budget	2022 Actuals	2022 Budget Remaining
Governor Hochul			\$ -	\$ -	\$ -
Legislative Leadership					
Senate Majority Leader (D)	Cousins		\$ 1,000.00	\$ -	\$ 1,000.00
Senate Minority Leader (R)	Ortt		\$ 500.00	\$ 500.00	\$ -
Assembly Majority Speaker (D)	Heastie		\$ 500.00	\$ -	\$ 500.00
Assembly Energy Chair (D)	Cusick		\$ 1,000.00	\$ 500.00	\$ 500.00
Assembly Energy Ranker (R) - SREC	Palmesano		\$ 750.00	\$ -	\$ 750.00
Assembly Republican Leader (R)	Barclay		\$ 750.00	\$ 500.00	\$ 250.00
Senate Energy Chair (D)	Parker		\$ 1,000.00	\$ -	\$ 1,000.00
Senate Energy Ranker (R)	Ritchie		\$ 500.00	\$ -	\$ 500.00
Senate Majority Co-op Reps					
Senator Rachel May (D) - OMEC			\$ 500.00	\$ -	\$ 500.00
Senate Minority Co-op Reps					
Senator Tom O'Mara (R) - SREC			\$ 3,000.00	\$ -	\$ 2,700.00
Senator Michael Martucci (R) - DCEC/OEC				\$ -	
Senator George Borrello (R) - SREC				\$ 300.00	
Senator Peter Oberacker (R) - DCEC/OEC				\$ -	
Senator Joseph Griffo (R) - OMEC				\$ -	
Senator Fred Akshar (R) - DCEC				\$ -	
Assembly Majority Co-op Reps					
Assemblywoman Marianne Buttenschon (D) - OMEC			\$ 500.00	\$ -	\$ 500.00
Assembly Minority Co-op Reps					
Assemblyman Joseph Angelino (R) - DCEC/OEC			\$ 2,700.00	\$ -	\$ 2,400.00
Assemblyman Chris Tague (R) - DCEC/OEC				\$ -	
Assemblyman John Salka (R) - OEC/OMEC				\$ -	
Assemblyman Andy Goodell (R) - SREC				\$ -	
Assemblyman Ken Blankenbush (R) - OMEC				\$ -	
Assemblyman Brian Miller (R) - DCEC/OEC				\$ 300.00	
Assemblyman Robert Smullen (R) - OMEC				\$ -	
Assemblyman Joe Giglio (R) - SREC				\$ -	
Assemblywoman Marjorie Byrnes (R) - SREC				\$ -	
Expenses			\$ -	\$ -	\$ -
Total			\$ 12,700.00	\$ 2,100.00	\$ 10,600.00

Proposed voluntary contribution per cooperative without utilizing fund balance:

\$ 1,200.00

Recommended date to send voluntary contributions to Executive Treasurer:

**May 31, 2022**

**NEW YORK STATE ACTION COMMITTEE FOR RURAL ELECTRIFICATION  
TREASURER'S REPORT - CONTRIBUTION SUMMARY TO DATE  
FOR THE YEAR ENDING DECEMBER 31, 2022**

**STATE-WIDE CONTRIBUTIONS - RECOMMENDED CONTRIBUTION DATE: 05/2021**

<u>Organization</u>	<u>Amount</u>
Steuben Rural Electric Cooperative, Inc.	\$ -
Delaware County Electric Cooperative, Inc.	\$ -
Otsego Electric Cooperative, Inc.	\$ 900.00
Oneida Madison Electric Cooperative, Inc.	\$ -
	<u>\$ 900.00</u>

