



POLICY

SUBJECT: Disposition of Scrap Material (other than Retired Electric Poles)

POLICY: All materials that are classified as scrap or junk shall be kept in segregated places and, when in the opinion of the General Manager, a sufficient quantity has accumulated, it shall be sold and the proceeds deposited in the General Funds Account.

PROCEDURE: All scrap materials sold by one of the following means:

1. A retail purchaser may pay by check made out to the Delaware County Electric Cooperative, Inc.
2. A retail purchaser may pay by cash if the purchaser receives an itemized invoice from Cooperative office personnel, the amount of cash paid directly to Cooperative office personnel equals the amount due on the miscellaneous receivable invoice, and the purchaser is provided a payment receipt by Cooperative office personnel.
3. A wholesale purchaser (a "junkman") may pay by check if the junkman provides an itemized accounting of the quantities, types, qualities, and market rates for each category of scrap material to be purchased. An example of how this itemization could be achieved is by providing copies of itemized receipts from the scrap wholesale yard to whom the junkman sells the scrap material. Any junkman purchasing scrap material from the Cooperative shall maintain insurance coverage in accordance with the Cooperative's Contractor Insurance Requirements policy.

For all forms of scrap material sales described in numbered items 1 through 3 above, the purchase price must reflect current market rates for scrap material of the quantity and quality to be sold. A published price from a wholesale scrap metal purchaser within 25 miles of the Cooperative's headquarters shall be used to establish the market price.

RESPONSIBILITY: General Manager, Office Personnel

DELAWARE COUNTY ELECTRIC COOPERATIVE, INC.

Approved by Board of Directors	Jul 6, 2004
Reviewed by Board of Directors	Mar 25, 2014
Revised by Board of Directors	May 24, 2016
Revised by Board of Directors	July 24, 2018