



JOB DESCRIPTION

TITLE: **2nd Year Apprentice Lineman**

REPORTS TO: Line Foreman

REVISION: 12/11/20

SUMMARY:

Must be able to perform all the work of a Groundman and 1st Year Apprentice Lineman.

The term Lineman Apprentice is applied to employees who are engaged in a 4-year training program of on-the-job work and related vocational education before becoming eligible to be considered for classification to Lineman 1st Class. The Apprentice is required to learn and perform all the work of a Groundman. However, essentially they are trained to learn the job procedures and technical skills of a Lineman who works aloft and/or with energized lines.

The 2nd Year Apprentice will be under the close supervision of at least one 1st Class Lineman or 1st Class 2nd Grade Lineman at all times. The 2nd Year Apprentice will only work on energized structures if both of the following conditions are met:

- 1) the task is listed explicitly in the "Duties" section of this job description, and
- 2) the supervising 1st Class Lineman concludes that the Apprentice's previously demonstrated competence is sufficient to allow the Apprentice to safely complete the assigned task.

The Apprentice will be given one to two days per month of classroom training with a proper training manual for beginning linemen. This training will be given to the Apprentice by the Line Foreman or his or her appointee.

Every employee of the Cooperative has a responsibility to contribute the Cooperative's culture of safety. The 2nd Year Apprentice's first concern in the execution of his or her duties must always be the safety of co-workers, members, and the public.

DUTIES:

1. Under the close supervision of at least a 1st Class Lineman, performs construction and maintenance activities on the Cooperative's distribution system, including all duties of a Groundman and 1st Year Apprentice.
2. Complete PREA basic gloving and basic sticking schools or equivalent.
3. Apply rubber cover up to circuit neutral by hand.
4. Perform transformer checks, taps, ratios, and connections.
5. Assist in stringing and sagging conductor jobs on line rebuilds in the vicinity of existing energized lines (as opposed to only new construction of line extensions).
6. Learn the use of sag board, stop watch, dynamometer, and equalizing conductor.
7. Install/test CT and polyphaser meters.
8. Learn regulator and switch reading procedures.
9. Develop basic understanding of regulator use, care, and installation.



-
10. Develop basic understanding of substations.
 11. Use all tools, devices, vehicles, mechanical aids, material and equipment common to line work operations.
 12. Learn the use and care of ropes and rigging.

ACCOUNTABILITIES:

1. Follows company and department policies and accurately performs detailed procedures.
2. Maintaining strict confidentiality of all members' records.
3. Must be courteous and promote the interest of the Cooperative among the members.
4. Ability to ascertain facts that assure that information is complete and accurate.
5. Perform all other duties as may be assigned which can be reasonably performed.
6. Is familiar with and uses appropriate personal protective equipment in accordance with the Cooperative's Safety Manual.
7. Follows safe work practices in accordance with the Cooperative's Safety Manual. If the Apprentice is not confident that he or she has received sufficient instruction, information, tools, time, etc. to perform a task safely, it is the Apprentice's responsibility to speak up, call a time-out, and request the necessary help.

JOB SPECIFICATIONS:

KNOWLEDGE AND SKILLS:

Good communications skills, both oral and written. Demonstrated possession of tact, integrity and common sense. Must possess knowledge of safety rules and Cooperative policies & practices. Must possess a valid NYS Class B CDL driver's license. Effective 12/11/20, new Apprentices must obtain a NYS Class A CDL driver's license within 1 year of employment or 1 year of eligibility (ie before 22nd birthday) whichever comes first. Must have a general knowledge of electrical distribution systems and ability to spot line clearance and other general safety hazards.

EDUCATION

A minimum of a high school diploma is required.

EXPERIENCE

Work experience must include that of a 1st Year Apprentice Lineman or equivalent.

KNOWLEDGE

Some knowledge of basic electricity and basic mechanical systems is required.

ABILITY & SKILLS

Must be able to communicate both verbally and in writing.

PHYSICAL CHARACTERISTICS and ESSENTIAL FUNCTIONS

- Must be physically fit.



-
- Must possess average mental and manual dexterity plus vision in both eyes correctable to 20/20.
 - Work requires walking over varying terrain, bending, reaching, and lifting objects weighing up to 100 pounds.
 - Must be able to withstand exposure to adverse elements when required in emergency outage situations.
 - Must be able to climb into and out of a man-bucket on a utility bucket truck.
 - Must be able to climb utility poles.

NON EXEMPT STATUS

This position is subject to the “Outside” Collective Bargaining Agreement with IBEW Local 10 and to the overtime requirements of the Fair Labor Standards Act, as amended, and therefore may perform any and all line craft work related to the position.