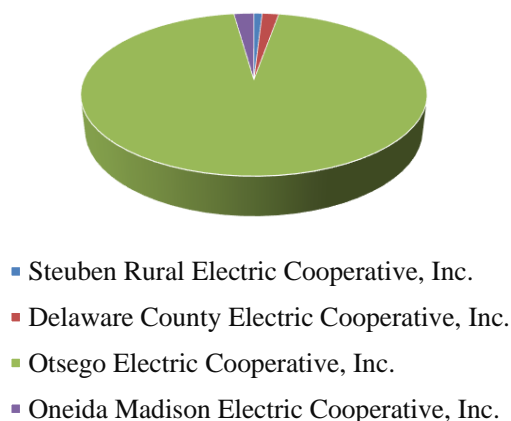
**NATIONAL CONTRIBUTIONS**

<u>Organization</u>	<u>NRECA Contribution</u>	<u>% Share</u>	<u>Amount</u>
Steuben Rural Electric Cooperative, Inc.	\$ 20.84	49%	\$ 10.21
Delaware County Electric Cooperative, Inc.	\$ 41.60	49%	\$ 20.38
Otsego Electric Cooperative, Inc.	\$ 298.27	49%	\$ 146.15
Oneida Madison Electric Cooperative, Inc.	\$ 49.92	49%	\$ 24.46
	<u>\$ 410.63</u>	<u>49%</u>	<u>\$ 201.20</u>

**TOTAL CONTRIBUTIONS**

<u>Organization</u>	<u>Amount</u>
Steuben Rural Electric Cooperative, Inc.	\$ 10.21
Delaware County Electric Cooperative, Inc.	\$ 20.38
Otsego Electric Cooperative, Inc.	\$ 1,046.15
Oneida Madison Electric Cooperative, Inc.	\$ 24.46
	<u>\$ 1,101.20</u>

Contributions By Cooperative



NEW YORK STATE ACTION COMMITTEE FOR RURAL ELECTRIFICATION, INC.

Five Star Bank - Bank Reconciliation  
For the Month Ended January 31, 2022

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**Bank Balance:** \$ 8,556.17

**Outstanding Deposits:**

<u>Date</u>	<u>Payor</u>	<u>Description</u>
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**Outstanding Checks:**

<u>Date</u>	<u>Payee</u>	<u>Check Number</u>	
1/24/2022	NYS Senate Republican Campaign	143	\$ (500.00)
1/24/2022	Cusick for Assembly	144	\$ (500.00)

**Ending Balance:** \$ 7,556.17

**Adjustment - Delaware Nation Bank of Delhi Balance:** \$ -

**Calculated Check Register Balance:** \$ 7,556.17

**Actual Check Register Balance:** \$ 7,556.17

**Variance:** \$ -

**NEW YORK STATE ACTION COMMITTEE FOR RURAL ELECTRIFICATION, INC.**

**Five Star Bank - Bank Reconciliation  
For the Month Ended February 28, 2022**

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**Bank Balance:** \$ 8,056.17

**Outstanding Deposits:**

<u>Date</u>	<u>Payor</u>	<u>Description</u>
-------------	--------------	--------------------

**Outstanding Checks:**

<u>Date</u>	<u>Payee</u>	<u>Check Number</u>	
1/24/2022	NYS Senate Republican Campaign	143	\$ (500.00)
1/24/2022	Cusick for Assembly	144	\$ (500.00)
2/22/2022	Borrello for Senate	146	\$ (500.00)

**Ending Balance:** \$ 6,556.17

**Adjustment - Delaware Nation Bank of Delhi Balance:** \$ -

**Calculated Check Register Balance:** \$ 6,556.17

**Actual Check Register Balance:** \$ 6,556.17

**Variance:** \$ -



NEW YORK STATE ACTION COMMITTEE FOR RURAL ELECTRIFICATION, INC.

Five Star Bank - Bank Reconciliation

For the Month Ended March 31, 2022

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**Bank Balance:** \$ 8,207.38

**Outstanding Deposits:**

<u>Date</u>	<u>Payor</u>	<u>Description</u>
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**Outstanding Checks:**

<u>Date</u>	<u>Payee</u>	<u>Check Number</u>	
1/24/2022	NYS Senate Republican Campaign	143	\$ (500.00)
3/18/2022	Brian Miller for Assembly	147	\$ (300.00)

**Ending Balance:** \$ 7,407.38

**Adjustment - Delaware Nation Bank of Delhi Balance:** \$ -

**Calculated Check Register Balance:** \$ 7,407.38

**Actual Check Register Balance:** \$ 7,407.38

**Variance:** \$ -